

Fund Summaries

GENERAL FUND

- General Fund Expenditures Summary**
- General Fund Expenditures by Department**
- General Fund Expenditures by Type**
- General Fund FTE Summary**
- General Fund Revenue**

The City of La Habra
Budget for Fiscal Year 2019 - 2020

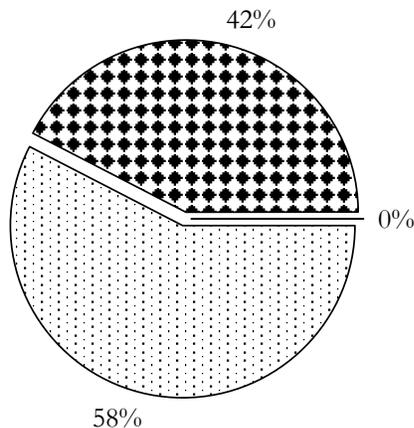
General Fund

Expenditures Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$12,491,688	\$13,553,344	\$14,180,868	\$14,320,816
Salaries - Part Time	\$882,292	\$1,097,139	\$1,097,139	\$1,118,202
Salaries - Overtime	\$1,248,440	\$675,380	\$675,380	\$613,029
Benefits	\$7,949,660	\$9,408,842	\$9,384,850	\$10,253,027
Allowances	\$96,331	\$104,270	\$112,979	\$108,884
Total for Personnel Services	\$22,668,411	\$24,838,975	\$25,451,216	\$26,413,958
Operations & Maintenance				
Materials & Supplies	\$724,671	\$711,916	\$711,916	\$735,273
Dues & Subscriptions	\$104,274	\$109,907	\$109,907	\$114,308
Training & Meetings	\$138,825	\$183,675	\$183,675	\$185,815
Repair & Maintenance	\$1,156,240	\$1,314,066	\$1,314,066	\$1,356,341
Rent & Leases	\$512,111	\$515,750	\$515,750	\$512,800
Professional Services	\$12,506,827	\$12,097,337	\$12,097,337	\$12,612,285
Special Departmental	\$3,714,582	\$3,900,441	\$3,888,200	\$3,930,861
Total for Operations & Maintenance	\$18,857,530	\$18,833,092	\$18,820,851	\$19,447,683
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$16,476	\$5,000	\$5,000	\$3,000
Equipment	\$1,472,032	\$5,000	\$5,000	\$5,000
Improvements	\$7,739	\$0	\$0	\$0
Total for Capital Outlay	\$1,496,247	\$10,000	\$10,000	\$8,000
TOTAL EXPENDITURES:	\$43,022,188	\$43,682,067	\$44,282,067	\$45,869,641

Personnel Summary - Full Time Equivalent (FTE's)

Regular	171.92	168.11	168.21	170.97
Part Time / Temporary	41.90	33.36	33.36	34.34
Total	213.82	201.47	201.57	205.31



- Personnel Services
- Operations & Maintenance
- Capital Outlay

The City of La Habra
Budget for Fiscal Year 2019 - 2020

GENERAL FUND EXPENDITURES - SUMMARY BY DEPARTMENT

		2017-2018	2018-2019	2018-2019	2019-2020
		Actuals	Adopted	Amended	Adopted
		Expended	Budget	Budget	Budget
CITY COUNCIL					
191101	CITY COUNCIL	47,844	48,295	48,295	64,903
	SUBTOTAL	<u>47,844</u>	<u>48,295</u>	<u>48,295</u>	<u>64,903</u>
CITY MANAGER					
161101	CITY MANAGER	530,055	516,116	522,283	532,331
165251	NON-DEPARTMENTAL	774,293	737,960	725,719	856,638
	SUBTOTAL	<u>1,304,348</u>	<u>1,254,076</u>	<u>1,248,002</u>	<u>1,388,969</u>
CITY CLERK					
162101	CITY CLERK - ADMIN	461,725	466,246	466,391	475,525
162201	CITY CLERK - ELECTIONS	2,074	43,810	43,810	2,245
	SUBTOTAL	<u>463,799</u>	<u>510,056</u>	<u>510,201</u>	<u>477,770</u>
COMMUNITY DEVELOPMENT					
151011	ADMINISTRATION	341,047	344,983	348,570	447,026
151101	PLANNING	512,629	519,452	530,100	512,955
151131	CODE ENFORCEMENT	233,995	233,744	247,984	349,942
153101	BUILDING & SAFETY	694,151	624,092	630,233	628,773
154101	ECONOMIC DEVELOPMENT	77,195	90,220	90,718	103,773
192101	PLANNING COMMISSION	9,352	9,766	9,766	7,262
	SUBTOTAL	<u>1,868,369</u>	<u>1,822,257</u>	<u>1,857,371</u>	<u>2,049,731</u>
COMMUNITY SERVICES					
131101	ADMINISTRATION	556,837	613,666	619,019	641,550
132151	SOCIAL SERVICES	248,771	146,010	148,588	157,138
134101	FACILITY RENTALS	130,869	203,066	205,827	247,808
134151	RECREATION	1,158,064	951,877	967,608	941,476
134153	RECREATION-SPECIAL EVENT	223,019	292,728	299,841	314,453
142111	FACILITY MAINTENANCE	1,757,703	1,737,830	1,747,489	1,639,823
	SUBTOTAL	<u>4,075,263</u>	<u>3,945,177</u>	<u>3,988,372</u>	<u>3,942,248</u>
FINANCE					
166101	FINANCE	1,009,533	1,044,973	1,060,659	1,030,234
	SUBTOTAL	<u>1,009,533</u>	<u>1,044,973</u>	<u>1,060,659</u>	<u>1,030,234</u>
FIRE					
127101	ADMINISTRATION	8,513,825	8,911,985	8,911,985	9,532,449
127451	AMBULANCE	995,939	1,008,625	1,008,625	1,087,498
	SUBTOTAL	<u>9,509,764</u>	<u>9,920,610</u>	<u>9,920,610</u>	<u>10,619,947</u>
HUMAN RESOURCES					
163101	PERSONNEL	338,119	342,870	339,776	347,260
	SUBTOTAL	<u>338,119</u>	<u>342,870</u>	<u>339,776</u>	<u>347,260</u>
LEGAL SERVICES					
167101	LEGAL SERVICES	307,760	230,000	230,000	250,000
	SUBTOTAL	<u>307,760</u>	<u>230,000</u>	<u>230,000</u>	<u>250,000</u>
POLICE					
121101	ADMINISTRATION	2,797,037	2,388,623	2,413,251	2,491,843
121102	OPERATIONS	8,913,043	9,831,596	10,117,348	10,619,265
121103	INVESTIGATIONS	3,209,045	3,597,628	3,687,184	3,616,307
121104	SUPPORT SERVICES	3,534,431	2,702,834	2,746,385	2,713,227
121105	ANIMAL CONTROL SERVICES	332,512	446,140	455,113	539,750
121106	AUXILLARY SERVICES	114,077	472,177	472,177	441,572
	SUBTOTAL	<u>18,900,145</u>	<u>19,438,998</u>	<u>19,891,458</u>	<u>20,421,964</u>
PUBLIC WORKS					
172101	ADMINISTRATION	188,753	177,299	181,875	188,068
173111	STREET MAINTENANCE	740,151	717,097	729,610	756,938
174101	STORM DRAINS	55,123	58,491	60,766	67,573
185101	PARK & LANDSCAPE MAINT.	2,613,680	2,556,021	2,577,141	2,645,589
152101	ENGINEERING	400,111	399,030	403,168	385,354
152301	TRAFFIC MANAGEMENT	866,849	894,203	896,927	888,906
174201	NPDES	332,577	322,614	337,836	344,187
	SUBTOTAL	<u>5,197,244</u>	<u>5,124,755</u>	<u>5,187,323</u>	<u>5,276,615</u>
TOTAL GENERAL FUND EXPENDITURES		<u>43,022,188</u>	<u>43,682,067</u>	<u>44,282,067</u>	<u>45,869,641</u>

The City of La Habra
Budget for Fiscal Year 2019 - 2020

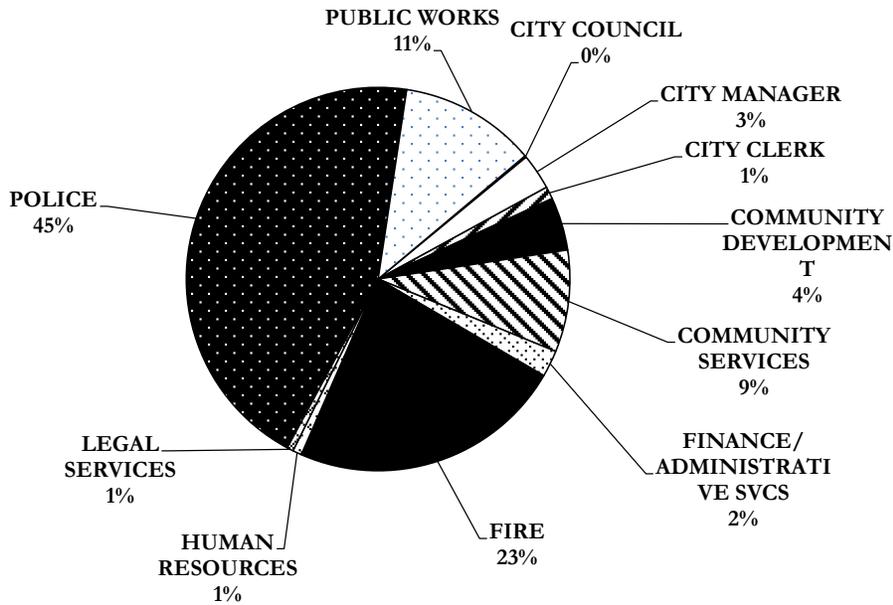
GENERAL FUND EXPENDITURES - SUMMARY

2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
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SUMMARY

CITY COUNCIL	47,844	48,295	48,295	64,903
CITY MANAGER	1,304,348	1,254,076	1,248,002	1,388,969
CITY CLERK	463,799	510,056	510,201	477,770
COMMUNITY DEVELOPMENT	1,868,369	1,822,257	1,857,371	2,049,731
COMMUNITY SERVICES	4,075,263	3,945,177	3,988,372	3,942,248
FINANCE/ ADMINISTRATIVE SVCS	1,009,533	1,044,973	1,060,659	1,030,234
FIRE	9,509,764	9,920,610	9,920,610	10,619,947
HUMAN RESOURCES	338,119	342,870	339,776	347,260
LEGAL SERVICES	307,760	230,000	230,000	250,000
POLICE	18,900,145	19,438,998	19,891,458	20,421,964
PUBLIC WORKS	5,197,244	5,124,755	5,187,323	5,276,615

TOTAL GENERAL FUND EXPENDITURES 43,022,188 43,682,067 44,282,067 45,869,641



The City of La Habra
Budget for Fiscal Year 2019 - 2020

GENERAL FUND EXPENDITURES BY TYPE

		PERSONNEL SERVICES	OPERATIONS & MAINTENANCE	CAPITAL OUTLAY	TOTAL BUDGET
CITY COUNCIL					
191101	CITY COUNCIL	30,595	34,308	0	64,903
	SUBTOTAL	<u>30,595</u>	<u>34,308</u>	<u>0</u>	<u>64,903</u>
CITY MANAGER					
161101	CITY MANAGER	448,868	83,463	0	532,331
165251	NON-DEPARTMENTAL	0	856,638	0	856,638
	SUBTOTAL	<u>448,868</u>	<u>940,101</u>	<u>0</u>	<u>1,388,969</u>
CITY CLERK					
162101	CITY CLERK - ADMIN	434,755	40,770	0	475,525
162201	CITY CLERK - ELECTIONS	0	2,245	0	2,245
	SUBTOTAL	<u>434,755</u>	<u>43,015</u>	<u>0</u>	<u>477,770</u>
COMMUNITY DEVELOPMENT					
151011	ADMINISTRATION	386,100	60,926	0	447,026
151101	PLANNING	440,342	67,613	5,000	512,955
151131	CODE ENFORCEMENT	203,496	146,446	0	349,942
153101	BUILDING & SAFETY	487,625	141,148	0	628,773
154101	ECONOMIC DEVELOPMENT	72,863	30,910	0	103,773
192101	PLANNING COMMISSION	3,062	4,200	0	7,262
	SUBTOTAL	<u>1,593,488</u>	<u>451,243</u>	<u>5,000</u>	<u>2,049,731</u>
COMMUNITY SERVICES					
131101	ADMINISTRATION	479,359	162,191	0	641,550
132151	SOCIAL SERVICES	99,138	58,000	0	157,138
134101	FACILITY RENTALS	209,793	38,015	0	247,808
134151	RECREATION	485,660	455,816	0	941,476
134153	RECREATION-SPECIAL EVENTS	147,893	166,560	0	314,453
142111	FACILITY MAINTENANCE	386,631	1,253,192	0	1,639,823
	SUBTOTAL	<u>1,808,474</u>	<u>2,133,774</u>	<u>0</u>	<u>3,942,248</u>
FINANCE					
166101	FINANCE	892,605	137,629	0	1,030,234
	SUBTOTAL	<u>892,605</u>	<u>137,629</u>	<u>0</u>	<u>1,030,234</u>
FIRE					
127101	ADMINISTRATION	1,231,744	8,300,705	0	9,532,449
127451	AMBULANCE	0	1,087,498	0	1,087,498
	SUBTOTAL	<u>1,231,744</u>	<u>9,388,203</u>	<u>0</u>	<u>10,619,947</u>
HUMAN RESOURCES					
163101	PERSONNEL	259,678	87,582	0	347,260
	SUBTOTAL	<u>259,678</u>	<u>87,582</u>	<u>0</u>	<u>347,260</u>
LEGAL SERVICES					
167101	LEGAL SERVICES	0	250,000	0	250,000
	SUBTOTAL	<u>0</u>	<u>250,000</u>	<u>0</u>	<u>250,000</u>
POLICE					
121101	ADMINISTRATION	1,069,628	1,422,215	0	2,491,843
121102	OPERATIONS	9,805,373	813,892	0	10,619,265
121103	INVESTIGATIONS	3,525,563	90,744	0	3,616,307
121104	SUPPORT SERVICES	2,381,461	331,766	0	2,713,227
121105	ANIMAL CONTROL SERVICES	433,673	106,077	0	539,750
121106	AUXILLARY SERVICES	0	441,572	0	441,572
	SUBTOTAL	<u>17,215,698</u>	<u>3,206,266</u>	<u>0</u>	<u>20,421,964</u>
PUBLIC WORKS					
172101	ADMINISTRATION	156,031	32,037	0	188,068
173111	STREET MAINTENANCE	516,576	240,362	0	756,938
174101	STORM DRAINS	48,235	19,338	0	67,573
185101	PARK & LANDSCAPE MAINT.	1,265,986	1,379,603	0	2,645,589
152101	ENGINEERING	308,079	74,275	3,000	385,354
152301	TRAFFIC MANAGEMENT	134,586	754,320	0	888,906
174201	NPDES	68,560	275,627	0	344,187
	SUBTOTAL	<u>2,498,053</u>	<u>2,775,562</u>	<u>3,000</u>	<u>5,276,615</u>
TOTAL GENERAL FUND EXPENDITURES		<u>26,413,958</u>	<u>19,447,683</u>	<u>8,000</u>	<u>45,869,641</u>

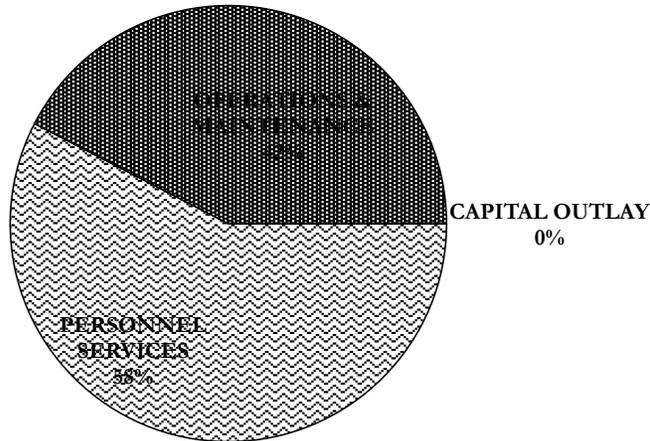
The City of La Habra
Budget for Fiscal Year 2019 - 2020

GENERAL FUND EXPENDITURES BY TYPE

PERSONNEL SERVICES	OPERATIONS & MAINTENANCE	CAPITAL OUTLAY	TOTAL BUDGET
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SUMMARY

CITY COUNCIL	30,595	34,308	0	64,903
CITY MANAGER	448,868	940,101	0	1,388,969
CITY CLERK	434,755	43,015	0	477,770
COMMUNITY DEVELOPMENT	1,593,488	451,243	5,000	2,049,731
COMMUNITY SERVICES	1,808,474	2,133,774	0	3,942,248
FINANCE/ ADMINISTRATIVE SVCS	892,605	137,629	0	1,030,234
FIRE	1,231,744	9,388,203	0	10,619,947
HUMAN RESOURCES	259,678	87,582	0	347,260
LEGAL SERVICES	0	250,000	0	250,000
POLICE	17,215,698	3,206,266	0	20,421,964
PUBLIC WORKS	2,498,053	2,775,562	3,000	5,276,615
TOTAL GENERAL FUND EXPENDITURES	<u>26,413,958</u>	<u>19,447,683</u>	<u>8,000</u>	<u>45,869,641</u>



The City of La Habra
Budget for Fiscal Year 2019 - 2020

GENERAL FUND FTE SUMMARY

		2017-2018	2018-2019	2018-2019	2019-2020
		Actuals Expended	Adopted Budget	Amended Budget	Adopted Budget
CITY COUNCIL					
191101	CITY COUNCIL	0.00	0.00	0.00	0.00
	SUBTOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CITY MANAGER					
161101	CITY MANAGER	2.59	1.94	1.94	1.94
165251	NON-DEPARTMENTAL	0.00	0.00	0.00	0.00
	SUBTOTAL	<u>2.59</u>	<u>1.94</u>	<u>1.94</u>	<u>1.94</u>
CITY CLERK					
162101	CITY CLERK - ADMIN	4.41	3.70	3.70	3.69
162201	CITY CLERK - ELECTIONS	0.00	0.00	0.00	0.00
	SUBTOTAL	<u>4.41</u>	<u>3.70</u>	<u>3.70</u>	<u>3.69</u>
COMMUNITY DEVELOPMENT					
151011	ADMINISTRATION	1.60	1.60	1.60	2.60
151101	PLANNING	3.85	3.85	3.85	4.47
151131	CODE ENFORCEMENT	2.20	1.25	1.25	1.95
153101	BUILDING & SAFETY	4.52	4.52	4.52	4.52
154101	ECONOMIC DEVELOPMENT	0.50	0.50	0.50	0.55
192101	PLANNING COMMISSION	0.00	0.00	0.00	0.00
	SUBTOTAL	<u>12.67</u>	<u>11.72</u>	<u>11.72</u>	<u>14.09</u>
COMMUNITY SERVICES					
131101	ADMINISTRATION	4.35	3.96	3.96	4.37
132151	SOCIAL SERVICES	2.36	1.35	1.35	1.35
134101	FACILITY RENTALS	2.52	4.83	4.83	5.73
134151	RECREATION	16.19	8.68	8.68	8.50
134153	RECREATION-SPECIAL EVENT	0.42	2.15	2.15	2.25
142111	FACILITY MAINTENANCE	4.62	4.62	4.62	4.62
	SUBTOTAL	<u>30.46</u>	<u>25.59</u>	<u>25.59</u>	<u>26.82</u>
FINANCE					
166101	FINANCE	9.69	9.11	9.11	9.62
	SUBTOTAL	<u>9.69</u>	<u>9.11</u>	<u>9.11</u>	<u>9.62</u>
FIRE					
127101	ADMINISTRATION	0.00	0.00	0.00	0.00
127451	AMBULANCE	0.00	0.00	0.00	0.00
	SUBTOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
HUMAN RESOURCES					
163101	PERSONNEL	2.55	2.55	2.55	2.55
	SUBTOTAL	<u>2.55</u>	<u>2.55</u>	<u>2.55</u>	<u>2.55</u>
LEGAL SERVICES					
167101	LEGAL SERVICES	0.00	0.00	0.00	0.00
	SUBTOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
POLICE					
121101	ADMINISTRATION	5.52	6.33	6.33	5.79
121102	OPERATIONS	60.22	59.42	59.42	60.25
121103	INVESTIGATIONS	18.58	19.87	19.87	20.94
121104	SUPPORT SERVICES	30.07	28.06	28.06	26.68
121105	ANIMAL CONTROL SERVICES	3.20	4.20	4.20	4.20
121106	AUXILLARY SERVICES	2.50	0.00	0.00	0.00
	SUBTOTAL	<u>120.09</u>	<u>117.88</u>	<u>117.88</u>	<u>117.86</u>
PUBLIC WORKS					
172101	ADMINISTRATION	1.15	1.00	1.00	1.00
173111	STREET MAINTENANCE	7.20	7.20	7.20	6.80
174101	STORM DRAINS	0.50	0.50	0.50	0.50
185101	PARK & LANDSCAPE MAINT.	16.45	15.50	15.50	15.50
152101	ENGINEERING	2.50	2.44	2.44	2.67
152301	TRAFFIC MANAGEMENT	1.77	1.64	1.64	1.17
174201	NPDES	1.79	0.70	0.80	1.10
	SUBTOTAL	<u>31.36</u>	<u>28.98</u>	<u>29.08</u>	<u>28.74</u>
TOTAL GENERAL FUND EXPENDITURES		<u>213.82</u>	<u>201.47</u>	<u>201.57</u>	<u>205.31</u>

