

# MINUTES

LA HABRA UTILITY AUTHORITY

REGULAR MEETING 6:30 P.M.

&

REGULAR JOINT MEETING WITH THE  
CITY COUNCIL OF THE CITY OF LA HABRA,  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
OF THE CITY OF LA HABRA,  
LA HABRA CIVIC IMPROVEMENT AUTHORITY,  
AND CITY OF LA HABRA HOUSING AUTHORITY

Monday, May 1, 2023

**APPROVED:** These Minutes were approved on August 7, 2023.

## **REGULAR MEETING & REGULAR JOINT MEETING 6:30 P.M.:**

**CALL TO ORDER:** Mayor/Director Gomez called the Regular Meeting of the City Council of the City of La Habra and Regular Joint Meeting with the Successor Agency to the Redevelopment Agency of the City of La Habra, La Habra Civic Improvement Authority, City of La Habra Housing Authority, and La Habra Utility Authority to order at 6:30 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

**INVOCATION:** City Attorney/Legal Counsel Jones

**PLEDGE OF ALLEGIANCE:** Councilmember/Director Medrano

**COUNCILMEMBERS/DIRECTORS PRESENT:** Mayor/Director Gomez  
Mayor Pro Tem/Director Nigsarian  
Councilmember/Director Espinoza  
Councilmember/Director Medrano  
Councilmember/Director Simonian

**COUNCILMEMBERS/DIRECTORS ABSENT:** NONE

**OTHER OFFICIALS PRESENT:** City Manager/Executive Director Sadro  
City Attorney/Legal Counsel Jones  
City Clerk/Secretary Barone  
Management Analyst II Hurt  
Administrative Clerk Delgado  
Administrative Clerk De Santos

**CLOSED SESSION ANNOUNCEMENT:** None.

## **PROCLAMATIONS/PRESENTATIONS:**

1. RECOGNITION OF THE KOTICK FAMILY AS THE 2023 RESIDENTIAL BEAUTIFICATION AWARD RECIPIENT

Mayor Gomez, City Council, and Beautification Committee Members Carol Nigsarian and Lavenia Wilson recognized and presented the Kotick Family with a yard sign and Certificate of Recognition.

2. PROCLAIM MAY 8-14, 2023, AS AMERICAN LUNG ASSOCIATION TURQUOISE TAKEOVER WEEK IN THE CITY OF LA HABRA

Mayor Gomez and City Council presented American Lung Association Health Promotions Coordinator Karinna Alatoree with the proclamation.

American Lung Association Health Promotions Coordinator Karinna Alatoree spoke regarding Turquoise Takeover Week, and lung cancer risk factors and early detection.

3. PROCLAIM APRIL 30 THROUGH MAY 6, 2023, AS PROFESSIONAL MUNICIPAL CLERKS WEEK IN THE CITY OF LA HABRA

Mayor Gomez and City Council presented City Clerk Barone and Administrative Clerk De Santos with the proclamation.

**PUBLIC COMMENTS:**

Carrie Surich, La Habra resident, spoke regarding the Inaugural Memorial Day event hosted by American Legion to be held on Monday, May 29, 2023, at El Centro Lions Park; and invited the City Council to attend the event.

Guadalupe Lara and members of the La Habra Republican Women Federated recognized and present the City Council with a Certificate of Appreciation for display of "In God We Trust" in the City Council Chamber.

Ruben Ruff, La Habra resident, spoke regarding his residential storm drain collapse.

**CONSENT CALENDAR:**

Moved by Councilmember/Director Medrano, seconded by Mayor Pro Tem/Director Nigsarian, and CARRIED UNANIMOUSLY (5-0) TO APPROVE CITY COUNCIL CONSENT CALENDAR ITEMS 1 THROUGH 12; UTILITY AUTHORITY ITEM 1; AND CITY COUNCIL, AGENCY, AND AUTHORITIES ITEM 1.

Said motion CARRIED by the following vote:

AYES: Mayor/Director Gomez, Mayor Pro Tem/Director Nigsarian,  
Councilmember/Director Espinoza, Councilmember/Director Medrano,  
Councilmember/Director Simonian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

**CITY COUNCIL:**

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. APPROVE DENIAL OF LIABILITY CLAIM OF MR. MARK DAVIS

That the City Council deny the claim of Mr. Mark Davis in order to set a definite six-month Statute of Limitations date.

3. APPROVE DENIAL OF LIABILITY CLAIM OF MS. KAREN TOWNSEND

That the City Council deny the claim of Ms. Karen Townsend in order to set a definite six-month Statute of Limitations date.

4. APPROVE PLANS AND SPECIFICATIONS AND AWARD CONTRACT TO ONYX PAVING COMPANY, INC., FOR CONSTRUCTION OF THE ANNUAL SIDEWALK AND CURB ACCESS RAMP IMPROVEMENTS FISCAL YEAR 2021-2023, CITY PROJECT NO. 1-R-22

That the City Council:

A. Approve Plans and Specifications for the Annual Sidewalk and Curb Access Ramp Improvements Fiscal Year 2021-2023, City Project No. 1-R-22;

B. Award construction contract for the Annual Sidewalk and Curb Access Ramp Improvements Fiscal Year 2021-2023, City Project No. 1-R-22 to Onyx Paving Company, Inc., of Anaheim, California, in the amount of \$373,000.00 and reject all other bids; and,

C. Approve and authorize the City Manager to execute an agreement with Onyx Paving Company, Inc., of Anaheim, California, in the amount of \$373,000.00; and authorize staff to issue a purchase order to Onyx Paving Company, Inc., of Anaheim, California, in the amount of \$447,600.00, which includes a 20 percent contingency.

