



Dear Parents/Guardians,

Thank you for enrolling your camper in the Children Museum/Recreation Division's Winter Day Camp. Our team is excited for this winter break and cannot wait to meet your camper! The team has been hard at work to ensure that Winter Day Camp is jam-packed with fun. Please read through this welcome packet, as it contains pertinent information for this winter.

### **Registration**

Pre-registration is required. Day of registration will not be accepted. **In-person registration** is available at:

- La Habra Community Center: 101 W. La Habra Blvd.
- Children's Museum at La Habra: 301 S. Euclid St.
- **By Phone:** 562-383-4200, **Visa** or **MasterCard** only (*\$1.75 processing fee will be added*).

### **Drop-Off/Pick-Up Information**

When you drop off and pick up your child from Winter Day Camp, please make sure you sign in and out on the daily form. Only the people listed on the camper's registration form will be allowed to pick up your camper. **Please make sure all people on your list bring a photo I.D. card** with them when picking up your camper from camp. **We will not release a child to someone on the list that does not have a photo I.D. card.**

### **Late Pick-Up Fee**

La Habra Winter Camp opens daily at **7:30 a.m.** and closes at **6:00 p.m.** If you are running late to pick-up your camper, please make a courtesy call to our Camp cell phone as soon as you realize you will be late. You will be given a 5-minute grace period to pick up your camper. If a camper is not picked up by **6:05 p.m.**, staff will begin calling parents/adults listed on the authorized pick up list. If your child is not picked up by **6:05 p.m.**, you will be billed a late pick-up fee of **\$1 per minute**, per camper.

### **Behavior**

La Habra Winter Camp utilizes positive reinforcement as much as possible at camp and resorts to warnings and consequences only when necessary.

Campers will be held to the following expectations:

- **Be Respectful** – Treat other campers, staff and items with respect and use appropriate language.
- **Be Responsible** – Put all items away after use, clean up trash after lunch, etc.
- **Be Safe** – Keep hands to themselves at all times, follow all rules, etc.
- **Have Fun!**

If a camper makes a poor choice during the day, they will receive a verbal warning. If the camper makes a second poor choice during the day, they will receive a written note home and will participate in a written exercise, *Stop & Reflect*, in which the camper will outline the poor choice. Should a camper continue to make poor choices, it is at the discretion of the staff and manager to take appropriate action.

**Winter Camp has a zero-tolerance policy for causing physical or verbal harm of any kind towards staff or other campers.**

### **Contact Information**

#### **WE'RE GOING GREEN!**

Join our Winter Camp on the BAND App! We will share information, live updates, and photos from the day. Additionally, reminders for the upcoming dates will be shared.

### **Dress Code**

Winter Camp asks that all campers arrive in comfortable clothing. No bare-midriiffs are allowed. Please keep in mind that campers may get dirty from playing outside or arts/crafts activities, so please dress them in “play” clothing. For safety purposes, campers should wear closed-toe shoes.

### **Food**

Lunch and two snacks will be served daily. Please see the lunch and snack calendar for more information. If you would like to send your own snack or lunch, you may. **We are a nut free zone; nuts are not allowed.** Please place it in a lunch box with the camper’s name clearly marked on the outside. Unfortunately, we are unable to heat or refrigerate camper’s food. Thank you for your understanding.

Please do not bring any toys, games, electronics, stuffed animals, etc. from home. This causes confusion for staff, and campers often lose their belongings. Personal items brought from home will be placed in the camper’s personal items box. **Staff is not responsible for any items that campers may bring from home.**

### **Medicine**

If your child needs to keep medicine on hand at Winter Camp, please email the Winter Camp staff at [LHRecreation@lahabraca.gov](mailto:LHRecreation@lahabraca.gov)

### **Daily Activities**

Daily activities will include; arts & crafts, Children’s Museum gallery visits, STEM activities, VAPA activities, indoor & outdoor games, movie time, and more!