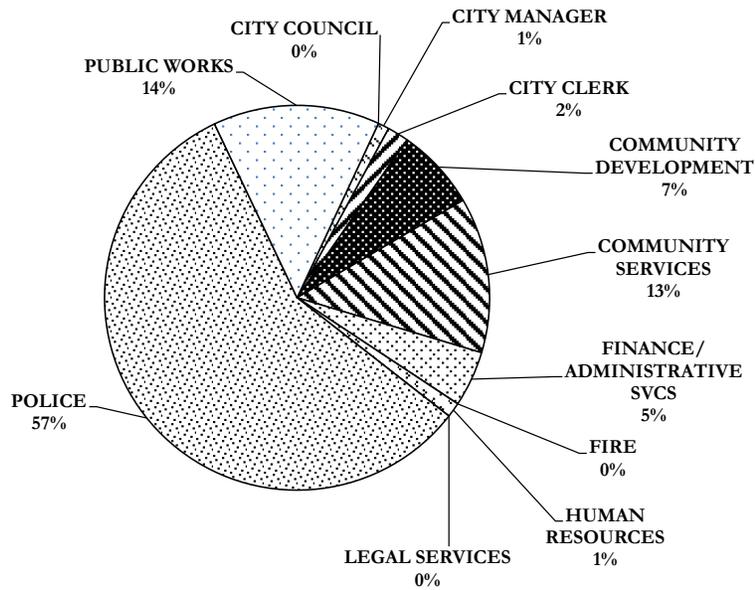
The City of La Habra
Budget for Fiscal Year 2019 - 2020

GENERAL FUND FTE SUMMARY

2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
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SUMMARY

CITY COUNCIL	0.00	0.00	0.00	0.00
CITY MANAGER	2.59	1.94	1.94	1.94
CITY CLERK	4.41	3.70	3.70	3.69
COMMUNITY DEVELOPMENT	12.67	11.72	11.72	14.09
COMMUNITY SERVICES	30.46	25.59	25.59	26.82
FINANCE/ ADMINISTRATIVE SVC:	9.69	9.11	9.11	9.62
FIRE	0.00	0.00	0.00	0.00
HUMAN RESOURCES	2.55	2.55	2.55	2.55
LEGAL SERVICES	0.00	0.00	0.00	0.00
POLICE	120.09	117.88	117.88	117.86
PUBLIC WORKS	31.36	28.98	29.08	28.74
TOTAL GENERAL FUND EXPENDITURES	<u>213.82</u>	<u>201.47</u>	<u>201.57</u>	<u>205.31</u>



The City of La Habra
Budget for Fiscal Year 2019 - 2020

GENERAL FUND REVENUE

		2017-2018	2018-2019	2018-2019	2019-2020
		Actuals	Adopted	Amended	Adopted
		Revenue	Budget	Budget	Budget
PROPERTY TAX					
4003	SECURED	9,463,870	9,748,509	9,748,509	10,381,200
4004	UNSECURED	308,723	280,000	280,000	280,000
4006	TEETER PLAN	59,641	55,000	55,000	55,000
4007	SUPPLEMENTAL ROLL	306,638	220,000	220,000	200,000
4008	PENALTIES/INTEREST	8,012	1,500	1,500	1,500
4009	STREET LIGHT REORGANIZATION	1,435	1,200	1,200	1,200
4011	OTHER	99,143	50,000	50,000	190,000
4203	HOMEOWNERS EXEMPTION	55,619	60,000	60,000	60,000
4205	PROPERTY TAX-IN LIEU OF VLF BACKFII	6,047,829	6,263,701	6,263,701	6,625,679
4081	PROPERTY TRANSFER	243,361	220,000	220,000	220,000
	SUBTOTAL	<u>16,594,270</u>	<u>16,899,910</u>	<u>16,899,910</u>	<u>18,014,579</u>
SALES TAXES					
4051	SALES & USE TAX	10,234,115	10,589,765	10,589,765	11,008,000
4052	PROPERTY TAX IN LIEU OF SALES TAX	0	0	0	0
	SUBTOTAL	<u>10,234,115</u>	<u>10,589,765</u>	<u>10,589,765</u>	<u>11,008,000</u>
TRANSACTION & USE TAX					
4053	TRANSACTION & USE TAX	5,381,995	5,472,000	5,472,000	5,688,000
	SUBTOTAL	<u>5,381,995</u>	<u>5,472,000</u>	<u>5,472,000</u>	<u>5,688,000</u>
FRANCHISES					
4101	ELECTRIC DISTRIBUTION	429,854	420,000	420,000	420,000
4102	NATURAL GAS DISTRIBUTION	83,201	80,000	80,000	80,000
4103	PIPELINE	17,535	18,000	18,000	18,000
4104	CATV	480,946	400,000	400,000	400,000
4105	REFUSE	762,112	820,000	820,000	881,410
4106	IN-LIEU WATER	2,217	2,000	2,000	2,000
4111	FRANCHISES - OTHER	0	0	0	0
	SUBTOTAL	<u>1,775,864</u>	<u>1,740,000</u>	<u>1,740,000</u>	<u>1,801,410</u>
FROM OTHER AGENCIES					
4202	MOTOR LICENSE IN LIEU (VLF)	32,680	0	0	0
	SUBTOTAL	<u>32,680</u>	<u>0</u>	<u>0</u>	<u>0</u>
FINES & FORFEITURES					
4301	VEHICLE CODE VIOLATIONS	197,466	220,000	220,000	220,000
4302	ORDINANCE VIOLATIONS	712,603	825,000	825,000	800,000
4305	DUI COST RECOVERY	621	500	500	500
4306	CODE ENFORCEMENT CITATION PROGR	27,405	5,680	5,680	22,300
4307	GRAFITTI COST RECOVERY	72	500	500	500
4308	ADMIN CITATIONS-POLICE DEPT	7,553	7,500	7,500	11,000
	SUBTOTAL	<u>945,719</u>	<u>1,059,180</u>	<u>1,059,180</u>	<u>1,054,300</u>
LICENSES & PERMITS					
4401	BUSINESS LICENSE	350,659	335,000	335,000	335,000
4402	ANIMAL LICENSE - LA HABRA	195,237	160,000	160,000	170,000
4406	BICYCLE LICENSE	0	0	0	0
4407	ALARM PERMITS	32,806	25,000	25,000	25,000
4408	PARKING PERMITS	72,542	68,000	68,000	75,000
4409	BUILDING PERMITS	1,121,473	350,000	350,000	330,000
4411	PLUMBING PERMITS	49,529	50,000	50,000	45,000
4412	ELECTRICAL PERMITS	38,903	30,000	30,000	25,000
4413	STREET EXCAVATION PERMITS	88,174	58,000	58,000	22,500
4414	MECHANICAL PERMITS	26,736	15,000	15,000	13,000

The City of La Habra
Budget for Fiscal Year 2019 - 2020

GENERAL FUND REVENUE

		2017-2018	2018-2019	2018-2019	2019-2020
		Actuals	Adopted	Amended	Adopted
		Revenue	Budget	Budget	Budget
4416	SEWER PERMITS	24,454	19,000	19,000	1,500
4419	ENTERTAINMENT PERMITS	1,202	1,000	1,000	1,500
4421	WATER PERMITS	45,026	19,000	19,000	2,500
4422	TRANSPORTATION PERMITS	4,108	3,000	3,000	3,000
4424	FILMING PERMITS	2,190	1,500	1,500	1,500
4425	ENCROACHMENT PERMIT	14,522	7,500	7,500	17,500
4429	OTHER POLICE LICENSE & PERMITS	0	0	0	0
4450	OTHER LICENSES & PERMITS	239	100	100	100
	SUBTOTAL	<u>2,067,799</u>	<u>1,142,100</u>	<u>1,142,100</u>	<u>1,068,100</u>
FEES & CHARGES					
4431	POLICE REPORTS	127,744	120,000	120,000	115,000
4438	ALARM FEES	39,365	20,000	20,000	23,000
4449	ANIMAL CONTROL RELATED	13,043	9,000	9,000	7,000
4452	REPORTS-FIRE	0	0	0	0
4453	PLAN CHECK FEE-WQMP-NPDES	2,536	50,400	50,400	16,000
4454	OFFSITE FINAL INSPECTION-ENG	0	0	0	0
4455	PLANNING FEES	442,250	450,000	450,000	320,000
4456	PLAN CHECK-BUILDING	542,375	250,000	250,000	200,000
4458	PLAN CHECK-ENGINEERING	19,348	15,125	15,125	15,000
4460	NPDES-INSPECT-INDUST / COMMERCIAL	21,409	20,000	20,000	20,000
4461	TRANS-IMPROVMENT ADMIN FEE	25,342	16,700	16,700	16,700
4462	NPDES-INSPECT-CONSTRUCTION	9,409	10,800	10,800	5,000
4463	INSPECTION-BUILDING	596	400	400	1,500
4464	INSPECTION-FIRE PREVENTION	27,033	25,000	25,000	25,000
4465	STREET SWEEPING	5,480	0	0	0
4466	AMBULANCE CHARGES	1,475,085	1,400,000	1,400,000	1,400,000
4467	PARAMEDIC FEES-SUBSCRIPTION	67,633	76,800	76,800	76,800
4473	STREET BANNER DISPLAY FEES	0	0	0	0
4474	RECREATION CLASSES	241,016	260,000	260,000	257,500
4474	EXCURSIONS	73,246	100,000	100,000	80,000
4475	APPEAL FEES/CITY CLERK	4,150	0	0	0
4477	FIRE INSPECTION-ANNUAL	111,251	100,000	100,000	100,000
4478	DEVELOPMENT AGREEMENTS	0	0	0	0
4482	NPDES-LAND DEVELOPMENT	5,076	6,000	6,000	3,000
4483	STORAGE FEE FOR FIREARMS	0	500	500	0
4484	TEMP OCCUPANCY CERTIFICATE	11,258	3,000	3,000	1,800
4485	PEG AB2987-PUBLIC ED/ GOVT ACCESS	57,474	0	0	0
4489	SENIOR PROGRAMS	0	0	0	700
4495	MISC. FEES & CHARGES	25,265	1,000	1,000	1,000
	SUBTOTAL	<u>3,347,384</u>	<u>2,934,725</u>	<u>2,934,725</u>	<u>2,685,000</u>
USE OF MONEY & PROPERTY					
4501	INTEREST INCOME	142,849	50,000	50,000	80,000
4502	LEASE INCOME	214,396	150,000	150,000	150,000
4503	RENTAL INCOME	45,449	89,900	89,900	85,000
4507	UTILITY AUTHORITY LEASE INCOME	1,789,831	1,851,965	1,851,965	2,013,443
4508	ATHLETIC FIELD RENTAL	13,460	4,500	4,500	4,500
4509	INTEREST INCOME-DEBT REPAYMENT	1,073,134	470,850	470,850	471,300
4511	UNCLAIMED FUNDS	58,286	0	0	0
	SUBTOTAL	<u>3,337,405</u>	<u>2,617,215</u>	<u>2,617,215</u>	<u>2,804,243</u>

The City of La Habra
Budget for Fiscal Year 2019 - 2020

GENERAL FUND REVENUE

		2017-2018	2018-2019	2018-2019	2019-2020
		Actuals	Adopted	Amended	Adopted
		Revenue	Budget	Budget	Budget
CONTRACTS/REIMBURSEMENTS					
4553	CONTRACT-FIRE SERVICE-CNTY	145,991	131,487	131,487	0
4556	REIMB - CROSSING GUARDS	7,249	6,912	6,912	7,775
4558	REIMB - ELECTIONS/CLERK	6	0	0	0
4561	REIMB - FEMA/OES	0	0	0	0
4562	REIMB - PARKNG LOT MAINTENANCE	0	0	0	0
4563	REIMB - POLICE SERVICES	13,125	16,719	16,719	0
4564	REIMB - POST	25,936	15,000	15,000	12,000
4565	REIMB - MANDATES SB90	16,223	0	0	0
4573	REIMB - CODE ENFORCEMENT		0	0	0
4575	REIMB - SECURITY SERVICE	8,662	28,000	28,000	8,000
4576	REIMB - EVENT STAFF	16,223	22,400	22,400	25,000
4577	REIMB - KITCHEN USE FEE	0	9,000	9,000	0
4578	REIMB - ALCOHOL LIABILITY FEE	2,854	0	0	0
4579	REIMB - FACILITY INSURANCE	6,424	7,200	7,200	7,500
4583	REIMB - BLDG MAINTENANCE	96,934	97,934	97,934	97,934
4584	REIMB - EVENT MAINTENANCE FEE	4,560	7,000	7,000	7,500
4585	REIMB - SHOPPING CARTS	0	500	500	500
4598	REIMB - COP ENHANCEMENT FEE	100,000	100,000	100,000	100,000
4599	REIMB - MISC. CONTRACT/ AGREEMENT	272,962	0	0	0
	SUBTOTAL	<u>717,149</u>	<u>442,152</u>	<u>442,152</u>	<u>266,209</u>
OTHER REVENUE					
4601	SALE-POLICE AUCTION	970	500	500	500
4602	JAIL BOOKING FEES	26,434	15,000	15,000	20,000
4603	NSF CHECK CHARGE	5,075	4,000	4,000	4,000
4604	SALE OF MAPS/PUBLICATIONS	0	100	100	100
4605	SPECIAL EVENTS - GENERAL	25,000	32,500	32,500	65,000
4606	ADMINISTRATIVE FEES(SOCIAL SVC):				
	CHILD DEVELOPMENT GRANTS	424,868	451,872	451,872	501,132
	HEADSTART	0	0	0	0
	JTPA	0	0	0	0
4607	ADMINISTRATIVE FEES:				
	CDBG/HUD	0	0	0	0
	WATER OPERATIONS	331,896	341,184	341,184	353,796
	WATER CUSTOMER SERVICE	43,764	44,988	44,988	46,656
	SEWER	141,348	145,308	145,308	150,684
	REFUSE	97,680	100,416	100,416	104,124
	MOBILE HOME FUND	55,824	57,384	57,384	58,879
	CHILDREN'S MUSEUM	20,328	20,892	20,892	21,660
	REDEVELOPMENT AGENCY	19,932	20,496	20,496	21,252
	HOUSING AUTHORITY	31,284	32,160	32,160	33,348
	CFD/ MELLO ROOS	0	0	0	0
	SAAV	12,372	12,720	12,720	3,509
4608	DONATIONS	22,730	0	0	0
4611	CASHIERS OVER/UNDER	-126	0	0	0
4613	SALE OF SURPLUS PROPERTY	450	100	100	100
4615	SALE OF DOCUMENTS-ENGINEERING	1,223	150	150	1,000
4616	SALE OF DOCUMENTS-PLANNING	0	0	0	0
4617	SALE OF DOCUMENTS-CLERK	153	100	100	100
4618	SALE OF DOCUMENTS-BUILDING	112	50	50	60
4630	MISC. OTHER REVENUE	4,199	100	100	100
4631	SPECIAL EVENTS - COMM SVS	139,623	100,000	100,000	90,600
4633	SALE OF PROPERTY & EQUIPMENT	0	0	0	0
4644	SALE OF PAVERS-LH CITY HALL	22,853	5,000	5,000	3,200
	SUBTOTAL	<u>1,427,993</u>	<u>1,385,020</u>	<u>1,385,020</u>	<u>1,479,800</u>
	TOTAL GENERAL FUND REVENUE	<u>45,862,373</u>	<u>44,282,067</u>	<u>44,282,067</u>	<u>45,869,641</u>

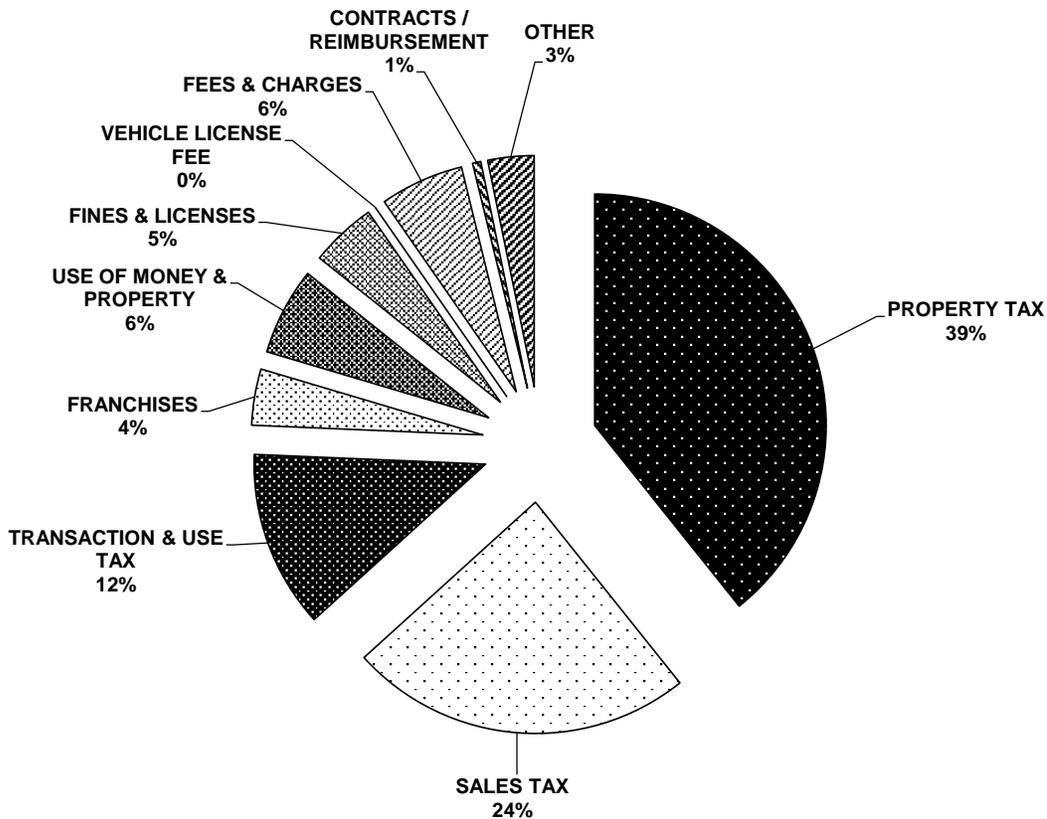
The City of La Habra
Budget for Fiscal Year 2019 - 2020

GENERAL FUND REVENUE

2017-2018 Actuals Revenue	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
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SUMMARY

PROPERTY TAX	16,594,270	16,899,910	16,899,910	18,014,579
SALES TAX	10,234,115	10,589,765	10,589,765	11,008,000
TRANSACTION & USE TAX	5,381,995	5,472,000	5,472,000	5,688,000
FRANCHISES	1,775,864	1,740,000	1,740,000	1,801,410
USE OF MONEY & PROPERTY	3,337,405	2,617,215	2,617,215	2,804,243
FINES & LICENSES	3,013,518	2,201,280	2,201,280	2,122,400
VEHICLE LICENSE FEE	32,680	0	0	0
FEES & CHARGES	3,347,384	2,934,725	2,934,725	2,685,000
CONTRACTS / REIMBURSEMENT	717,149	442,152	442,152	266,209
OTHER	1,427,993	1,385,020	1,385,020	1,479,800
TOTAL REVENUE	45,862,373	44,282,067	44,282,067	45,869,641



General Fund Detail Section

Below is a list of City Departments detailed in the following pages:

- City Council
 - Includes City Council
- City Manager
 - Includes City Manager and Non-Departmental
- City Clerk
 - Includes City Clerk Administration and Elections
- Community Development
 - Includes Community Development Administration, Planning, Code Enforcement, Building & Safety, Economic Development, and Planning Commission.
- Community Services
 - Includes Community Services, Social Services, Facility Rentals, Recreation Services, Recreation-Special Events and Facility Maintenance
- Finance/ Administrative Services
 - Includes Finance
- Fire
 - Includes Fire Administration, and Ambulance
- Human Resources
 - Includes Personnel
- Legal Services
- Police
 - Includes Police Administration, Operations, Investigations, Support Services Animal Control Services and Auxiliary Services.
- Public Works
 - Includes Public Works Administration, Street Maintenance, Storm Drain, Park & Landscape Maintenance, Engineering, Traffic Management, and NPDES.

