



Dear #LaHabraRaces 2024 Vendor,

Thank you for participating in the #LaHabraRaces Event, sponsored by CR&R and the La Habra Market Place, on Saturday, March 9, 2024 at the La Habra Marketplace (1801 W. Imperial Hwy., between Famous Footwear and La Habra Modern Dentistry). The event will take place rain or shine. There will be no refunds or exceptions for vendor no shows.

Attached are the rules and regulations. *Please be sure to review all the required rules and regulations carefully and keep for your records.*

The following is the information for the event:

All vendors must provide their own set-up display (canopy, tables, chairs, canopy weights, etc.).

Please email Mikaela Romero at miromero@lahabraca.gov by Friday, March 1, 2024 at 12:00 p.m. to indicate what time you will arrive for set-up.

- Friday, March 8th 4:00-5:30 p.m.
 - There will be overnight security for the event area.
 - Please keep all canopies and supplies low and weighed down in case of high wind.
- Saturday, March 9th: 4:00-5:45 a.m.
 - ABSOLUTELY No cars are allowed to be driven in the event area on this day.
 - Check-in with STAFF, who will be wearing a lime green vest.

All vendors are asked to be set-up by 5:45 a.m. The event will be open to the public at 6:00 a.m.

Schedule of events:

6:00 a.m.	Event opens to the public
7:00 a.m.	Runners Stretch (Located at the stage)
7:30 a.m.	50-Yd. Diaper Dash (ages 3-5 years)
7:40 a.m.	1K Kiddy Run (ages 6-9 years)
8:00 a.m.	5K Run/Walk
8:45 a.m.	Awards

We look forward to seeing you at the La Habra Races!

Mikaela Romero
City of La Habra
(562) 448-4732
miromero@lahabraca.gov

Melissa Rivera
City of La Habra
(562) 383-4210
mrivera@lahabraca.gov





GENERAL VENDOR APPLICATION

Vendor Fair: 6:00 to 9:30 a.m.

**La Habra Marketplace (between Famous Footwear & La Habra Modern Dentistry)
1801 W. Imperial Hwy., La Habra, CA 90631**

Please choose one:

10 x 10 Space = \$65.00

10 x 20 Space = \$100.00

- City will NOT provide electricity.
- Vendors may provide promotional material or item for the 600 runner goodie bags. Items must be turned in to the Community Center by FRIDAY, March 1st in order to be included in the bags.
- All vendors must RSVP and receive approval prior to submitting payment and application.
- Please RSVP to: Mikaela Romero at miromero@lahabraca.gov
- Questions regarding the event? Contact 562-383-4200

Mail payment and completed application to:
 La Habra Races - VENDOR
 101 W. La Habra Blvd.
 La Habra, CA 90631

Business Name: _____

Contact Name: _____

Address: _____

Phone: _____ Secondary Phone: _____

E-Mail: _____

Will you need electricity? YES NO If yes, please list what you are powering:

Booth Services/Product Description (All items you wish to sell MUST be listed): _____

METHOD OF PAYMENT: CHECK CASH CREDIT CARD (VISA OR MASTERCARD)
(PAYABLE TO: CITY OF LA HABRA)

Once submitted, no cancellations or refunds - no exceptions. The City of La Habra reserves the right to terminate vendors at their discretion. Event will take place rain or shine. No early break downs. No sharing booths. You are only allowed to display and sell items listed in your description. Vendors are required to bring their own display set-ups (canopy, tables, chairs, etc.) and extension cords. The undersigned does hereby release forever any event coordinators, servants, assigns, and property location, and its employees harmless of any and all liability resulting from damages, lost, stolen items and injuries. Participation is at your own risk. Absolutely no alcohol may be sold or distributed.