5. APPROVE AGREEMENT WITH THE ORANGE COUNTY DISTRICT ATTORNEY'S OFFICE FOR PROSECUTION SERVICES

That the City Council approve the agreement between the City of La Habra and the Orange County District Attorney for the Criminal Prosecution of City of La Habra ordinances.

6. APPROVE APPLICATION SUBMITTAL FOR AN IMPROVEMENT PROJECT TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE ENVIRONMENTAL CLEANUP, TIER 1 GRANT PROGRAM FOR FISCAL YEAR 2023-2024

That the City Council APPROVE AND ADOPT **RESOLUTION NO. 6103** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, AUTHORIZING AN APPLICATION FOR FUNDS FOR THE ENVIRONMENTAL CLEANUP, TIER 1 GRANT PROGRAM UNDER ORANGE COUNTY LOCAL TRANSPORTATION ORDINANCE NO. 3 FOR FULL TRASH CAPTURE SYSTEM INSTALLATIONS.

7. APPROVE A MONTH-TO-MONTH AGREEMENT WITH VALLEY MAINTENANCE CORPORATION FOR CUSTODIAL AND RELATED SERVICES AT CITY FACILITIES

That the City Council authorize a month-to-month agreement with Valley Maintenance Corporation for custodial and related services at various City facilities.

8. WARRANTS: APPROVE NOS. 00138667 THROUGH 00138882 TOTALING \$2,005,748.08

That the City Council approve Nos. 00138667 through 00138882 totaling \$2,005,748.08.

**UTILITY AUTHORITY:**

1. APPROVE AN AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC. IN THE AMOUNT OF \$72,425 TO CONDUCT A WATER AND SEWER RATE IMPACT FEE STUDY

That the Utility Authority:

- A. Waive formal bidding requirements per the La Habra Municipal Code, Section 4.20.080(B) when a service firm has established such a successful past history of work with the City that it is clearly in the public interest not to negotiate with any other source; and,
- B. Approve and authorize the Executive Director to execute a professional services agreement with Raftelis Financial Consultants, Inc., in an amount not to exceed \$72,425 to review and revise, as necessary, the Utility Authority's five-year Water and Sewer Fund financial plan and rate structure.

**CITY COUNCIL, AGENCY, & AUTHORITIES:**

1. FISCAL YEAR 2021-2022 AUDITED FINANCIAL REPORTS

That the City Council, City Agencies and City Authorities:

- A. Receive and file the audited Fiscal Year 2021-2022 Annual Comprehensive Financial Report (ACFR) for the City of La Habra; and,
- B. Receive and file the audited Fiscal Year 2021-2022 Single Audit Report.

**CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:** None.

**PUBLIC HEARINGS:** None at this time.

**CONSIDERATION ITEMS:** None at this time.

**MAYOR'S COMMUNITY CALENDAR:**

Mayor Gomez made the following announcements:

- La Habra Citrus Fair to be held on Friday, May 5, 2023, through Sunday, May 7, 2023, at El Centro Lions Park.
- City of La Habra 2023 State of the City to be held on Thursday, May 11, 2023, at the La Habra Community Center.
- Movies in the Park on Friday, May 19, 2023, at El Centro Park.
- In partnership with CR&R, the City will host a Household Hazardous Waste and Universal Waste Collection event to be held on Saturday, May 20, 2023, adjacent to the Public Works Facility.
- La Habra Splash Play Zones at Brio and Oeste Parks scheduled to reopen on Saturday, May 27, 2023.
- Planning Commission and Community Services Commission meetings held.
- Current job openings with the City of La Habra.
- Water conservation efforts are still in effect with lawn irrigation prohibited between the hours of 10:00 a.m. to 4:00 p.m., as is the washing of hard surfaces such as sidewalks and driveways.

**COMMENTS FROM STAFF:**

None.

**COMMENTS FROM COUNCILMEMBERS/DIRECTORS:**

Mayor Pro Tem/Director Nigsarian spoke regarding the recent certification by the Housing and Community Development (HUD) of the City's Housing Element. As part of his Orange County Library-Advisory Board involvement, he spoke regarding the \$1.2 million grant that will be awarded to the La Habra Library, and thanked Senator Tom Umberg for facilitating the grant.

Mayor/Director Gomez requested a City paver be purchased in honor of recently retired City of La Habra Water Service Technician V Johnny Morillo. Councilmember/Director Medrano concurred. He spoke regarding the La Habra State of the City to be held on Thursday, May 11, 2023, at the La Habra Community Center. He thanked the Community Services Department staff for their work on the Donor & Volunteer Recognition Reception held on Thursday, April 20, 2023, at the La Habra Community Center.

**ADJOURNMENT:** Mayor/Director Gomez adjourned the meeting at 6:52 p.m. to Monday, May 15, 2023, at 5:30 p.m. in the City Council Closed Session Room 112c, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Rhonda J. Barone, CMC  
City Clerk/Secretary