The City of La Habra
Budget for Fiscal Year 2019 - 2020

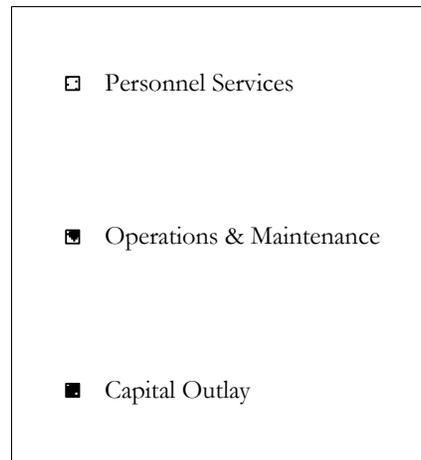
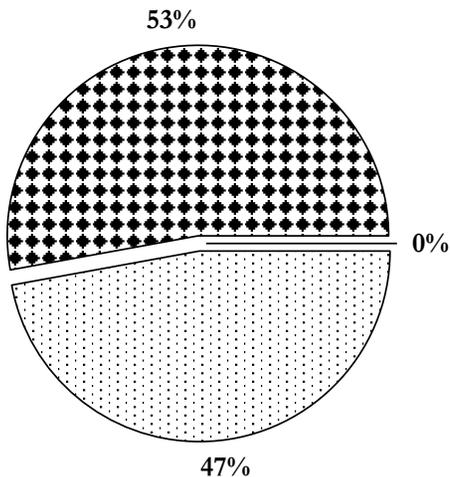
City Council

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$30,000	\$30,000	\$30,000	\$30,000
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$1,036	\$595	\$595	\$595
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	<u>\$31,036</u>	<u>\$30,595</u>	<u>\$30,595</u>	<u>\$30,595</u>
Operations & Maintenance				
Materials & Supplies	\$1,483	\$1,200	\$1,200	\$1,200
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$13,500	\$15,500	\$15,500	\$14,000
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0
Special Departmental	\$1,825	\$1,000	\$1,000	\$19,108
Total for Operations & Maintenance	<u>\$16,808</u>	<u>\$17,700</u>	<u>\$17,700</u>	<u>\$34,308</u>
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$47,844</u>	<u>\$48,295</u>	<u>\$48,295</u>	<u>\$64,903</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



The City of La Habra
Budget for Fiscal Year 2019 - 2020

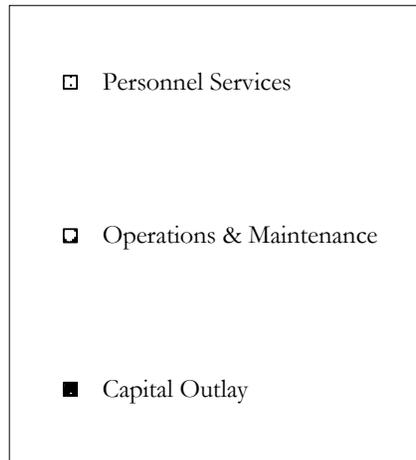
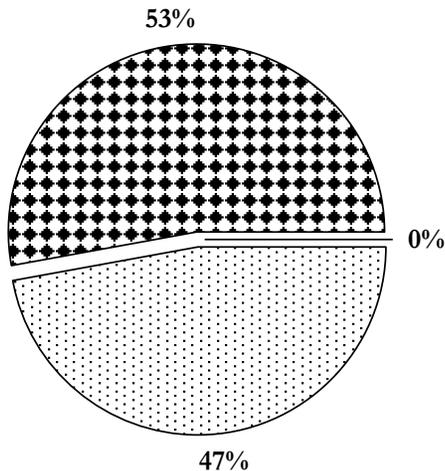
City Council

City Council
191101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$30,000	\$30,000	\$30,000	\$30,000
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$1,036	\$595	\$595	\$595
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	\$31,036	\$30,595	\$30,595	\$30,595
Operations & Maintenance				
Materials & Supplies	\$1,483	\$1,200	\$1,200	\$1,200
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$13,500	\$15,500	\$15,500	\$14,000
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0
Special Departmental	\$1,825	\$1,000	\$1,000	\$19,108
Total for Operations & Maintenance	\$16,808	\$17,700	\$17,700	\$34,308
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$47,844	\$48,295	\$48,295	\$64,903

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: City Council
Division:
Cost Center: City Council
Org Key #: 191101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time					
Sub-Total		\$0	\$0	\$0	\$0
6121 Salaries Overtime					
Sub-Total		\$0	\$0	\$0	\$0
6131 Salaries Part Time	Council Stipends (\$500/month X 5)	\$30,000	\$30,000	\$30,000	\$30,000
Sub-Total		\$30,000	\$30,000	\$30,000	\$30,000
613@ Buybacks					
Sub-Total		\$0	\$0	\$0	\$0
613@ Final Payoffs					
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare		\$435	\$435	\$435	\$435
Sub-Total		\$435	\$435	\$435	\$435
6511 Employer PERS		\$455			
Sub-Total		\$455	\$0	\$0	\$0
6512 Employee Paid PERS					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: City Council Division: Cost Center: City Council Org Key #: 191101 General General			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS					
Sub-Total		\$0	\$0	\$0	\$0
6522 Medical Insurance					
Sub-Total		\$0	\$0	\$0	\$0
6531 Worker's Compensation		\$86	\$100	\$100	\$100
Sub-Total		\$86	\$100	\$100	\$100
6541 Unemployment Insurance		\$60	\$60	\$60	\$60
Sub-Total		\$60	\$60	\$60	\$60
6561 Allowances					
Sub-Total		\$0	\$0	\$0	\$0
6565 OPEB					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		<u>\$31,036</u>	<u>\$30,595</u>	<u>\$30,595</u>	<u>\$30,595</u>
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	Miscellaneous Office Supplies	\$1,483	\$1,200	\$1,200	\$1,200
Sub-Total		\$1,483	\$1,200	\$1,200	\$1,200
TOTAL MATERIALS & SUPPLIES		<u>\$1,483</u>	<u>\$1,200</u>	<u>\$1,200</u>	<u>\$1,200</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: City Council
 Division:
 Cost Center: City Council
 Org Key #: 191101

General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships					
Sub-Total		\$0	\$0	\$0	\$0
7216 Publications & Subscriptions					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		\$0	\$0	\$0	\$0
7331 Training & Conferences	Conferences League of CA Cities ICA ICSC etc.	\$6,126	\$7,500	\$7,500	\$6,000
Sub-Total		\$6,126	\$7,500	\$7,500	\$6,000
7332 Mileage & Parking		\$140			
Sub-Total		\$140	\$0	\$0	\$0
7334 Meetings	Special Meetings for Council ACC-OC, League, Contract Cities	\$7,234	\$6,200 \$1,800	\$6,200 \$1,800	\$6,200 \$1,800
Sub-Total		\$7,234	\$8,000	\$8,000	\$8,000
TOTAL TRAINING & MEETINGS		\$13,500	\$15,500	\$15,500	\$14,000
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$0	\$0	\$0	\$0
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: City Council

Division:

Cost Center: City Council

Org Key #: 191101

General

General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PROFESSIONAL SERVICES		\$0	\$0	\$0	\$0
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Miscellaneous Outside Printing Costs. (Letterhead and Business Cards)	\$208	\$1,000	\$1,000	\$1,000
Sub-Total		\$208	\$1,000	\$1,000	\$1,000
7809 Risk Mgmt Charge	Risk Management Liability Charge	\$972	\$0	\$0	
Sub-Total		\$972	\$0	\$0	\$0
7810 Information Services Charge	IT Overhead IT Direct Charge				\$12,213 \$5,895
Sub-Total		\$0	\$0	\$0	\$18,108
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising		\$200			
Sub-Total		\$200	\$0	\$0	\$0
7817 Awards & Recognition		\$87			
Sub-Total		\$87	\$0	\$0	\$0
7819 Special Events		\$358			
Sub-Total		\$358	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: City Council Division: Cost Center: City Council Org Key #: 191101				General General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
8812 Transfers						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL SPECIAL DEPARTMENTAL		\$1,825	\$1,000	\$1,000	\$19,108	
8911 Land						
Sub-Total		\$0	\$0	\$0	\$0	
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0	
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)						
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0	
7716 Vehicles (under \$5,000) 8916 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7717 Equipment (under \$5,000) 8917 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0	
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)						
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0	

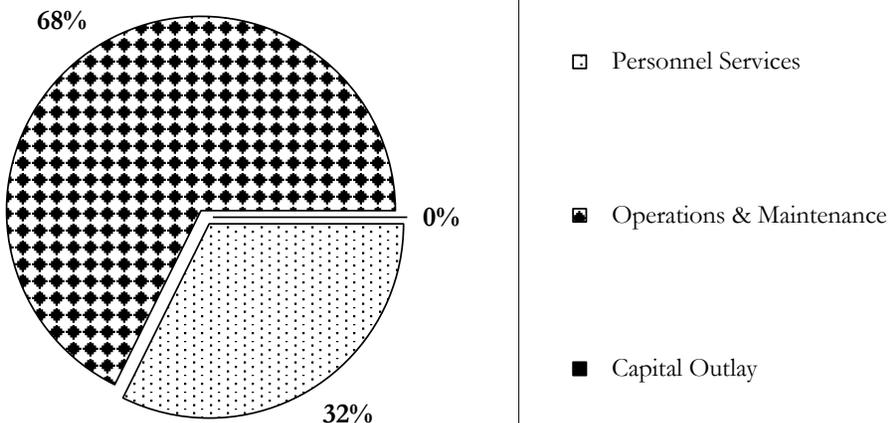
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of City Manager

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$331,024	\$331,024	\$341,375	\$341,375
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$113,272	\$101,769	\$97,585	\$107,493
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	\$444,296	\$432,793	\$438,960	\$448,868
Operations & Maintenance				
Materials & Supplies	\$1,237	\$3,700	\$3,700	\$3,700
Dues & Subscriptions	\$57,736	\$41,925	\$41,925	\$42,525
Training & Meetings	\$4,711	\$6,500	\$6,500	\$5,000
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$493,141	\$470,850	\$470,850	\$471,300
Professional Services	\$76,415	\$58,550	\$58,550	\$58,550
Special Departmental	\$214,120	\$239,758	\$227,517	\$359,026
Total for Operations & Maintenance	\$847,360	\$821,283	\$809,042	\$940,101
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$1,749	\$0	\$0	\$0
Equipment	\$10,943	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$12,692	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$1,304,348	\$1,254,076	\$1,248,002	\$1,388,969

Personnel Summary - Full Time Equivalent (FTE's)

Regular	1.94	1.94	1.94	1.94
Part Time / Temporary	0.65	0.00	0.00	0.00
Total	2.59	1.94	1.94	1.94



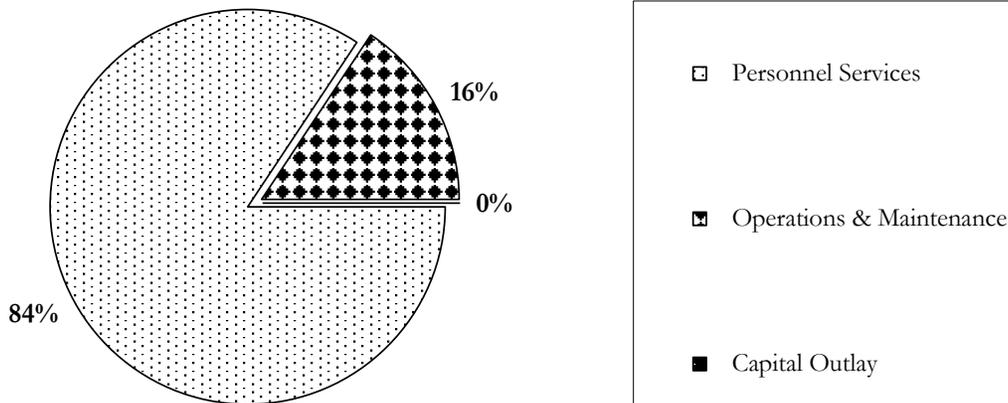
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of City Manager

City Manager
161101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$331,024	\$331,024	\$341,375	\$341,375
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$113,272	\$101,769	\$97,585	\$107,493
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	\$444,296	\$432,793	\$438,960	\$448,868
Operations & Maintenance				
Materials & Supplies	\$1,237	\$3,700	\$3,700	\$3,700
Dues & Subscriptions	\$2,762	\$2,075	\$2,075	\$2,075
Training & Meetings	\$4,711	\$6,500	\$6,500	\$5,000
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$32,914	\$30,000	\$30,000	\$30,000
Special Departmental	\$43,011	\$41,048	\$41,048	\$42,688
Total for Operations & Maintenance	\$84,635	\$83,323	\$83,323	\$83,463
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$1,124	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$1,124	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$530,055	\$516,116	\$522,283	\$532,331

Personnel Summary - Full Time Equivalent (FTE's)

Regular	1.94	1.94	1.94	1.94
Part Time / Temporary	0.65	0.00	0.00	0.00
Total	2.59	1.94	1.94	1.94



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of City Manager
Division:
Cost Center: City Manager
Org Key #: 161101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing City Manager (.94) Assistant to the City Manager (1.0)	\$331,024	\$331,024	\$341,375	\$341,375
Sub-Total		\$331,024	\$331,024	\$341,375	\$341,375
6121 Salaries Overtime					
Sub-Total		\$0	\$0	\$0	\$0
6131 Salaries Part Time					
Sub-Total		\$0	\$0	\$0	\$0
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$6,621			
Sub-Total		\$6,621	\$0	\$0	\$0
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time Part Time	\$4,808	\$4,800	\$4,950	\$4,950
Sub-Total		\$4,808	\$4,800	\$4,950	\$4,950
6511 Employer PERS	Full Time Part Time	\$41,375	\$44,704	\$43,658	\$50,944
Sub-Total		\$41,375	\$44,704	\$43,658	\$50,944
6512 Employee Paid PERS	Full Time	\$1,622	\$1,623	\$1,674	\$1,673
Sub-Total		\$1,622	\$1,623	\$1,674	\$1,673

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of City Manager Division: Cost Center: City Manager Org Key #: 161101 General General			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$3,414)	(\$3,414)
Sub-Total		\$0	\$0	(\$3,414)	(\$3,414)
6522 Medical Insurance	Full Time	\$55,745	\$45,197	\$45,197	\$47,747
Sub-Total		\$55,745	\$45,197	\$45,197	\$47,747
6531 Worker's Compensation	Full Time Part Time	\$898	\$1,728	\$1,782	\$1,782
Sub-Total		\$898	\$1,728	\$1,782	\$1,782
6541 Unemployment Insurance	Full Time Part Time	\$675	\$662	\$683	\$684
Sub-Total		\$675	\$662	\$683	\$684
6561 Allowances					
Sub-Total		\$0	\$0	\$0	\$0
6565 OPEB	Other Post-Employment Benefits Full Time	\$1,528	\$3,055	\$3,055	\$3,127
Sub-Total		\$1,528	\$3,055	\$3,055	\$3,127
TOTAL PERSONNEL SERVICES		\$444,296	\$432,793	\$438,960	\$448,868
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	CM	\$342	\$1,600	\$1,600	\$1,600
Sub-Total		\$342	\$1,600	\$1,600	\$1,600
7199 Other Materials & Supplies	CM	\$895	\$2,100	\$2,100	\$2,100
Sub-Total		\$895	\$2,100	\$2,100	\$2,100
TOTAL MATERIALS & SUPPLIES		\$1,237	\$3,700	\$3,700	\$3,700