Signature: _____ Date: _____

RELEASE AND WAIVER OF ALL LIABILITY
AND INDEMNITY AGREEMENT

For and in consideration of permitting X _____ to participate in the 2024 La Habra Races sponsored by the City of La Habra's Department of Community Services, the Undersigned hereby voluntarily releases, discharges, waives and relinquishes any and all actions or causes of action for personal injury, property damage or wrongful death occurring to him/herself arising as a result of participation in said recreational program or any activities incidental thereto wherever or however the same may occur and for whatever period said program may continue, and the Undersigned does for him/herself, his/her heirs, executors, administrators and assigns hereby release, waive, discharge and relinquish any action or cause of action, which may hereafter arise for him/herself and for his/her estate, and agrees that under no circumstances will he/she or his/her heirs, executors, administrators and assigns prosecute or present any claim for personal injury, property damage or wrongful death against the City of La Habra and its officers, officials, agents, contractors, volunteers, boards, departments, servants or employees for any of said causes of action, whether the same shall arise by the negligence of any of said persons, or otherwise.

IT IS THE INTENTION OF X _____ BY THIS INSTRUMENT, TO EXEMPT AND RELIEVE THE CITY OF LA HABRA AND THE RELATED PARTIES MENTIONED HEREIN, FROM ALL LIABILITY FOR PERSONAL INJURY, PROPERTY DAMAGE OR WRONGFUL DEATH CAUSED BY THE NEGLIGENCE OF ANY PERSON OR ENTITY.

The Undersigned, for him/himself, his/her heirs, executors, administrators or assigns agrees that in the event any claim for personal injuries, property damage or wrongful death shall be prosecuted against the City of La Habra and/or its officers, officials, agents, contractors, volunteers, boards, departments, servants or employees, he/she shall defend, indemnify and save harmless the same City of La Habra and the aforementioned related parties from any claim, cause of action, loss, liability, damage, lawsuit, cost or expense (including reasonable attorney's fees) by whomever or wherever made or presented for said personal injuries, property damage or wrongful death.

In case of accident or other emergency, the Undersigned hereby gives permission for the City of La Habra and/or its officers, officials, agents, contractors, volunteers, boards, departments, servants or employees, to obtain emergency medical treatment. The Undersigned further agrees to pay any costs incurred as a result of such treatment. In addition, the Undersigned has been notified that participants involved in City-sponsored recreation programs are subject to being photographed or videotaped, and he/she hereby gives permission for the City of La Habra to use such photographs or videotapes to publicize and promote the City's recreation programs.

THE UNDERSIGNED ACKNOWLEDGES THAT HE/SHE HAS PERSONALLY READ, UNDERSTANDS, AND VOLUNTARILY SIGNS THIS RELEASE AND WAIVER OF ALL LIABILITY AND INDEMNITY AGREEMENT, IS FULLY AWARE OF THE POTENTIAL RISKS AND HAZARDS WHICH ARE INHERENT TO ENGAGING IN THE SPECIFIED RECREATIONAL PROGRAM OR ANY ACTIVITIES INCIDENTAL THERETO, INCLUDING BUT NOT LIMITED TO, ANY NEGLIGENT ACTS PERFORMED BY THE CITY OF LA HABRA AND/OR ITS OFFICERS, OFFICIALS, AGENTS, CONTRACTORS, VOLUNTEERS, BOARDS, DEPARTMENTS, SERVANTS OR EMPLOYEES, NEGLIGENTLY CREATED OR MAINTAINED DANGEROUS CONDITIONS OF PUBLIC PROPERTY, WEATHER CONDITIONS, EQUIPMENT, MACHINERY, PLAYING CONDITIONS, OTHER PARTICIPANTS, ON-SITE PHYSICAL PREMISES, STRUCTURES OR SUBSTANTIAL WORKS OF IMPROVEMENT. THE UNDERSIGNED VOLUNTARILY ASSUMES ALL RISKS OF LOSS, DAMAGE, OR INJURY ASSOCIATED WITH HIS/HER PARTICIPATION IN THE SPECIFIED RECREATIONAL PROGRAM OR ANY ACTIVITIES INCIDENTAL THERETO.

Representative Name

Company/Group Name

Signature

Date

GENERAL VENDOR RULES & REGULATIONS



CANCELLATIONS

The Festival will take place regardless of weather conditions. There are NO refunds for weather or vendor cancellations. Vendors must be prepared for inclement weather and any other unforeseen circumstances. In the case that the City of La Habra cancels the event, full refunds will be processed.

OPERATING HOURS

Vendors must be ready and open for business during the hours of the event Saturday, March 9, 2024 - 6:00 A.M. TO 9:30 A.M.