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of City Manager
 Division:
 Cost Center: City Manager
 Org Key #: 161101
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	CM Dues: ICMA MMASC SCAN-NATO	\$2,614	\$2,000 \$75	\$2,000 \$75	\$2,000 \$75
Sub-Total		\$2,614	\$2,075	\$2,075	\$2,075
7216 Publications & Subscriptions		\$148			
Sub-Total		\$148	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		\$2,762	\$2,075	\$2,075	\$2,075
7331 Training & Conferences	Conferences CM: League, ICA, ICMA, MMASC, etc.	\$1,396	\$2,500	\$2,500	\$2,000
Sub-Total		\$1,396	\$2,500	\$2,500	\$2,000
7332 Mileage & Parking		\$50			
Sub-Total		\$50	\$0	\$0	\$0
7334 Meetings	CM: Various Meetings (League, OC City Mgrs, MMA, etc.)	\$3,265	\$4,000	\$4,000	\$3,000
Sub-Total		\$3,265	\$4,000	\$4,000	\$3,000
TOTAL TRAINING & MEETINGS		\$4,711	\$6,500	\$6,500	\$5,000
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$0	\$0	\$0	\$0
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of City Manager
Division:
Cost Center: City Manager
Org Key #: 161101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	ED: Marketing / PR Consultant General Chamber of Commerce Contract	\$32,914	\$10,000 \$20,000	\$10,000 \$20,000	\$10,000 \$20,000
Sub-Total		\$32,914	\$30,000	\$30,000	\$30,000
TOTAL PROFESSIONAL SERVICES		\$32,914	\$30,000	\$30,000	\$30,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	CM PIO				
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge	Assessed costs	\$8,220	\$6,612	\$6,612	\$8,028
Sub-Total		\$8,220	\$6,612	\$6,612	\$8,028
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$15,786 \$16,202	\$14,759 \$14,677	\$14,759 \$14,677	\$13,946 \$16,714
Sub-Total		\$31,988	\$29,436	\$29,436	\$30,660
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising	CM: Misc. advertising	\$2,500	\$3,000	\$3,000	\$2,500
Sub-Total		\$2,500	\$3,000	\$3,000	\$2,500
7817 Awards & Recognition	PIO : Top 25 Business Recognition/Awards Framing/plaques/certificates/awards City Pins, pencils, promo items	\$15	\$2,000	\$2,000	\$1,500
Sub-Total		\$15	\$2,000	\$2,000	\$1,500
7819 Special Events	PIO: Intergovernmental Affairs Community Recognition and Special Events				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of City Manager
Division:
Cost Center: City Manager
Org Key #: 161101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc	Assessed cost for replacement of city vehicles.				
7772 IT Equip Replc	Assessed cost for replacement of IT equipments 1-Time Credit	\$2,916 (\$2,628)	\$2,244 (\$2,244)	\$2,244 (\$2,244)	\$0
Sub-Total		\$288	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of City Manager Division: Cost Center: City Manager Org Key #: 161101				General General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
8812 Transfers						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL SPECIAL DEPARTMENTAL		<u>\$43,011</u>	<u>\$41,048</u>	<u>\$41,048</u>	<u>\$42,688</u>	
8911 Land						
Sub-Total		\$0	\$0	\$0	\$0	
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)		\$1,124				
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		<u>\$1,124</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
7716 Vehicles (under \$5,000) 8916 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7717 Equipment (under \$5,000) 8917 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - EQUIPMENT		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)						
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

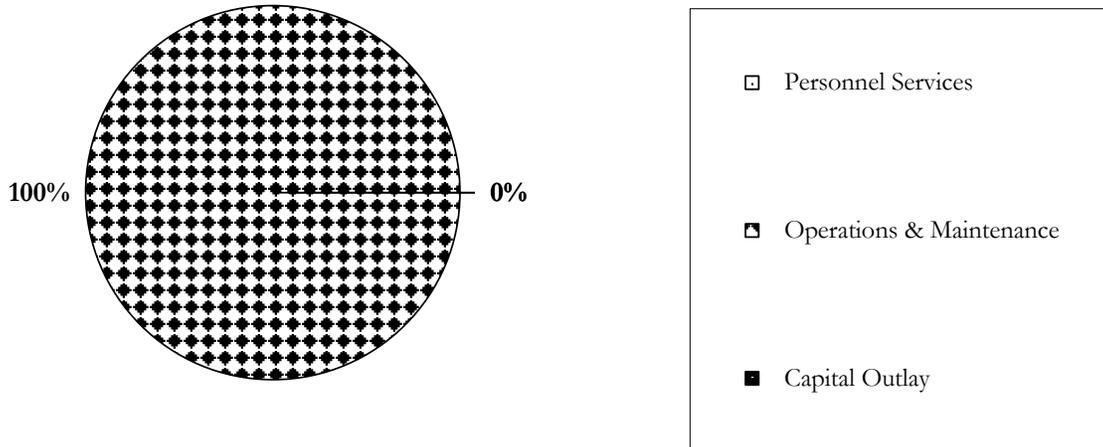
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of City Manager

Non-Departmental
165251

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$0	\$0	\$0	\$0
Allowances	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Total for Personnel Services</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$0	\$0	\$0	\$0
Dues & Subscriptions	\$54,974	\$39,850	\$39,850	\$40,450
Training & Meetings	\$0	\$0	\$0	\$0
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$493,141	\$470,850	\$470,850	\$471,300
Professional Services	\$43,501	\$28,550	\$28,550	\$28,550
Special Departmental	<u>\$171,109</u>	<u>\$198,710</u>	<u>\$186,469</u>	<u>\$316,338</u>
<i>Total for Operations & Maintenance</i>	<u>\$762,725</u>	<u>\$737,960</u>	<u>\$725,719</u>	<u>\$856,638</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$625	\$0	\$0	\$0
Equipment	\$10,943	\$0	\$0	\$0
Improvements	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Total for Capital Outlay</i>	<u>\$11,568</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$774,293</u>	<u>\$737,960</u>	<u>\$725,719</u>	<u>\$856,638</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of City Manager
 Division:
 Cost Center: Non-Departmental
 Org Key #: 165251
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	State League of CA cities LAFCO Fees OCCOG Dues/Demographic Research SCAG Membership ACC-OC Membership	\$54,974	\$20,000 \$6,600 \$7,000 \$6,000 \$0	\$20,000 \$6,600 \$7,000 \$6,000 \$0	\$20,000 \$6,900 \$7,100 \$6,200 \$0
Sub-Total		\$54,974	\$39,600	\$39,600	\$40,200
7216 Publications & Subscriptions			\$250	\$250	\$250
Sub-Total		\$0	\$250	\$250	\$250
TOTAL DUES & SUBSCRIPTIONS		<u>\$54,974</u>	<u>\$39,850</u>	<u>\$39,850</u>	<u>\$40,450</u>
7331 Training & Conferences	Training & Conferences Staff Development				
Sub-Total		\$0	\$0	\$0	\$0
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7531 Rent & Leases Equipment	Gym Equipment Rental	\$10,203	\$0	\$0	\$0
Sub-Total		\$10,203	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities	98' Series B & C COP	\$482,938	\$470,850	\$470,850	\$471,300
Sub-Total		\$482,938	\$470,850	\$470,850	\$471,300
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$493,141</u>	<u>\$470,850</u>	<u>\$470,850</u>	<u>\$471,300</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of City Manager

Division:

Cost Center: Non-Departmental

General

Org Key #: 165251

General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	HDL Sales Tax HDL Property Tax OpenGov Web Application (moved to IT budget in FY17/18)	\$43,501	\$14,800 \$13,750 \$0	\$14,800 \$13,750 \$0	\$14,800 \$13,750 \$0
Sub-Total		\$43,501	\$28,550	\$28,550	\$28,550
TOTAL PROFESSIONAL SERVICES		\$43,501	\$28,550	\$28,550	\$28,550
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
7636 Cable					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing		\$794			
Sub-Total		\$794	\$0	\$0	\$0
7809 Risk Mgmt Charge					
Sub-Total		\$0	\$0	\$0	\$0
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition	Employee Recognition	\$11,763	\$12,000	\$12,000	\$10,000
Sub-Total		\$11,763	\$12,000	\$12,000	\$10,000
7819 Special Events		\$130			
Sub-Total		\$130	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of City Manager
Division:
Cost Center: Non-Departmental General
Org Key #: 165251

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc 7871 Depreciation					
Sub-Total		\$0	\$0	\$0	\$0
7875 Interest Expense	Utility Authority and Civic Center Note	\$26,250	\$20,250	\$20,250	\$14,270
Sub-Total		\$26,250	\$20,250	\$20,250	\$14,270
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes	OC Sewer User Fee for City Hall, Post Office, Gary Center, Etc.	\$24,781	\$17,000	\$17,000	\$25,000
Sub-Total		\$24,781	\$17,000	\$17,000	\$25,000
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance) 7889 ERAF Payment					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous		\$33,135			
Sub-Total		\$33,135	\$0	\$0	\$0
7911 Program Contingency	Program Contingency	\$5,619	\$80,823	\$68,582	\$115,500
Sub-Total		\$5,619	\$80,823	\$68,582	\$115,500

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of City Manager Division: Cost Center: Non-Departmental General Org Key #: 165251			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers	To Debt Service Fund (Hacienda Park) To Debt Service Fund (115 & 121 N Euclid)	\$68,637	\$68,637	\$68,637	\$45,757 \$105,811
Sub-Total		\$68,637	\$68,637	\$68,637	\$151,568
TOTAL SPECIAL DEPARTMENTAL		\$171,109	\$198,710	\$186,469	\$316,338
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)		\$625			
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$625	\$0	\$0	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)		\$10,943			
Sub-Total		\$10,943	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$10,943	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

The City of La Habra
Budget for Fiscal Year 2019 - 2020

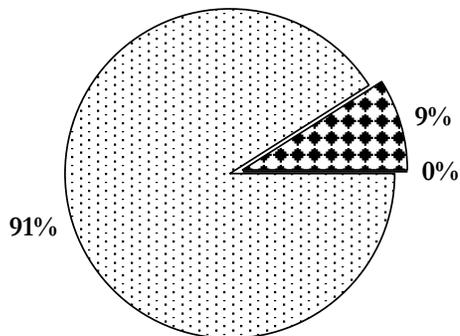
Department of City Clerk

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$283,321	\$288,268	\$291,742	\$283,244
Salaries - Part Time	\$34,280	\$29,848	\$29,848	\$41,080
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$98,560	\$99,322	\$95,993	\$110,431
Allowances	\$4,203	\$4,200	\$4,200	\$0
Total for Personnel Services	\$420,364	\$421,638	\$421,783	\$434,755
Operations & Maintenance				
Materials & Supplies	\$5,091	\$3,567	\$3,567	\$3,685
Dues & Subscriptions	\$594	\$550	\$550	\$670
Training & Meetings	\$2,107	\$1,795	\$1,795	\$4,750
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$5,174	\$38,402	\$38,402	\$5,500
Special Departmental	\$30,469	\$44,104	\$44,104	\$28,410
Total for Operations & Maintenance	\$43,435	\$88,418	\$88,418	\$43,015
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$463,799	\$510,056	\$510,201	\$477,770

Personnel Summary - Full Time Equivalent (FTE's)

Regular	3.00	3.00	3.00	3.00
Part Time / Temporary	1.41	0.70	0.70	0.69
Total	4.41	3.70	3.70	3.69



- Personnel Services
- Operations & Maintenance
- Capital Outlay

The City of La Habra
Budget for Fiscal Year 2019 - 2020

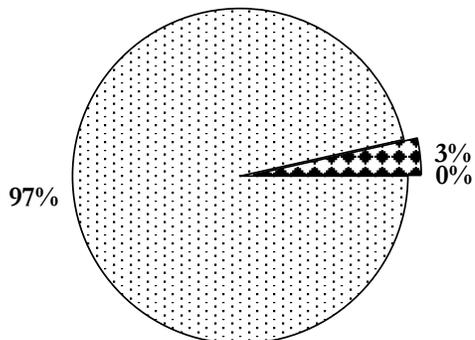
City Clerk

Administration
162101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$283,321	\$288,268	\$291,742	\$283,244
Salaries - Part Time	\$34,280	\$29,848	\$29,848	\$41,080
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$98,560	\$99,322	\$95,993	\$110,431
Allowances	\$4,203	\$4,200	\$4,200	\$0
Total for Personnel Services	\$420,364	\$421,638	\$421,783	\$434,755
Operations & Maintenance				
Materials & Supplies	\$5,018	\$3,542	\$3,542	\$3,650
Dues & Subscriptions	\$540	\$550	\$550	\$610
Training & Meetings	\$1,562	\$1,760	\$1,760	\$4,100
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$3,772	\$3,652	\$3,652	\$4,000
Special Departmental	\$30,469	\$35,104	\$35,104	\$28,410
Total for Operations & Maintenance	\$41,361	\$44,608	\$44,608	\$40,770
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$461,725	\$466,246	\$466,391	\$475,525

Personnel Summary - Full Time Equivalent (FTE's)

Regular	3.00	3.00	3.00	3.00
Part Time / Temporary	1.41	0.70	0.70	0.69
Total	4.41	3.70	3.70	3.69



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: City Clerk Division: Cost Center: Administration Org Key #: 162101 General General			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$2,917)	(\$2,832)
Sub-Total		\$0	\$0	(\$2,917)	(\$2,832)
6522 Medical Insurance	Full Time	\$29,034	\$29,163	\$29,163	\$41,151
Sub-Total		\$29,034	\$29,163	\$29,163	\$41,151
6531 Worker's Compensation	Full Time Part-Time	\$966	\$1,505 \$156	\$1,523 \$156	\$1,279 \$214
Sub-Total		\$966	\$1,661	\$1,679	\$1,493
6541 Unemployment Insurance	Full Time Part-Time	\$655	\$576 \$60	\$583 \$60	\$566 \$82
Sub-Total		\$655	\$636	\$643	\$648
6561 Allowances	Auto Allowance	\$4,203	\$4,200	\$4,200	\$0
Sub-Total		\$4,203	\$4,200	\$4,200	\$0
6565 OPEB	Other Post-Employment Benefits Full Time	\$2,362	\$4,725	\$4,725	\$4,836
Sub-Total		\$2,362	\$4,725	\$4,725	\$4,836
TOTAL PERSONNEL SERVICES		\$420,364	\$421,638	\$421,783	\$434,755
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	General coorespondence, public hearing notices, Public Records Request	\$1,031	\$542	\$542	\$650
Sub-Total		\$1,031	\$542	\$542	\$650
7199 Other Materials & Supplies	Copy paper, general office supplies, stationary/envelopes Permanent Records Paper/Minute Books	\$3,987	\$3,000	\$3,000	\$3,000
Sub-Total		\$3,987	\$3,000	\$3,000	\$3,000
TOTAL MATERIALS & SUPPLIES		\$5,018	\$3,542	\$3,542	\$3,650

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: City Clerk
Division:
Cost Center: Administration
Org Key #: 162101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	City Clerk Assoc. of California (2 staff) IIMC International Clerk's Assoc. (2 staff)	\$540	\$250 \$300	\$250 \$300	\$280 \$330
Sub-Total		\$540	\$550	\$550	\$610
7216 Publications & Subscriptions	Uniform Codes require set in City Clerk's Office	\$0	\$0	\$0	\$0
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		\$540	\$550	\$550	\$610
7331 Training & Conferences	IIMC Annual or CCAC Annual Conference or Technical Track Clerks TTC CCAC Athenian Dialogue Master Municipal Clerk Academy Notary Public	\$1,562	\$1,600	\$1,600	\$4,000
Sub-Total		\$1,562	\$1,600	\$1,600	\$4,000
7332 Mileage & Parking	mileage for Council dinners, supplies, etc.	\$0	\$60	\$60	\$0
Sub-Total		\$0	\$60	\$60	\$0
7334 Meetings		\$0	\$100	\$100	\$100
Sub-Total		\$0	\$100	\$100	\$100
TOTAL TRAINING & MEETINGS		\$1,562	\$1,760	\$1,760	\$4,100
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$0	\$0	\$0	\$0
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: City Clerk
Division:
Cost Center: Administration
Org Key #: 162101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Municipal Code Book codification services: Electronic Version of Municipal Code On Internet and copies of CD's for server. Annual Maint./Storage of Code Online internet. McMurray Stern -Vault Spacesaver Mechanical Assist Annual Service Protection Plan	\$3,772	\$3,652	\$3,652	\$4,000
			\$0	\$0	\$0
Sub-Total		\$3,772	\$3,652	\$3,652	\$4,000
TOTAL PROFESSIONAL SERVICES		\$3,772	\$3,652	\$3,652	\$4,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Four boxes of business cards	\$0	\$0	\$0	\$150
Sub-Total		\$0	\$0	\$0	\$150
7809 Risk Mgmt Charge	Assessed costs	\$7,812	\$8,472	\$8,472	\$7,656
Sub-Total		\$7,812	\$8,472	\$8,472	\$7,656
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$17,599 \$3,473	\$16,413 \$9,219	\$16,413 \$9,219	\$15,957 \$3,447
Sub-Total		\$21,072	\$25,632	\$25,632	\$19,404
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising	Legal notices and publications per legal mandates	\$1,165	\$1,000	\$1,000	\$1,200
Sub-Total		\$1,165	\$1,000	\$1,000	\$1,200
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: City Clerk
Division:
Cost Center: Administration
Org Key #: 162101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
	Sub-Total	\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7867	Insurance Liability				
	Sub-Total	\$0	\$0	\$0	\$0
7771	Vehicle Rplc				
7772	Assessed cost for replacement of IT equipments	\$4,224	\$3,012	\$3,012	\$0
IT Equip Replc	1-Time Credit	(\$3,804)	(\$3,012)	(\$3,012)	
	Sub-Total	\$420	\$0	\$0	\$0
7875	Interest Expense				
	Sub-Total	\$0	\$0	\$0	\$0
7881	Principal Payments				
	Sub-Total	\$0	\$0	\$0	\$0
7884	Property Taxes				
	Sub-Total	\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7899	Miscellaneous				
	Sub-Total	\$0	\$0	\$0	\$0
7911	Program Contingency				
	Sub-Total	\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: City Clerk Division: Cost Center: Administration Org Key #: 162101				General General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
8812 Transfers						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL SPECIAL DEPARTMENTAL		\$30,469	\$35,104	\$35,104	\$28,410	
8911 Land						
Sub-Total		\$0	\$0	\$0	\$0	
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0	
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)						
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0	
7716 Vehicles (under \$5,000) 8916 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7717 Equipment (under \$5,000) 8917 (over \$5,000)	DR-4010C Color Departmental Scanner est. \$2500 includes tax, S&H (color scanner for Laserfiche) - moved to IT Budget					
Sub-Total		\$0	\$0	\$0	\$0	
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0	
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)						
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0	

The City of La Habra
Budget for Fiscal Year 2019 - 2020

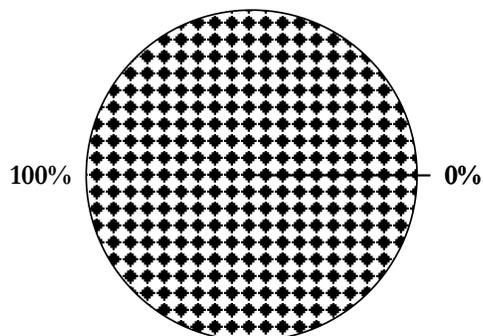
City Clerk

Elections
162201

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$0	\$0	\$0	\$0
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Operations & Maintenance				
Materials & Supplies	\$73	\$25	\$25	\$35
Dues & Subscriptions	\$54	\$0	\$0	\$60
Training & Meetings	\$545	\$35	\$35	\$650
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$1,402	\$34,750	\$34,750	\$1,500
Special Departmental	\$0	\$9,000	\$9,000	\$0
Total for Operations & Maintenance	<u>\$2,074</u>	<u>\$43,810</u>	<u>\$43,810</u>	<u>\$2,245</u>
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$2,074</u>	<u>\$43,810</u>	<u>\$43,810</u>	<u>\$2,245</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: City Clerk Division: Cost Center: Elections Org Key #: 162201 General General			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS					
Sub-Total		\$0	\$0	\$0	\$0
6522 Medical Insurance					
Sub-Total		\$0	\$0	\$0	\$0
6531 Worker's Compensation					
Sub-Total		\$0	\$0	\$0	\$0
6541 Unemployment Insurance					
Sub-Total		\$0	\$0	\$0	\$0
6561 Allowances					
Sub-Total		\$0	\$0	\$0	\$0
6565 OPEB					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	Election supplies: Candidate Handbooks, filing forms, voter education materials	\$73	\$25	\$25	\$35
Sub-Total		\$73	\$25	\$25	\$35
TOTAL MATERIALS & SUPPLIES		<u>\$73</u>	<u>\$25</u>	<u>\$25</u>	<u>\$35</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: City Clerk
Division:
Cost Center: Elections
Org Key #: 162201
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships					
Sub-Total		\$0	\$0	\$0	\$0
7216 Publications & Subscriptions	2014 California Elections Code - loose leaf	\$54	\$0	\$0	\$60
Sub-Total		\$54	\$0	\$0	\$60
TOTAL DUES & SUBSCRIPTIONS		\$54	\$0	\$0	\$60
7331 Training & Conferences	New Law & Election Seminar Dec (City Clerk)	\$505	\$0	\$0	\$600
Sub-Total		\$505	\$0	\$0	\$600
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings	OC Registrar of Voters - Election Meeting ... or FPPC - Workshop	\$40	\$35	\$35	\$50
Sub-Total		\$40	\$35	\$35	\$50
TOTAL TRAINING & MEETINGS		\$545	\$35	\$35	\$650
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$0	\$0	\$0	\$0
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: City Clerk
Division:
Cost Center: Elections
Org Key #: 162201
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Municipal Election in Nov. 2018 OC ROV Services Translation Services "Notice of Election" Translation Services "Notice of Nominees"	\$1,402	\$34,750	\$34,750	\$1,500
Sub-Total		\$1,402	\$34,750	\$34,750	\$1,500
TOTAL PROFESSIONAL SERVICES		\$1,402	\$34,750	\$34,750	\$1,500
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing					
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge					
Sub-Total		\$0	\$0	\$0	\$0
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising	Orange County Register - Election Notices two notices in five languages	\$0	\$9,000	\$9,000	\$0
Sub-Total		\$0	\$9,000	\$9,000	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: City Clerk Division: Cost Center: Elections Org Key #: 162201				General General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
8812 Transfers						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL SPECIAL DEPARTMENTAL		<u>\$0</u>	<u>\$9,000</u>	<u>\$9,000</u>	<u>\$0</u>	
8911 Land						
Sub-Total		\$0	\$0	\$0	\$0	
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)						
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
7716 Vehicles (under \$5,000) 8916 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7717 Equipment (under \$5,000) 8917 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - EQUIPMENT		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)						
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

The City of La Habra
Budget for Fiscal Year 2019 - 2020

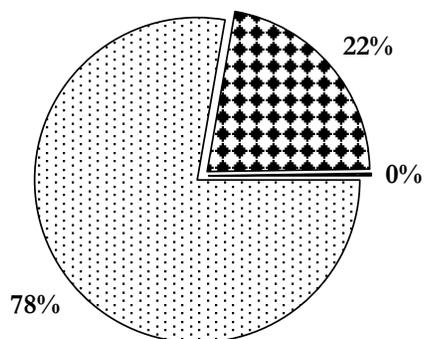
Department of Community Development

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$913,377	\$990,596	\$1,023,464	\$1,102,618
Salaries - Part Time	\$5,400	\$11,000	\$11,000	\$22,700
Salaries - Overtime	\$3,179	\$9,416	\$9,416	\$10,016
Benefits	\$330,862	\$362,148	\$364,394	\$455,658
Allowances	\$2,790	\$2,508	\$2,508	\$2,496
Total for Personnel Services	\$1,255,608	\$1,375,668	\$1,410,782	\$1,593,488
Operations & Maintenance				
Materials & Supplies	\$21,907	\$23,229	\$23,229	\$27,280
Dues & Subscriptions	\$8,191	\$13,625	\$13,625	\$15,235
Training & Meetings	\$22,405	\$40,575	\$40,575	\$35,150
Repair & Maintenance	\$21,386	\$18,084	\$18,084	\$8,460
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$304,783	\$129,000	\$129,000	\$124,000
Special Departmental	\$233,443	\$217,076	\$217,076	\$241,118
Total for Operations & Maintenance	\$612,115	\$441,589	\$441,589	\$451,243
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$646	\$5,000	\$5,000	\$5,000
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$646	\$5,000	\$5,000	\$5,000
TOTAL EXPENDITURES:	\$1,868,369	\$1,822,257	\$1,857,371	\$2,049,731

Personnel Summary - Full Time Equivalent (FTE's)

Regular	12.67	11.72	11.72	13.62
Part Time / Temporary	0.00	0.00	0.00	0.47
Total	12.67	11.72	11.72	14.09



- Personnel Services
- Operations & Maintenance
- Capital Outlay

The City of La Habra
Budget for Fiscal Year 2019 - 2020

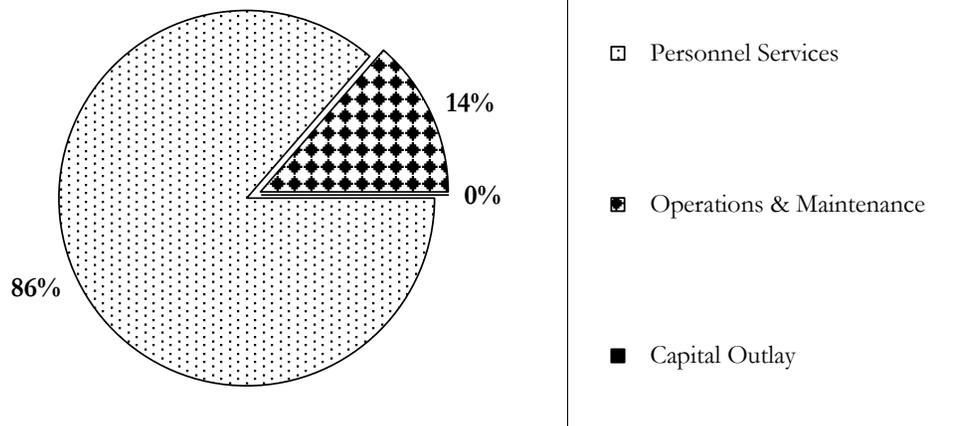
Department of Community Development
Community Development Administration

151011

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$196,594	\$201,243	\$207,329	\$270,387
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$1,716	\$1,716	\$1,716
Benefits	\$72,332	\$71,610	\$69,111	\$111,837
Allowances	\$2,160	\$2,160	\$2,160	\$2,160
Total for Personnel Services	\$271,086	\$276,729	\$280,316	\$386,100
Operations & Maintenance				
Materials & Supplies	\$13,000	\$12,500	\$12,500	\$11,500
Dues & Subscriptions	\$2,362	\$2,350	\$2,350	\$2,500
Training & Meetings	\$6,758	\$9,100	\$9,100	\$8,300
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$23,927	\$20,000	\$20,000	\$15,000
Special Departmental	\$23,914	\$24,304	\$24,304	\$23,626
Total for Operations & Maintenance	\$69,961	\$68,254	\$68,254	\$60,926
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$341,047	\$344,983	\$348,570	\$447,026

Personnel Summary - Full Time Equivalent (FTE's)

Regular	1.60	1.60	1.60	2.60
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	1.60	1.60	1.60	2.60



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Community Development Administration
Cost Center: General
Org Key #: 151011

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Director of Community Development (.40) Deputy Director of Community Development (.80) Secretary (.40) Management Analyst (1.0) - vacant	\$196,594	\$201,243	\$207,329	\$270,387
Sub-Total		\$196,594	\$201,243	\$207,329	\$270,387
6121 Salaries Overtime	Planning Commission Meetings-Secretary		\$1,716	\$1,716	\$1,716
Sub-Total		\$0	\$1,716	\$1,716	\$1,716
6131 Salaries Part Time					
Sub-Total		\$0	\$0	\$0	\$0
613@ Buybacks	6134 Buyback Vacation Leave 6136 Buyback Sick Leave 6142 1-Time Salary Adjustment	\$4,404 \$4,837	\$5,000	\$5,000	\$5,000
Sub-Total		\$9,241	\$5,000	\$5,000	\$5,000
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full-Time	\$1,212	\$1,256	\$1,279	\$2,194
Sub-Total		\$1,212	\$1,256	\$1,279	\$2,194
6511 Employer PERS	Full-Time	\$27,382	\$30,466	\$29,947	\$51,409
Sub-Total		\$27,382	\$30,466	\$29,947	\$51,409
6512 Employee Paid PERS	Full-Time	\$849	\$871	\$896	\$912
Sub-Total		\$849	\$871	\$896	\$912

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Community Development Administration
Cost Center: General
Org Key #: 151011

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full-Time			(\$2,073)	(\$2,704)
Sub-Total		\$0	\$0	(\$2,073)	(\$2,704)
6522 Medical Insurance	Full-Time	\$31,450	\$30,047	\$30,047	\$48,884
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$1,245	\$2,518	\$2,518	\$4,191
Sub-Total		\$32,695	\$32,565	\$32,565	\$53,075
6531 Worker's Compensation	Full-Time	\$546	\$1,052	\$1,082	\$1,411
Sub-Total		\$546	\$1,052	\$1,082	\$1,411
6541 Unemployment Insurance	Full-Time	\$407	\$400	\$415	\$540
Sub-Total		\$407	\$400	\$415	\$540
6561 Allowances	Car Allowance	\$2,160	\$2,160	\$2,160	\$2,160
Sub-Total		\$2,160	\$2,160	\$2,160	\$2,160
TOTAL PERSONNEL SERVICES		\$271,086	\$276,729	\$280,316	\$386,100
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms	Community Development outerwear	\$92	\$500	\$500	\$500
Sub-Total		\$92	\$500	\$500	\$500
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Letters transmitted to the general public. Forwarding of documents to regional, state and federal agencies.	\$975	\$100	\$100	\$100
Sub-Total		\$975	\$100	\$100	\$100
7199 Other Materials & Supplies	General office supplies for the department. Supplies include paper, pencils, pens, notebooks, clips, printer cartridges, photo paper, name plates. Purchase of emergency equipment such as backup batteries for digital camera, first aid kits, gloves, caution tapes, etc. (combined supplies budget from all divisions into one account)	\$11,933	\$11,900	\$11,900	\$10,900
Sub-Total		\$11,933	\$11,900	\$11,900	\$10,900
TOTAL MATERIALS & SUPPLIES		\$13,000	\$12,500	\$12,500	\$11,500

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Community Development Administration
Cost Center: General
Org Key #: 151011 General

OBJECT NUMBER & NAME	DESCRIPTION	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
	PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE				
7215 Dues & Memberships	APA memberships (Director & Dep. Director) Orange County Planning Director's Association AEP membership (Director & Dep. Director) ICI Council membership (Director & Dep. Director) (On-going State changes to zoning and environmental laws requires staff to become involved in a number of Associations to implement new requirements)	\$2,002	\$1,900	\$1,900	\$2,050
Sub-Total		\$2,002	\$1,900	\$1,900	\$2,050
7216 Publications & Subscriptions	Purchase of zoning studies including mix-use, parking, land use etc.	\$360	\$450	\$450	\$450
Sub-Total		\$360	\$450	\$450	\$450
TOTAL DUES & SUBSCRIPTIONS		\$2,362	\$2,350	\$2,350	\$2,500
7331 Training & Conferences	Orange County Planning Directors Annual Workshop Planning Institute (Director & Dep. Director) APA State Conference (Director & Dep. Director) Land Use, Legal Update Workshops	\$5,673	\$8,000	\$8,000	\$7,000
Sub-Total		\$5,673	\$8,000	\$8,000	\$7,000
7332 Mileage & Parking	Attendance at County, State and Federal Workshops and meetings	\$775	\$600	\$600	\$800
Sub-Total		\$775	\$600	\$600	\$800
7334 Meetings	Monthly Orange County Directors Meetings Monthly APA Orange County Chapter Meetings	\$310	\$500	\$500	\$500
Sub-Total		\$310	\$500	\$500	\$500
TOTAL TRAINING & MEETINGS		\$6,758	\$9,100	\$9,100	\$8,300
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$0	\$0	\$0	\$0
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Community Development Administration
Cost Center: General
Org Key #: 151011 General

OBJECT NUMBER & NAME	DESCRIPTION	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE Team Building Design Services/Appraisals/Misc.	\$23,927	\$5,000 \$15,000	\$5,000 \$15,000	\$0 \$15,000
Sub-Total		\$23,927	\$20,000	\$20,000	\$15,000
TOTAL PROFESSIONAL SERVICES		\$23,927	\$20,000	\$20,000	\$15,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Printing of Business Cards etc.	\$75	\$200	\$200	\$200
Sub-Total		\$75	\$200	\$200	\$200
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$4,114	\$3,972	\$3,972	\$3,960
Sub-Total		\$4,114	\$3,972	\$3,972	\$3,960
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$14,260 \$3,224	\$13,406 \$3,226	\$13,406 \$3,226	\$13,745 \$2,371
Sub-Total		\$17,484	\$16,632	\$16,632	\$16,116
7811 Administrative Costs		\$317			
Sub-Total		\$317	\$0	\$0	\$0
7813 Advertising	Department functions	\$437	\$2,000	\$2,000	\$2,000
Sub-Total		\$437	\$2,000	\$2,000	\$2,000
7817 Awards & Recognition		\$637	\$500	\$500	\$700
Sub-Total		\$637	\$500	\$500	\$700
7819 Special Events	Community Events-Misc. expenses	\$610	\$1,000	\$1,000	\$650
Sub-Total		\$610	\$1,000	\$1,000	\$650

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
 Division: Community Development Administration
 Cost Center: General
 Org Key #: 151011

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
	Sub-Total	\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7867	Insurance Liability				
	Sub-Total	\$0	\$0	\$0	\$0
7771	Vehicle Rplc				
7772	Assessed cost for replacement of IT equipment	\$2,436	\$2,628	\$2,628	
	IT Equip Rplc 1-Time Credit	(\$2,196)	(\$2,628)	(\$2,628)	
	Sub-Total	\$240	\$0	\$0	\$0
7875	Interest Expense				
	Sub-Total	\$0	\$0	\$0	\$0
7881	Principal Payments				
	Sub-Total	\$0	\$0	\$0	\$0
7884	Property Taxes				
	Sub-Total	\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7899	Miscellaneous				
	Sub-Total	\$0	\$0	\$0	\$0
7911	Program Contingency				
	Sub-Total	\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Community Development Administration
Cost Center: General
Org Key #: 151011 General

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		<u>\$23,914</u>	<u>\$24,304</u>	<u>\$24,304</u>	<u>\$23,626</u>
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The City of La Habra
Budget for Fiscal Year 2019 - 2020

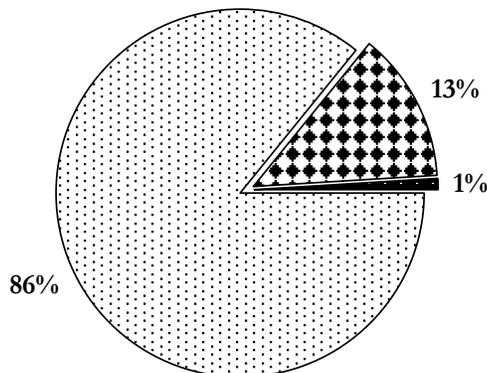
Department of Community Development
Planning

151101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$324,743	\$337,228	\$350,147	\$327,607
Salaries - Part Time	\$0	\$0	\$0	\$14,700
Salaries - Overtime	\$2,361	\$2,200	\$2,200	\$2,800
Benefits	\$103,319	\$104,526	\$102,255	\$95,235
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	\$430,423	\$443,954	\$454,602	\$440,342
Operations & Maintenance				
Materials & Supplies	\$1,552	\$1,700	\$1,700	\$5,200
Dues & Subscriptions	\$3,410	\$3,500	\$3,500	\$3,500
Training & Meetings	\$3,141	\$1,650	\$1,650	\$2,825
Repair & Maintenance	\$5,088	\$3,096	\$3,096	\$2,028
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$3	\$0	\$0	\$0
Special Departmental	\$69,012	\$60,552	\$60,552	\$54,060
Total for Operations & Maintenance	\$82,206	\$70,498	\$70,498	\$67,613
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$5,000	\$5,000	\$5,000
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$5,000	\$5,000	\$5,000
TOTAL EXPENDITURES:	\$512,629	\$519,452	\$530,100	\$512,955

Personnel Summary - Full Time Equivalent (FTE's)

Regular	3.85	3.85	3.85	4.00
Part Time / Temporary	0.00	0.00	0.00	0.47
Total	3.85	3.85	3.85	4.47



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Community Development Division: Planning Cost Center: General Org Key #: 151101			
OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full-Time			(\$3,501)	(\$3,276)
Sub-Total		\$0	\$0	(\$3,501)	(\$3,276)
6522 Medical Insurance	Full-Time	\$28,115	\$28,136	\$28,136	\$21,579
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$2,994	\$6,064	\$6,064	\$4,836
Sub-Total		\$31,109	\$34,200	\$34,200	\$26,415
6531 Worker's Compensation	Full-Time Part-Time Overtime	\$884	\$1,760	\$1,828	\$1,710 \$77
Sub-Total		\$884	\$1,760	\$1,828	\$1,787
6541 Unemployment Insurance	Full-Time Part-Time Overtime	\$665	\$674	\$700	\$655 \$29
Sub-Total		\$665	\$674	\$700	\$684
6561 Allowances					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$430,423	\$443,954	\$454,602	\$440,342
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Property owner notices and general meeting	\$1,552	\$1,700	\$1,700	\$5,200
Sub-Total		\$1,552	\$1,700	\$1,700	\$5,200
7199 Other Materials & Supplies	General office supplies combined into Admin account				
Sub-Total		\$0	\$0	\$0	\$0
TOTAL MATERIALS & SUPPLIES		\$1,552	\$1,700	\$1,700	\$5,200

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
 Division: Planning
 Cost Center: General
 Org Key #: 151101
 General

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	American Planning Association (3 staff members)	\$1,560	\$1,500	\$1,500	\$1,500
Sub-Total		\$1,560	\$1,500	\$1,500	\$1,500
7216 Publications & Subscriptions	First American Real Estate Solutions - Monthly update of property owner information and assessments. Various planning publications.	\$1,850	\$2,000	\$2,000	\$2,000
Sub-Total		\$1,850	\$2,000	\$2,000	\$2,000
TOTAL DUES & SUBSCRIPTIONS		\$3,410	\$3,500	\$3,500	\$3,500
7331 Training & Conferences	League of Cities, APA and ESRI conferences, misc. seminars and workshops	\$2,839	\$1,325	\$1,325	\$2,500
Sub-Total		\$2,839	\$1,325	\$1,325	\$2,500
7332 Mileage & Parking	Parking and mileage for attending various meetings.	\$262	\$225	\$225	\$225
Sub-Total		\$262	\$225	\$225	\$225
7334 Meetings	Professional association meetings and workshops. (Monthly APA Assoc. lunch meetings)	\$40	\$100	\$100	\$100
Sub-Total		\$40	\$100	\$100	\$100
TOTAL TRAINING & MEETINGS		\$3,141	\$1,650	\$1,650	\$2,825
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$5,088	\$3,096	\$3,096	\$2,028
Sub-Total		\$5,088	\$3,096	\$3,096	\$2,028
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$5,088	\$3,096	\$3,096	\$2,028
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Planning
Cost Center: General
Org Key #: 151101 General

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services		\$3			
Sub-Total		\$3	\$0	\$0	\$0
TOTAL PROFESSIONAL SERVICES		\$3	\$0	\$0	\$0
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Business Cards and Fee Slips. Stickers for Banner Permits	\$460	\$300	\$300	\$300
Sub-Total		\$460	\$300	\$300	\$300
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$10,152	\$8,184	\$8,184	\$8,460
Sub-Total		\$10,152	\$8,184	\$8,184	\$8,460
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$15,956 \$13,028	\$15,546 \$14,022	\$15,546 \$14,022	\$15,277 \$4,523
Sub-Total		\$28,984	\$29,568	\$29,568	\$19,800
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising	Public notices on Planning Commission and City Council Public Hearing items	\$28,864	\$22,000	\$22,000	\$25,000
Sub-Total		\$28,864	\$22,000	\$22,000	\$25,000
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Planning
Cost Center: General
Org Key #: 151101