BOOTH SPACES/SETUP/TEARDOWN

Set-up is 4:00 p.m. to 5:30 p.m. on Friday, March 8th or beginning at 4:00 a.m. on the day of the event. All booths MUST be set-up by 5:45 a.m. on Saturday, March 9th.

No booths may be removed from the La Habra Races site until after the closing hour of 9:30 a.m. on Saturday.

Vendors who sell out prior to the event closing will be required to wait until the end of the event to tear down. Any vendors that break down early will not be asked to participate in future city events. All booths and displays must be completely removed from the event area on Saturday by 11:00 a.m. VENDORS ARE NOT TO EXCEED THEIR BOOTH SPACE DIMENSIONS (10ft x 10ft or 10ft x 20ft)

All spaces will be located **OUTSIDE** in the La Habra Marketplace (1801 W. Imperial Hwy.), between Famous Footwear and La Habra Modern Dentistry: All booths must have a professional appearance. All vendors must provide their own equipment: tables, chairs, canopies, individual trash cans as needed, etc. Signage/banners must be visible to guests and must reflect their approved merchandise items, fees, and accepted payment methods. **Canopies must be secured/anchored with sand bags/concrete blocks/ canopy weights or something similar. All 4 sides must be secured.** Tying up to another canopy will not be allowed. **It is required by the city fire department; therefore each booth MUST have a 2A10BC Fire Extinguisher. Please make sure it is valid and not expired.**

VENDOR MERCHANDISE

Vendors are only allowed to sell and display the items that were originally listed on their application. If there is a change or item you'd like to add please email Mikaela Romero at miromero@lahabracity.gov ASAP for an approval. We must have a list of all items to be sold, no exceptions! NO alcoholic beverages or beverages of any kind may be sold or given away by a vendor.

ELECTRICITY

Electricity is NOT available. No generators allowed.

VEHICLES

NO VEHICLES ALLOWED ON THE PREMISE ON SATURDAY, NO EXCEPTIONS! It is strongly recommended to set up on Friday.

SUB-LEASE OF SPACE

All vendors spaces are pre-assigned and will not be changed the day of the event! Vendors cannot sub-lease or apportion the whole or any part of their assigned space without prior written permission from the event. In such situations the vendor must go through the same approval process.

SECURITY

The City will provide overnight security, Friday, March 8th from 4 P.M. to 4 A.M. on Saturday, March 9th. However, the event is not responsible for the security of individual vendor booths and products. Vendors are responsible to secure their own booths, supplies and equipment at night.



#LAHABRARACES FAMILY FUN RUN 2024 SATURDAY



La Habra Marketplace, 1641 W. Imperial Hwy. (Between Famous Footwear & La Habra Modern Dentistry)

SCAN ME TO REGISTER



5K WALK/RUN

1K KIDDY RUN

50 YD. DIAPER DASH

"RACE FOR THE GOLD"

- AWARDS:**
- Top 3 Male & Female 5K Runners
 - Top 3 Male & Female 1K Runners
 - Largest Group
 - Largest School Group
 - Most Olympic Dressed Group
 - Most Olympic Dressed Individual

PACKET PICK-UP
 Friday, March 8th | 4:00 to 6:30 p.m.
 at Ruby Red's BBQ
 1841 B W. Imperial Hwy.

- 50 YD. Diaper Dash (3-5 yrs.) - \$15
- 1K Kiddy Run (6-9 yrs.) - \$20
- 5K Walk/Run (10 yrs. +) - \$30

Registration Includes: T-Shirt, Medal, and Goodie Bag.

Discount available for School Groups and Teams of 10 or more.

EVENT SCHEDULE

- 6:00 a.m. - Registration Opens
- 7:00 a.m. - Runners' Stretch
- 7:30 a.m. - 50-YD. Diaper Dash
- 7:40 a.m. - 1K Kiddy Run
- 8:00 a.m. - 5K Walk/Run
- 8:45 a.m. - Awards



Registration fees will increase by \$5 on March 2, 2024.

**FOR SPONSORSHIP OPPORTUNITIES CONTACT
562-383-4200 OR LHRECREATION@LAHABRACA.GOV**