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
	Sub-Total	\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7867	Insurance Liability				
	Sub-Total	\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles	\$600	\$600	\$600	\$600
Vehicle Rplc	1-Time Credit	(\$540)	(\$600)	(\$600)	(\$600)
7772	Assessed cost for replacement of IT equipment	\$4,884	\$3,720	\$3,720	
IT Equip Rplc	1-Time Credit	(\$4,392)	(\$3,720)	(\$3,720)	
	Sub-Total	\$552	\$0	\$0	\$0
7875	Interest Expense				
	Sub-Total	\$0	\$0	\$0	\$0
7881	Principal Payments				
	Sub-Total	\$0	\$0	\$0	\$0
7884	Property Taxes				
	Sub-Total	\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7899	CEQA Fees	\$0	\$500	\$500	\$500
Miscellaneous					
	Sub-Total	\$0	\$500	\$500	\$500
7911	Program Contingency				
	Sub-Total	\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Community Development Division: Planning Cost Center: General Org Key #: 151101			
OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		<u>\$69,012</u>	<u>\$60,552</u>	<u>\$60,552</u>	<u>\$54,060</u>
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)	Eagle Aerial Solution (Digital Ortho Photograph) Second year of a three year contract		\$5,000	\$5,000	\$5,000
Sub-Total		\$0	\$5,000	\$5,000	\$5,000
TOTAL CAPITAL OUTLAY - EQUIPMENT		<u>\$0</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$5,000</u>
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The City of La Habra
Budget for Fiscal Year 2019 - 2020

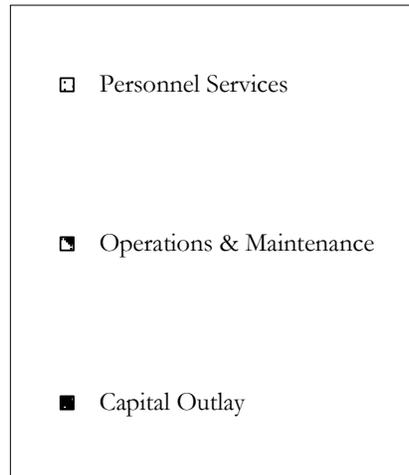
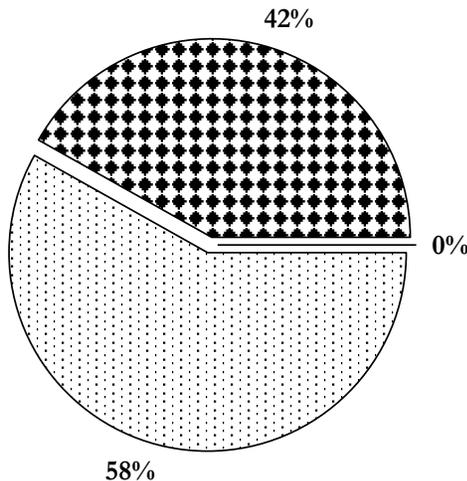
Department of Community Development
Code Enforcement

151131

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$88,579	\$78,069	\$82,458	\$131,270
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$241	\$1,500	\$1,500	\$1,500
Benefits	\$40,953	\$30,407	\$40,258	\$70,630
Allowances	\$168	\$108	\$108	\$96
Total for Personnel Services	\$129,941	\$110,084	\$124,324	\$203,496
Operations & Maintenance				
Materials & Supplies	\$1,567	\$4,000	\$4,000	\$4,000
Dues & Subscriptions	\$360	\$375	\$375	\$285
Training & Meetings	\$2,231	\$8,225	\$8,225	\$6,225
Repair & Maintenance	\$7,874	\$8,088	\$8,088	\$2,796
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$14,593	\$28,000	\$28,000	\$28,000
Special Departmental	\$76,933	\$74,972	\$74,972	\$105,140
Total for Operations & Maintenance	\$103,558	\$123,660	\$123,660	\$146,446
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$496	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$496	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$233,995	\$233,744	\$247,984	\$349,942

Personnel Summary - Full Time Equivalent (FTE's)

Regular	2.20	1.25	1.25	1.95
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	2.20	1.25	1.25	1.95



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Code Enforcement
Cost Center:
Org Key #: 151131
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Code Enforcement Manager (.60)/ [SAAV .20/ Water .10/ Refuse .10] Senior Code Enforcement Inspector (.40)/ [SAAV .20/ CDBG .15/ Water .15/ Refuse .10] Code Enforcement Inspector (.35)/ [CDBG .20/ SAAV .20/ Water .15/ Refuse .10] Senior Clerk (.60)/[SAAV.20/ Water.10/ Refuse.10]	\$88,579	\$31,715	\$33,929	\$53,428
			\$0	\$0	\$30,325
			\$28,743	\$30,210	\$18,121
			\$17,611	\$18,319	\$29,396
Sub-Total		\$88,579	\$78,069	\$82,458	\$131,270
6121 Salaries Overtime	Evening/weekend/services outside of normal business hours	\$241	\$1,500	\$1,500	\$1,500
Sub-Total		\$241	\$1,500	\$1,500	\$1,500
6131 Salaries Part Time	Part-Time Salaries Code Enforcement Inspector - upgraded to FT in FY16/17 Code Enforcement Inspector - upgraded to FT in FY16/17				
Sub-Total		\$0	\$0	\$0	\$0
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment		\$3,000	\$3,000	\$3,000
		\$2,120			
Sub-Total		\$2,120	\$3,000	\$3,000	\$3,000
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff	\$459			
Sub-Total		\$459	\$0	\$0	\$0
6212 Medicare	Full Time	\$1,275	\$1,130	\$1,196	\$1,903
Sub-Total		\$1,275	\$1,130	\$1,196	\$1,903
6511 Employer PERS	Full Time	\$16,923	\$16,546	\$16,904	\$32,110
Sub-Total		\$16,923	\$16,546	\$16,904	\$32,110
6512 Employee Paid PERS	Full Time	\$10			
Sub-Total		\$10	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Division: Cost Center: Org Key #:	Department of Community Development Code Enforcement General General 151131		
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS				(\$825)	(\$1,313)
Sub-Total		\$0	\$0	(\$825)	(\$1,313)
6522 Medical Insurance	Full Time	\$19,232	\$6,278	\$16,450	\$29,284
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$623	\$1,967	\$1,967	\$3,146
Sub-Total		\$19,855	\$8,245	\$18,417	\$32,430
6531 Worker's Compensation	Full Time	\$129	\$1,329	\$1,401	\$2,239
Sub-Total		\$129	\$1,329	\$1,401	\$2,239
6541 Unemployment Insurance	Full Time	\$182	\$157	\$165	\$261
Sub-Total		\$182	\$157	\$165	\$261
6561 Allowances		\$168			
	Cell Phone Stipend		\$108	\$108	\$96
Sub-Total		\$168	\$108	\$108	\$96
TOTAL PERSONNEL SERVICES		\$129,941	\$110,084	\$124,324	\$203,496
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms		\$168	\$1,000	\$1,000	\$1,000
Sub-Total		\$168	\$1,000	\$1,000	\$1,000
7163 Reproduction		\$169			
Sub-Total		\$169	\$0	\$0	\$0
7165 Postage	Letters, notices, and general correspondences	\$1,080	\$3,000	\$3,000	\$3,000
Sub-Total		\$1,080	\$3,000	\$3,000	\$3,000
7199 Other Materials & Supplies	General office supplies combined into Admin account	\$150			
Sub-Total		\$150	\$0	\$0	\$0
TOTAL MATERIALS & SUPPLIES		\$1,567	\$4,000	\$4,000	\$4,000

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Code Enforcement
Cost Center:
Org Key #: 151131
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	California Assoc. of Code Enforcement Officials (3-memberships @ \$95)	\$360	\$375	\$375	\$285
Sub-Total		\$360	\$375	\$375	\$285
7216 Publications & Subscriptions					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		<u>\$360</u>	<u>\$375</u>	<u>\$375</u>	<u>\$285</u>
7331 Training & Conferences	Training Courses (Certification) Team Building Building Inspection/Employee Cross-Training	\$1,853	\$3,000 \$1,875 \$2,450	\$3,000 \$1,875 \$2,450	\$3,000 \$0 \$2,325
Sub-Total		\$1,853	\$7,325	\$7,325	\$5,325
7332 Mileage & Parking	Local/County/State meetings and workshops	\$378	\$500	\$500	\$500
Sub-Total		\$378	\$500	\$500	\$500
7334 Meetings	Local/County/State meetings and workshops		\$400	\$400	\$400
Sub-Total		\$0	\$400	\$400	\$400
TOTAL TRAINING & MEETINGS		<u>\$2,231</u>	<u>\$8,225</u>	<u>\$8,225</u>	<u>\$6,225</u>
7431 Repair & Maint Equipment	Orange County Auditor Controller 800 MHZ Backbone Radio System	\$1,010	\$0	\$0	\$0
Sub-Total		\$1,010	\$0	\$0	\$0
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$6,864	\$8,088	\$8,088	\$2,796
Sub-Total		\$6,864	\$8,088	\$8,088	\$2,796
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$7,874</u>	<u>\$8,088</u>	<u>\$8,088</u>	<u>\$2,796</u>
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Code Enforcement
Cost Center: General
Org Key #: 151131 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Comcate Code Enforcement Tracking Program City Council-approved expenditure for Code Enforcement tracking & reporting program.	\$14,593	\$7,000	\$7,000	\$7,000
	Realquest- Property Data Information Software Program		\$2,000	\$2,000	\$2,000
	Revenue Experts - Processing company for Administrative Citations.		\$19,000	\$19,000	\$19,000
Sub-Total		\$14,593	\$28,000	\$28,000	\$28,000
TOTAL PROFESSIONAL SERVICES		\$14,593	\$28,000	\$28,000	\$28,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Forms and notices, business cards, etc.	\$1,002	\$500	\$500	\$500
Sub-Total		\$1,002	\$500	\$500	\$500
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$57,192	\$57,840	\$57,840	\$88,008
Sub-Total		\$57,192	\$57,840	\$57,840	\$88,008
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$15,636 \$1,728	\$14,910 \$1,722	\$14,910 \$1,722	\$14,910 \$1,722
Sub-Total		\$17,364	\$16,632	\$16,632	\$16,632
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Code Enforcement
Cost Center:
Org Key #: 151131
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
	Sub-Total	\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7867	Insurance Liability				
	Sub-Total	\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles	\$7,488	\$7,488	\$7,488	\$5,592
Vehicle Rplc	1-Time Credit	(\$6,744)	(\$7,488)	(\$7,488)	(\$5,592)
7772	Assessed cost for replacement of IT equipment	\$3,211	\$2,424	\$2,424	
IT Equip Rplc	1-Time Credit	(\$2,580)	(\$2,424)	(\$2,424)	
	Sub-Total	\$1,375	\$0	\$0	\$0
7875	Interest Expense				
	Sub-Total	\$0	\$0	\$0	\$0
7881	Principal Payments				
	Sub-Total	\$0	\$0	\$0	\$0
7884	Property Taxes				
	Sub-Total	\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7899	Miscellaneous				
	Sub-Total	\$0	\$0	\$0	\$0
7911	Program Contingency				
	Sub-Total	\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Code Enforcement
Cost Center:
Org Key #: 151131
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		<u>\$76,933</u>	<u>\$74,972</u>	<u>\$74,972</u>	<u>\$105,140</u>
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)		\$346			
Sub-Total		\$346	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)		\$150			
Sub-Total		\$150	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		<u>\$496</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The City of La Habra
Budget for Fiscal Year 2019 - 2020

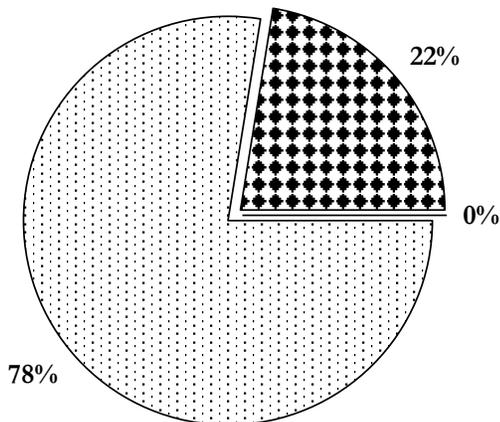
Department of Community Development
Building & Safety

153101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$263,570	\$330,899	\$339,441	\$319,355
Salaries - Part Time	\$0	\$5,000	\$5,000	\$5,000
Salaries - Overtime	\$577	\$4,000	\$4,000	\$4,000
Benefits	\$100,240	\$141,149	\$138,748	\$159,030
Allowances	\$418	\$240	\$240	\$240
Total for Personnel Services	\$364,805	\$481,288	\$487,429	\$487,625
Operations & Maintenance				
Materials & Supplies	\$573	\$1,300	\$1,300	\$1,100
Dues & Subscriptions	\$1,484	\$4,500	\$4,500	\$7,500
Training & Meetings	\$2,140	\$5,900	\$5,900	\$4,900
Repair & Maintenance	\$8,424	\$6,900	\$6,900	\$3,636
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$266,260	\$81,000	\$81,000	\$81,000
Special Departmental	\$50,465	\$43,204	\$43,204	\$43,012
Total for Operations & Maintenance	\$329,346	\$142,804	\$142,804	\$141,148
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$694,151	\$624,092	\$630,233	\$628,773

Personnel Summary - Full Time Equivalent (FTE's)

Regular	4.52	4.52	4.52	4.52
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	4.52	4.52	4.52	4.52



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Building & Safety
Cost Center:
Org Key #: 153101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Chief Building Official (1.0) Senior Building Inspector (.76)/ [Sewer .24] - vacant Building Inspector (.76)/ [Sewer .24] Senior Clerk (1.0) Permit Clerk (1.0)	\$263,570	\$330,899	\$339,441	\$319,355
Sub-Total		\$263,570	\$330,899	\$339,441	\$319,355
6121 Salaries Overtime	Building and Safety maintains an availability for weekend and holiday inspection requests.	\$577	\$4,000	\$4,000	\$4,000
Sub-Total		\$577	\$4,000	\$4,000	\$4,000
6131 Salaries Part Time	On-call General Building staff on long-term medical, family, or other leave-formerly filled through contract prof. services. This is a part-time employee who does not qualify for benefits should coverage need arise.	\$0	\$5,000	\$5,000	\$5,000
Sub-Total		\$0	\$5,000	\$5,000	\$5,000
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$1,816 \$3,936	\$4,200	\$4,200	\$4,200
Sub-Total		\$5,752	\$4,200	\$4,200	\$4,200
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time Overtime Part Time	\$3,876	\$4,798 \$79	\$4,921 \$79	\$4,631 \$58
Sub-Total		\$3,876	\$4,877	\$5,000	\$4,689
6511 Employer PERS	Full Time	\$44,994	\$63,797	\$64,496	\$75,792
Sub-Total		\$44,994	\$63,797	\$64,496	\$75,792
6512 Employee Paid PERS	Full Time	\$24			
Sub-Total		\$24	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Community Development Division: Building & Safety Cost Center: General Org Key #: 153101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS				(\$3,394)	(\$3,194)
Sub-Total		\$0	\$0	(\$3,394)	(\$3,194)
6522 Medical Insurance	Full Time	\$42,523	\$55,082	\$55,082	\$64,762
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$2,249	\$7,119	\$7,119	\$7,286
Sub-Total		\$44,772	\$62,201	\$62,201	\$72,048
6531 Worker's Compensation	Full Time	\$286	\$5,292	\$5,444	\$4,707
	Overtime		\$121	\$121	\$149
	Part Time				
Sub-Total		\$286	\$5,413	\$5,565	\$4,856
6541 Unemployment Insurance	Full Time	\$536	\$661	\$680	\$639
	Overtime				
	Part Time				
Sub-Total		\$536	\$661	\$680	\$639
6561 Allowances		\$418			
	Clothing Allowance		\$240	\$240	\$240
Sub-Total		\$418	\$240	\$240	\$240
TOTAL PERSONNEL SERVICES		\$364,805	\$481,288	\$487,429	\$487,625
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms		\$31	\$500	\$500	\$500
Sub-Total		\$31	\$500	\$500	\$500
7163 Reproduction		\$35			
Sub-Total		\$35	\$0	\$0	\$0
7165 Postage	Certified mail for correspondence.	\$507	\$800	\$800	\$600
Sub-Total		\$507	\$800	\$800	\$600
7199 Other Materials & Supplies	General office supplies combined into Admin account				
Sub-Total		\$0	\$0	\$0	\$0
TOTAL MATERIALS & SUPPLIES		\$573	\$1,300	\$1,300	\$1,100

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
 Division: Building & Safety
 Cost Center: General
 Org Key #: 153101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	ICC, IA EI, CALBO & NFPA annual memberships	\$1,385	\$2,000	\$2,000	\$2,000
Sub-Total		\$1,385	\$2,000	\$2,000	\$2,000
7216 Publications & Subscriptions	Annual Subscriptions & Misc. Texts Code books for 2019 Code Cycle	\$99	\$2,500	\$2,500	\$5,500
Sub-Total		\$99	\$2,500	\$2,500	\$5,500
TOTAL DUES & SUBSCRIPTIONS		\$1,484	\$4,500	\$4,500	\$7,500
7331 Training & Conferences	FCC & CABO annual conferences and seminars.	\$1,645	\$5,000	\$5,000	\$4,000
Sub-Total		\$1,645	\$5,000	\$5,000	\$4,000
7332 Mileage & Parking		\$326	\$400	\$400	\$400
Sub-Total		\$326	\$400	\$400	\$400
7334 Meetings	ICC monthly meetings.	\$169	\$500	\$500	\$500
Sub-Total		\$169	\$500	\$500	\$500
TOTAL TRAINING & MEETINGS		\$2,140	\$5,900	\$5,900	\$4,900
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management - Bldg. Inspector Vehicles	\$8,424	\$6,900	\$6,900	\$3,636
Sub-Total		\$8,424	\$6,900	\$6,900	\$3,636
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$8,424	\$6,900	\$6,900	\$3,636
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Building & Safety
Cost Center: General
Org Key #: 153101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Contract Services for Plan Check & inspection services.	\$266,260	\$81,000	\$81,000	\$81,000
Sub-Total		\$266,260	\$81,000	\$81,000	\$81,000
TOTAL PROFESSIONAL SERVICES		\$266,260	\$81,000	\$81,000	\$81,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Business cards, permit applications, stop work notices etc.	\$431	\$1,000	\$1,000	\$1,000
Sub-Total		\$431	\$1,000	\$1,000	\$1,000
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$18,180	\$10,716	\$10,716	\$11,076
Sub-Total		\$18,180	\$10,716	\$10,716	\$11,076
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$18,229 \$10,055	\$16,951 \$13,037	\$16,951 \$13,037	\$16,333 \$13,103
Sub-Total		\$28,284	\$29,988	\$29,988	\$29,436
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising	Advertising required for recruiting senior building inspector	\$2,920	\$1,500	\$1,500	\$1,500
Sub-Total		\$2,920	\$1,500	\$1,500	\$1,500
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events		\$86			
Sub-Total		\$86	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Building & Safety
Cost Center: General
Org Key #: 153101

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
Sub-Total		\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7867	Insurance Liability				
Sub-Total		\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles	\$2,256	\$2,256	\$2,256	\$4,800
Vehicle Rplc	1-Time Credit	(\$2,028)	(\$2,256)	(\$2,256)	(\$4,800)
7772	Assessed cost for replacement of IT equipment	\$3,336	\$2,052	\$2,052	
IT Equip Rplc	1-Time Credit	(\$3,000)	(\$2,052)	(\$2,052)	
Sub-Total		\$564	\$0	\$0	\$0
7875	Interest Expense				
Sub-Total		\$0	\$0	\$0	\$0
7881	Principal Payments				
Sub-Total		\$0	\$0	\$0	\$0
7884	Property Taxes				
Sub-Total		\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7899	Miscellaneous				
Sub-Total		\$0	\$0	\$0	\$0
7911	Program Contingency				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Building & Safety
Cost Center: General
Org Key #: 153101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		<u>\$50,465</u>	<u>\$43,204</u>	<u>\$43,204</u>	<u>\$43,012</u>
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The City of La Habra
Budget for Fiscal Year 2019 - 2020

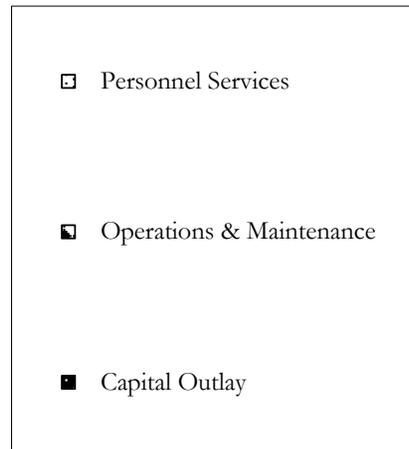
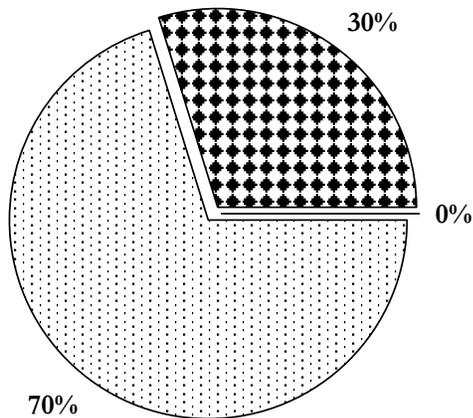
Department of Community Development
Economic Development

154101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$39,891	\$43,157	\$44,089	\$53,999
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$13,914	\$14,340	\$13,906	\$18,864
Allowances	\$44	\$0	\$0	\$0
Total for Personnel Services	\$53,849	\$57,497	\$57,995	\$72,863
Operations & Maintenance				
Materials & Supplies	\$5,112	\$3,579	\$3,579	\$5,330
Dues & Subscriptions	\$135	\$2,500	\$2,500	\$1,000
Training & Meetings	\$4,830	\$12,600	\$12,600	\$9,300
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0
Special Departmental	\$13,119	\$14,044	\$14,044	\$15,280
Total for Operations & Maintenance	\$23,196	\$32,723	\$32,723	\$30,910
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$150	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$150	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$77,195	\$90,220	\$90,718	\$103,773

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.50	0.50	0.50	0.55
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	0.50	0.50	0.50	0.55



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Economic Development
Cost Center: General
Org Key #: 154101

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Housing and Economic Development Mgr (.15) Associate Planner/ Housing Specialist (.20) Director of Community Development (.10) Secretary (.10) Jr Admin Aide III (0)-upgraded to Management Analyst	\$39,891	\$43,157	\$44,089	\$53,999
Sub-Total		\$39,891	\$43,157	\$44,089	\$53,999
6121 Salaries Overtime					
Sub-Total		\$0	\$0	\$0	\$0
6131 Salaries Part Time					
Sub-Total		\$0	\$0	\$0	\$0
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$1,447			
Sub-Total		\$1,447	\$0	\$0	\$0
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff	\$195 \$1			
Sub-Total		\$196	\$0	\$0	\$0
6212 Medicare	Full Time	\$594	\$626	\$640	\$783
Sub-Total		\$594	\$626	\$640	\$783
6511 Employer PERS	Full Time	\$6,431	\$7,682	\$7,668	\$10,587
Sub-Total		\$6,431	\$7,682	\$7,668	\$10,587
6512 Employee Paid PERS	Full Time	\$77	\$77	\$78	\$82
Sub-Total		\$77	\$77	\$78	\$82

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Economic Development
Cost Center: General
Org Key #: 154101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$441)	(\$540)
Sub-Total		\$0	\$0	(\$441)	(\$540)
6522 Medical Insurance	Full Time	\$4,654	\$4,853	\$4,853	\$6,676
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$326	\$790	\$790	\$886
Sub-Total		\$4,980	\$5,643	\$5,643	\$7,562
6531 Worker's Compensation	Full Time 1-Time Credit	\$106	\$225	\$230	\$282
Sub-Total		\$106	\$225	\$230	\$282
6541 Unemployment Insurance		\$83	\$87	\$88	\$108
Sub-Total		\$83	\$87	\$88	\$108
6561 Allowances	Cell Phone Allowance	\$44			
Sub-Total		\$44	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$53,849	\$57,497	\$57,995	\$72,863
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction		\$35	\$79	\$79	\$80
Sub-Total		\$35	\$79	\$79	\$80
7165 Postage			\$500	\$500	\$250
Sub-Total		\$0	\$500	\$500	\$250
7199 Other Materials & Supplies	Economic Development: Purchase items that are provided to the public as part of economic development recruitment. Flyers for 3 conferences	\$5,077	\$3,000	\$3,000	\$5,000
Sub-Total		\$5,077	\$3,000	\$3,000	\$5,000
TOTAL MATERIALS & SUPPLIES		\$5,112	\$3,579	\$3,579	\$5,330

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
 Division: Economic Development
 Cost Center: General
 Org Key #: 154101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	ICSC Dues	\$135	\$500	\$500	\$500
Sub-Total		\$135	\$500	\$500	\$500
7216 Publications & Subscriptions		\$0	\$2,000	\$2,000	\$500
Sub-Total		\$0	\$2,000	\$2,000	\$500
TOTAL DUES & SUBSCRIPTIONS		\$135	\$2,500	\$2,500	\$1,000
7331 Training & Conferences	ICSC Conferences	\$3,861	\$11,000	\$11,000	\$8,000
Sub-Total		\$3,861	\$11,000	\$11,000	\$8,000
7332 Mileage & Parking		\$530	\$1,000	\$1,000	\$1,000
Sub-Total		\$530	\$1,000	\$1,000	\$1,000
7334 Meetings	Expenses related to hosting meetings including SCORE	\$439	\$600	\$600	\$300
Sub-Total		\$439	\$600	\$600	\$300
TOTAL TRAINING & MEETINGS		\$4,830	\$12,600	\$12,600	\$9,300
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$0	\$0	\$0	\$0
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Economic Development
Cost Center: General
Org Key #: 154101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PROFESSIONAL SERVICES		\$0	\$0	\$0	\$0
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing		\$27			
Sub-Total		\$27	\$0	\$0	\$0
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$1,056	\$1,092	\$1,092	\$1,140
Sub-Total		\$1,056	\$1,092	\$1,092	\$1,140
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$10,825 \$1,055	\$10,315 \$1,037	\$10,315 \$1,037	\$11,437 \$1,103
Sub-Total		\$11,880	\$11,352	\$11,352	\$12,540
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition	Expenses related to hosting events such as CD Open House and Top Business Luncheon		\$1,600	\$1,600	\$1,600
Sub-Total		\$0	\$1,600	\$1,600	\$1,600
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
 Division: Economic Development
 Cost Center: General
 Org Key #: 154101

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
	Sub-Total	\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7867	Insurance Liability				
	Sub-Total	\$0	\$0	\$0	\$0
7771	Vehicle Rplc				
7772	Assessed cost for replacement of IT equipment	\$1,524	\$1,812	\$1,812	\$0
	IT Equip Rplc 1-Time Credit	(\$1,368)	(\$1,812)	(\$1,812)	
	Sub-Total	\$156	\$0	\$0	\$0
7875	Interest Expense				
	Sub-Total	\$0	\$0	\$0	\$0
7881	Principal Payments				
	Sub-Total	\$0	\$0	\$0	\$0
7884	Property Taxes				
	Sub-Total	\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7899	Miscellaneous				
	Sub-Total	\$0	\$0	\$0	\$0
7911	Program Contingency				
	Sub-Total	\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Community Development Division: Economic Development Cost Center: Org Key #: 154101				General General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
8812 Transfers						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL SPECIAL DEPARTMENTAL		\$13,119	\$14,044	\$14,044	\$15,280	
8911 Land						
Sub-Total		\$0	\$0	\$0	\$0	
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0	
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)						
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0	
7716 Vehicles (under \$5,000) 8916 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7717 Equipment (under \$5,000) 8917 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)		\$150				
Sub-Total		\$150	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$150	\$0	\$0	\$0	
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)						
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0	

The City of La Habra
Budget for Fiscal Year 2019 - 2020

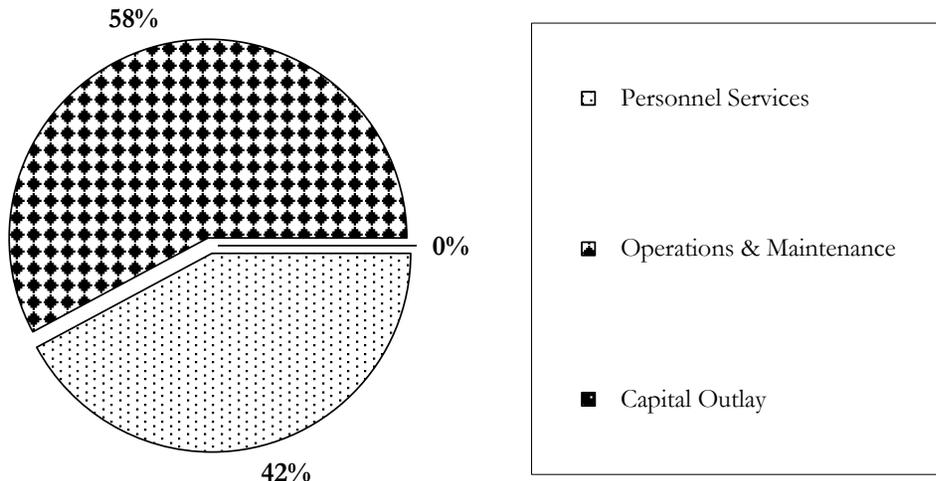
Department of Community Development
Planning Commission

192101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$5,400	\$6,000	\$6,000	\$3,000
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$104	\$116	\$116	\$62
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	\$5,504	\$6,116	\$6,116	\$3,062
Operations & Maintenance				
Materials & Supplies	\$103	\$150	\$150	\$150
Dues & Subscriptions	\$440	\$400	\$400	\$450
Training & Meetings	\$3,305	\$3,100	\$3,100	\$3,600
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0
Special Departmental	\$0	\$0	\$0	\$0
Total for Operations & Maintenance	\$3,848	\$3,650	\$3,650	\$4,200
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$9,352	\$9,766	\$9,766	\$7,262

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
Division: Planning Commission
Cost Center:
Org Key #: 192101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time					
Sub-Total		\$0	\$0	\$0	\$0
6121 Salaries Overtime					
Sub-Total		\$0	\$0	\$0	\$0
6131 Salaries Part Time	5 Planning Commissioners Monthly Stipend @\$100 each Monthly Stipend reduce @ \$50 each	\$5,400	\$6,000	\$6,000	\$6,000 (\$3,000)
Sub-Total		\$5,400	\$6,000	\$6,000	\$3,000
613@ Buybacks					
Sub-Total		\$0	\$0	\$0	\$0
613@ Final Payoffs					
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare		\$78	\$87	\$87	\$44
Sub-Total		\$78	\$87	\$87	\$44
6511 Employer PERS					
Sub-Total		\$0	\$0	\$0	\$0
6512 Employee Paid PERS					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
 Division: Planning Commission
 Cost Center: General
 Org Key #: 192101

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS					
Sub-Total		\$0	\$0	\$0	\$0
6522 Medical Insurance					
Sub-Total		\$0	\$0	\$0	\$0
6531 Worker's Compensation		\$15	\$17	\$17	\$9
Sub-Total		\$15	\$17	\$17	\$9
6541 Unemployment Insurance		\$11	\$12	\$12	\$9
Sub-Total		\$11	\$12	\$12	\$9
6561 Allowances					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$5,504	\$6,116	\$6,116	\$3,062
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction		\$30			
Sub-Total		\$30	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	Misc. office supplies, notebooks, name plates, etc	\$73	\$150	\$150	\$150
Sub-Total		\$73	\$150	\$150	\$150
TOTAL MATERIALS & SUPPLIES		\$103	\$150	\$150	\$150

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Development
 Division: Planning Commission
 Cost Center: General
 Org Key #: 192101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	American Planning Association (5 Commissioners).	\$440	\$400	\$400	\$450
Sub-Total		\$440	\$400	\$400	\$450
7216 Publications & Subscriptions					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		\$440	\$400	\$400	\$450
7331 Training & Conferences	Attendance at League of California Cities and other training seminars such as the Orange County Planners Forum.	\$3,144	\$3,000	\$3,000	\$3,500
Sub-Total		\$3,144	\$3,000	\$3,000	\$3,500
7332 Mileage & Parking		\$45	\$100	\$100	\$100
Sub-Total		\$45	\$100	\$100	\$100
7334 Meetings		\$116			
Sub-Total		\$116	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		\$3,305	\$3,100	\$3,100	\$3,600
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$0	\$0	\$0	\$0
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

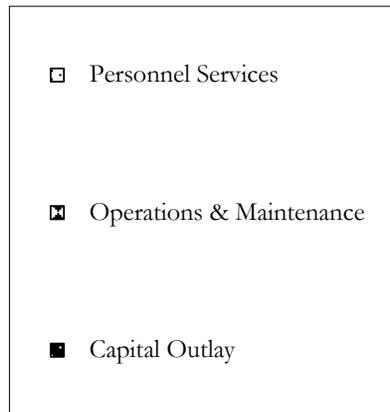
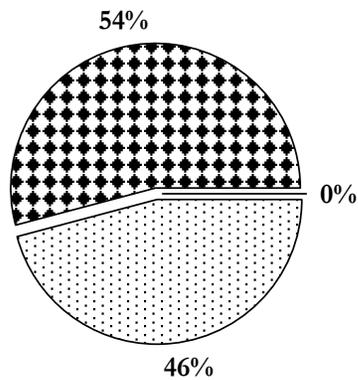
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Community Services

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$850,419	\$922,162	\$970,570	\$969,768
Salaries - Part Time	\$315,087	\$311,721	\$311,721	\$344,889
Salaries - Overtime	\$24,377	\$15,000	\$15,000	\$5,500
Benefits	\$392,036	\$453,234	\$447,893	\$487,330
Allowances	\$973	\$1,360	\$1,488	\$987
Total for Personnel Services	\$1,582,892	\$1,703,477	\$1,746,672	\$1,808,474
<i>Operations & Maintenance</i>				
Materials & Supplies	\$182,590	\$194,050	\$194,050	\$196,388
Dues & Subscriptions	\$2,240	\$4,300	\$4,300	\$4,400
Training & Meetings	\$17,191	\$2,710	\$2,710	\$6,710
Repair & Maintenance	\$179,753	\$257,816	\$257,816	\$236,392
Rent & Leases	\$11,977	\$29,000	\$29,000	\$28,800
Professional Services	\$1,087,434	\$832,200	\$832,200	\$857,100
Special Departmental	\$995,066	\$916,624	\$916,624	\$803,984
Total for Operations & Maintenance	\$2,476,251	\$2,236,700	\$2,236,700	\$2,133,774
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$14,727	\$5,000	\$5,000	\$0
Equipment	\$510	\$0	\$0	\$0
Improvements	\$883	\$0	\$0	\$0
Total for Capital Outlay	\$16,120	\$5,000	\$5,000	\$0
TOTAL EXPENDITURES:	\$4,075,263	\$3,945,177	\$3,988,372	\$3,942,248

Personnel Summary - Full Time Equivalent (FTE's)

Regular	13.55	14.55	14.55	14.55
Part Time / Temporary	16.91	11.04	11.04	12.27
Total	30.46	25.59	25.59	26.82



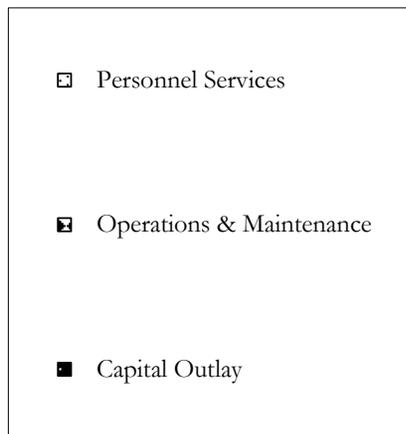
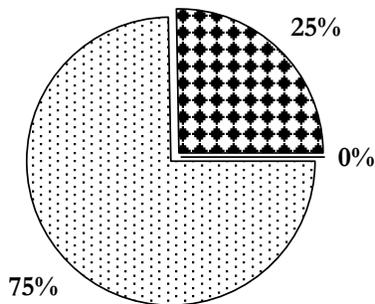
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Community Services
Community Services Administration

131101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$251,700	\$319,786	\$328,403	\$332,795
Salaries - Part Time	\$72,305	\$17,945	\$17,945	\$22,676
Salaries - Overtime	\$119	\$10,000	\$10,000	\$2,000
Benefits	\$91,956	\$117,757	\$114,465	\$121,751
Allowances	\$0	\$110	\$138	\$137
<i>Total for Personnel Services</i>	<u>\$416,080</u>	<u>\$465,598</u>	<u>\$470,951</u>	<u>\$479,359</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$33,334	\$37,500	\$37,500	\$46,088
Dues & Subscriptions	\$245	\$800	\$800	\$400
Training & Meetings	\$3,296	\$1,400	\$1,400	\$1,600
Repair & Maintenance	\$0	\$11,508	\$11,508	\$10,908
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$41,497	\$21,500	\$21,500	\$20,100
Special Departmental	\$60,104	\$75,360	\$75,360	\$83,095
<i>Total for Operations & Maintenance</i>	<u>\$138,476</u>	<u>\$148,068</u>	<u>\$148,068</u>	<u>\$162,191</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$2,281	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
<i>Total for Capital Outlay</i>	<u>\$2,281</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$556,837</u>	<u>\$613,666</u>	<u>\$619,019</u>	<u>\$641,550</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	3.00	3.55	3.55	3.55
Part Time / Temporary	<u>1.35</u>	<u>0.41</u>	<u>0.41</u>	<u>0.82</u>
Total	<u>4.35</u>	<u>3.96</u>	<u>3.96</u>	<u>4.37</u>



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Community Services Administration
Cost Center: General
Org Key #: 131101

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Director of Community Services (1.0) Community Services Manager (1.0) Clerk Terminal Operator (1.0) Senior Service Worker (.55) - moved from SS budget in FY18/19 Clerk Terminal Operator (0) - moved to Recreation budget in FY18/19	\$251,700	\$319,786	\$328,403	\$332,795
Sub-Total		\$251,700	\$319,786	\$328,403	\$332,795
6121 Salaries Overtime	OT for Senior Service Worker for Graffiti Removal - moved from SS budget in FY18/19	\$119	\$10,000	\$10,000	\$2,000
Sub-Total		\$119	\$10,000	\$10,000	\$2,000
6131 Salaries Part Time	Part Time Staff Salaries: 7 Community Services Monthly Stipend @\$50 each Monthly Stipend reduce @25 each Graffiti Removal Staff - 1456 hrs (.41) [CDBG .29] Special Events - Part Time	\$72,305	\$4,200 \$13,745	\$4,200 \$13,745	\$4,200 (\$2,100) \$17,326 \$3,250
Sub-Total		\$72,305	\$17,945	\$17,945	\$22,676
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$5,736			
Sub-Total		\$5,736	\$0	\$0	\$0
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full-Time Part-Time Overtime	\$4,710	\$4,638 \$260 \$145	\$4,762 \$260 \$145	\$4,825 \$329 \$29
Sub-Total		\$4,710	\$5,043	\$5,167	\$5,183
6511 Employer PERS	Full-Time Part-Time	\$42,371	\$55,955 \$1,226	\$55,701 \$1,226	\$66,925 \$2,233
Sub-Total		\$42,371	\$57,181	\$56,927	\$69,158
6512 Employee Paid PERS	Full-Time	\$833	\$821	\$847	\$818
Sub-Total		\$833	\$821	\$847	\$818

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Division: Cost Center: Org Key #:	Department of Community Services Community Services Administration General 131101		
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full-Time			(\$3,284)	(\$3,328)
Sub-Total		\$0	\$0	(\$3,284)	(\$3,328)
6522 Medical Insurance	Full-Time (*pending clerk position)	\$34,349	\$44,786	\$44,786	\$39,623
6565 OPEB	Other Post-Employment Benefits (OPEB)	\$2,132	\$5,591	\$5,591	\$5,723
Sub-Total		\$36,481	\$50,377	\$50,377	\$45,346
6531 Worker's Compensation	Full-Time	\$1,165	\$2,743	\$2,821	\$2,864
	Part-Time		\$525	\$525	\$919
	Overtime		\$373	\$373	\$75
Sub-Total		\$1,165	\$3,641	\$3,719	\$3,858
6541 Unemployment Insurance	Full-Time	\$660	\$639	\$657	\$666
	Part-Time		\$35	\$35	\$46
	Overtime		\$20	\$20	\$4
Sub-Total		\$660	\$694	\$712	\$716
6561 Allowances	Clothing Allowance - Senior Svc Worker		\$110	\$138	\$137
Sub-Total		\$0	\$110	\$138	\$137
TOTAL PERSONNEL SERVICES		\$416,080	\$465,598	\$470,951	\$479,359
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	The amount requested will be used to cover the cost of mailing letters, flyers, and brochures.	\$23,897	\$19,500	\$19,500	\$24,000
Sub-Total		\$23,897	\$19,500	\$19,500	\$24,000
7815 Graffiti Removal	Amount requested will cover the cost of Supplies for Graffiti Removal		\$8,000	\$8,000	\$11,088
Sub-Total		\$0	\$8,000	\$8,000	\$11,088
7199 Other Materials & Supplies	General Office Supplies at Community Center	\$9,437	\$6,000	\$6,000	\$7,000
	Beautification Committee		\$500	\$500	\$500
	Holiday Wishes		\$2,000	\$2,000	\$2,000
	Student Government Day		\$500	\$500	\$500
	Thanksgiving Luncheon		\$500	\$500	\$500
	Volunteer Reception		\$500	\$500	\$500
Sub-Total		\$9,437	\$10,000	\$10,000	\$11,000
TOTAL MATERIALS & SUPPLIES		\$33,334	\$37,500	\$37,500	\$46,088

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Community Services Administration
Cost Center: General
Org Key #: 131101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	CPRS Membership (1 member) MMASC (Director) ASPA (Director) NRPA (Director) WILS (CSM) SCMAF (Director)	\$295	\$800	\$800	\$400
Sub-Total		\$295	\$800	\$800	\$400
7216 Publications & Subscriptions		(\$50)			
Sub-Total		(\$50)	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		<u>\$245</u>	<u>\$800</u>	<u>\$800</u>	<u>\$400</u>
7331 Training & Conferences	Annual CPRS Conference Long Beach 2020 (1 attendee)	\$2,639	\$0	\$0	\$400
Sub-Total		\$2,639	\$0	\$0	\$400
7332 Mileage & Parking		\$29			
Sub-Total		\$29	\$0	\$0	\$0
7334 Meetings	CSC Commission Beautification Committee (Red Ribbon Breakfast, State of the Community, Employee Banquet)	\$628	\$700 \$700	\$700 \$700	\$700 \$500
Sub-Total		\$628	\$1,400	\$1,400	\$1,200
TOTAL TRAINING & MEETINGS		<u>\$3,296</u>	<u>\$1,400</u>	<u>\$1,400</u>	<u>\$1,600</u>
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles	Amount provided by Fleet Management Annual Maintenance Charges - Graffiti Program Annual Fuel Charges - Graffiti Program		\$7,876 \$3,632	\$7,876 \$3,632	\$7,092 \$3,816
Sub-Total		\$0	\$11,508	\$11,508	\$10,908
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$0</u>	<u>\$11,508</u>	<u>\$11,508</u>	<u>\$10,908</u>
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Community Services Administration
Cost Center: General
Org Key #: 131101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	RTC Engravers – Paver Program (revenue offset) Holiday Wishes Program (donations offset) Student Government Day - Lunch Thanksgiving Luncheon - Catering/Entertainment Volunteer Reception - Catering/Entertainment Professional security staff company to supervise skate park (1,280 hours) - Moved to Recreation in FY18/19	\$41,497	\$6,000 \$6,000 \$500 \$4,000 \$5,000	\$6,000 \$6,000 \$500 \$4,000 \$5,000	\$3,000 \$6,000 \$600 \$4,500 \$6,000
Sub-Total		\$41,497	\$21,500	\$21,500	\$20,100
TOTAL PROFESSIONAL SERVICES		\$41,497	\$21,500	\$21,500	\$20,100
7631 Utilities Telephone		\$207			
Sub-Total		\$207	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	The amount requested will cover the cost of printing the Quarterly La Habra Brochure and PR COMMITTEE FOUR PAGE INSERT. CS Marketing Materials/Publications/Event Flyers Student Government Day - Booklets	\$19,867	\$32,000 \$1,000	\$32,000 \$1,000	\$29,235 \$1,500 \$1,000
Sub-Total		\$19,867	\$33,000	\$33,000	\$31,735
7809 Risk Mgmt Charge	Assessed costs	\$16,488	\$15,324	\$15,324	\$15,420
Sub-Total		\$16,488	\$15,324	\$15,324	\$15,420
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$14,169 \$6,915	\$12,664 \$5,972	\$12,664 \$5,972	\$12,711 \$14,829
Sub-Total		\$21,084	\$18,636	\$18,636	\$27,540
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events	Holiday Home Decorating/Harvest Spootacular Contest Holiday Wishes Program Volunteer Reception	\$819	\$600 \$2,000 \$2,000	\$600 \$2,000 \$2,000	\$600 \$2,000 \$2,000
Sub-Total		\$819	\$4,600	\$4,600	\$4,600

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Community Services Administration
Cost Center: General
Org Key #: 131101

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
	Sub-Total	\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
	Sub-Total	\$0	\$0	\$0	\$0
7867	Insurance Liability				
	Sub-Total	\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles.		\$4,440	\$4,440	\$6,096
Vehicle Rplc	1-Time Credit		(\$4,440)	(\$4,440)	(\$6,096)
7772	Assessed cost for replacement of IT equipment	\$2,424	\$2,088	\$2,088	\$0
IT Equip Rplc	1-Time Credit	(\$2,184)	(\$2,088)	(\$2,088)	
	Sub-Total	\$240	\$0	\$0	\$0
7873	Bad Debt Expense				
	Sub-Total	\$0	\$0	\$0	\$0
7881	Principal Payments				
	Sub-Total	\$0	\$0	\$0	\$0
7884	The amount requested will cover the cost of being connected to the Sanitary Sewer System.	\$1,396	\$3,800	\$3,800	\$3,800
	Sub-Total	\$1,396	\$3,800	\$3,800	\$3,800
7885	OPA Payments (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
	Sub-Total	\$0	\$0	\$0	\$0
7899	Miscellaneous	\$3			
	Sub-Total	\$3	\$0	\$0	\$0
7911	Program Contingency				
	Sub-Total	\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Community Services Administration
Cost Center: General
Org Key #: 131101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$60,104	\$75,360	\$75,360	\$83,095
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)		\$2,281			
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$2,281	\$0	\$0	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

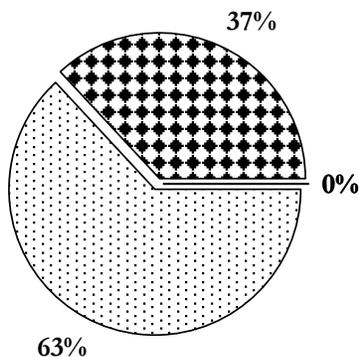
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Community Services
Social Services

132151

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$96,924	\$65,799	\$68,758	\$63,627
Salaries - Part Time	\$13,345	\$0	\$0	\$0
Salaries - Overtime	\$4,217	\$0	\$0	\$0
Benefits	\$43,012	\$34,311	\$33,930	\$35,511
Allowances	\$93	\$0	\$0	\$0
Total for Personnel Services	\$157,591	\$100,110	\$102,688	\$99,138
Operations & Maintenance				
Materials & Supplies	\$21,310	\$0	\$0	\$0
Dues & Subscriptions	\$0	\$1,300	\$1,300	\$1,300
Training & Meetings	\$0	\$0	\$0	\$0
Repair & Maintenance	\$18,384	\$8,604	\$8,604	\$13,944
Rent & Leases	\$200	\$0	\$0	\$0
Professional Services	\$21,234	\$9,000	\$9,000	\$13,000
Special Departmental	\$29,902	\$26,996	\$26,996	\$29,756
Total for Operations & Maintenance	\$91,030	\$45,900	\$45,900	\$58,000
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$150	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$150	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$248,771	\$146,010	\$148,588	\$157,138

Personnel Summary - Full Time Equivalent (FTE's)

Regular	1.95	1.35	1.35	1.35
Part Time / Temporary	0.41	0.00	0.00	0.00
Total	2.36	1.35	1.35	1.35



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Social Services
Cost Center:
Org Key #: 132151
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Recreation Manager (.10) Recreation Supervisor (.30) Comm Services Program Coordinator (.20) Clerk/Term Operator (.20) Administrative Aide (.15) Recreation Specialist (.40) - delay hiring until Jan 2020 Reclassification of Assistant Recreation Manager to Recreation Supervisor	\$96,924	\$64,109	\$68,335	\$69,557
			\$1,690	\$423	(\$5,930)
Sub-Total		\$96,924	\$65,799	\$68,758	\$63,627
6121 Salaries Overtime		\$4,217			
Sub-Total		\$4,217	\$0	\$0	\$0
6131 Salaries Part Time		\$13,345			
Sub-Total		\$13,345	\$0	\$0	\$0
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$5,874 \$1,361			
Sub-Total		\$7,235	\$0	\$0	\$0
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full-Time Part-Time Overtime	\$1,752	\$954	\$997	\$922
Sub-Total		\$1,752	\$954	\$997	\$922
6511 Employer PERS	Full-Time Part-Time	\$18,669	\$16,359	\$16,599	\$17,694
Sub-Total		\$18,669	\$16,359	\$16,599	\$17,694
6512 Employee Paid PERS	Full-Time	\$13	\$0	\$0	\$0
Sub-Total		\$13	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Division: Cost Center: Org Key #:	Department of Community Services Social Services General General		
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full-Time			(\$687)	(\$636)
Sub-Total		\$0	\$0	(\$687)	(\$636)
6522 Medical Insurance	Full-Time	\$13,237	\$14,402	\$14,402	\$15,221
6565 OPEB	Other Post-Employment Benefits (OPEB)	\$964	\$2,124	\$2,124	\$1,853
Sub-Total		\$14,201	\$16,526	\$16,526	\$17,074
6531 Worker's Compensation	Full-Time Part-Time Overtime	\$911	\$340	\$357	\$331
Sub-Total		\$911	\$340	\$357	\$331
6541 Unemployment Insurance	Full-Time Part-Time Overtime	\$231	\$132	\$138	\$126
Sub-Total		\$231	\$132	\$138	\$126
6561 Allowances		\$93	\$0	\$0	\$0
Sub-Total		\$93	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$157,591	\$100,110	\$102,688	\$99,138
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms		\$674			
Sub-Total		\$674	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	Graffiti brochure designing and printing - moved to Admin Budget in FY18/19	\$12,482			
7815 Graffiti Removal	Amount requested will cover the cost of Supplies for Graffiti Removal - moved to Admin Budget in FY18/19	\$8,154			
Sub-Total		\$20,636	\$0	\$0	\$0
TOTAL MATERIALS & SUPPLIES		\$21,310	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Social Services
Cost Center:
Org Key #: 132151
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	CPRS membership for Assistant Recreation Manager OC Senior Advocacy Membership		\$300 \$1,000	\$300 \$1,000	\$300 \$1,000
Sub-Total		\$0	\$1,300	\$1,300	\$1,300
7216 Publications & Subscriptions	Social Services Resource Directory				
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		<u>\$0</u>	<u>\$1,300</u>	<u>\$1,300</u>	<u>\$1,300</u>
7331 Training & Conferences					
Sub-Total		\$0	\$0	\$0	\$0
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles	Amount provided by Fleet Management Annual Maintenance Charges - Shuttle Bus Annual Fuel Charges - Shuttle Bus	\$8,388 \$9,996	\$2,223 \$6,381	\$2,223 \$6,381	\$0 \$13,944
Sub-Total		\$18,384	\$8,604	\$8,604	\$13,944
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$18,384</u>	<u>\$8,604</u>	<u>\$8,604</u>	<u>\$13,944</u>
7531 Rent & Leases Equipment		\$200			
Sub-Total		\$200	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$200</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Social Services
Cost Center:
Org Key #: 132151
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Community Senior Serve (Raw Food for Senior Nutrition) Instructor Payment - Sr Gold Zumba (revenue offset) Senior Dance (revenue offset) Operation Santa Program (donations offset)	\$11,704 \$9,530	\$9,000	\$9,000	\$9,000 \$2,000 \$2,000
Sub-Total		\$21,234	\$9,000	\$9,000	\$13,000
TOTAL PROFESSIONAL SERVICES		\$21,234	\$9,000	\$9,000	\$13,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Costs will cover: Senior newsletters, Senior transportation brochures. (print brochures in-house)	\$44	\$2,000	\$2,000	\$2,000
Sub-Total		\$44	\$2,000	\$2,000	\$2,000
7809 Risk Mgmt Charge	Assessed Costs	\$6,720	\$7,692	\$7,692	\$4,248
Sub-Total		\$6,720	\$7,692	\$7,692	\$4,248
7810 Information Services Charge	Assessed Costs IT Overhead IT Direct Charge	\$13,806 \$4,230	\$12,981 \$4,323	\$12,981 \$4,323	\$14,155 \$9,353
Sub-Total		\$18,036	\$17,304	\$17,304	\$23,508
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events	Costs will cover: Volunteer Reception - moved to Admin Budget	\$2,690			
Sub-Total		\$2,690	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Social Services
Cost Center:
Org Key #: 132151
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability		\$720			
Sub-Total		\$720	\$0	\$0	\$0
7771 Vehicle Rplc	Assessed cost for replacement of city vehicles.	\$14,388	\$9,936	\$9,936	\$9,936
7772 IT Equip Rplc	1-Time Credit	(\$12,948)	(\$9,936)	(\$9,936)	(\$9,936)
	Assessed cost for replacement of IT equipment	\$2,484	\$2,052	\$2,052	\$0
	1-Time Credit	(\$2,232)	(\$2,052)	(\$2,052)	
Sub-Total		\$1,692	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Social Services
Cost Center:
Org Key #: 132151
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$29,902	\$26,996	\$26,996	\$29,756
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)		\$150			
Sub-Total		\$150	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$150	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

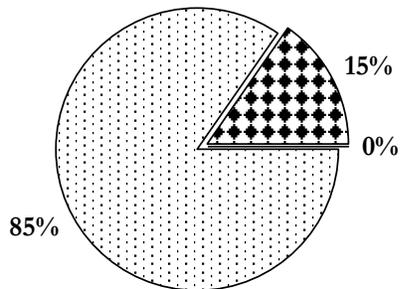
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Community Services
Facility Rentals

134101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$26,137	\$48,340	\$51,308	\$53,193
Salaries - Part Time	\$55,551	\$103,551	\$103,551	\$125,698
Salaries - Overtime	\$1,755	\$0	\$0	\$0
Benefits	\$13,090	\$25,059	\$24,852	\$30,902
Allowances	\$64	\$0	\$0	\$0
<i>Total for Personnel Services</i>	<u>\$96,597</u>	<u>\$176,950</u>	<u>\$179,711</u>	<u>\$209,793</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$1,429	\$1,000	\$1,000	\$1,750
Dues & Subscriptions	\$106	\$0	\$0	\$500
Training & Meetings	\$14	\$0	\$0	\$1,050
Repair & Maintenance	\$348	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$10,579	\$13,000	\$13,000	\$17,000
Special Departmental	\$9,350	\$7,116	\$7,116	\$17,715
<i>Total for Operations & Maintenance</i>	<u>\$21,826</u>	<u>\$21,116</u>	<u>\$21,116</u>	<u>\$38,015</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$12,446	\$5,000	\$5,000	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
<i>Total for Capital Outlay</i>	<u>\$12,446</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$130,869</u>	<u>\$203,066</u>	<u>\$205,827</u>	<u>\$247,808</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.60	1.00	1.00	1.00
Part Time / Temporary	1.92	3.83	3.83	4.73
Total	<u>2.52</u>	<u>4.83</u>	<u>4.83</u>	<u>5.73</u>



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Facility Rentals
Cost Center:
Org Key #: 134101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Recreation Manager (.05) Recreation Supervisor (.10) Comm Services Program Coordinator (.80) Recreation Specialist (.05) Reclassification of Assistant Recreation Manager to Recreation Supervisor	\$26,137	\$47,777 \$563	\$51,167 \$141	\$53,193
Sub-Total		\$26,137	\$48,340	\$51,308	\$53,193
6121 Salaries Overtime	Facility Coordinatior/after hour calls	\$1,755			
Sub-Total		\$1,755	\$0	\$0	\$0
6131 Salaries Part Time	Part-Time Facility Staff (increase due to community center expansion and new City Hall facility) Facility Staff & Park Attendant (Monday through Friday) Facility Staff (Saturday and Sunday) Senior Recreation Leader (Tues. Through Sat. 80%) Merge with Rec. Sr. Rec. Leader & Weekend facility staff Front office clerk	\$55,551	\$59,265 \$22,414 \$6,422 \$15,450	\$59,265 \$22,414 \$6,422 \$15,450	\$68,583 \$25,000 \$11,778 \$20,337
Sub-Total		\$55,551	\$103,551	\$103,551	\$125,698
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$483			
Sub-Total		\$483	\$0	\$0	\$0
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full-Time Part Time Overtime	\$1,230	\$701 \$1,502 \$0	\$744 \$1,502 \$0	\$771 \$1,823
Sub-Total		\$1,230	\$2,203	\$2,246	\$2,594
6511 Employer PERS	Full-Time Part Time (includes 3 employees)	\$9,073	\$12,085 \$3,429	\$12,327 \$3,429	\$15,195 \$4,660
Sub-Total		\$9,073	\$15,514	\$15,756	\$19,855
6512 Employee Paid PERS					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Community Services Division: Facility Rentals Cost Center: General Org Key #: 134101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full-Time			(\$513)	(\$532)
Sub-Total		\$0	\$0	(\$513)	(\$532)
6522 Medical Insurance	Full-Time	\$1,292	\$4,671	\$4,671	\$6,081
6565 OPEB	Other Post-Employment Benefits (OPEB)	\$469	\$1,576	\$1,576	\$1,613
Sub-Total		\$1,761	\$6,247	\$6,247	\$7,694
6531 Worker's Compensation	Full-Time	\$375		\$267	\$278
	Part Time		\$540	\$540	\$656
	Overtime				
Sub-Total		\$375	\$791	\$807	\$934
6541 Unemployment Insurance	Full-Time	\$168	\$97	\$102	\$106
	Part Time		\$207	\$207	\$251
	Overtime				
Sub-Total		\$168	\$304	\$309	\$357
6561 Allowances		\$64			
Sub-Total		\$64	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$96,597	\$176,950	\$179,711	\$209,793
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms	Event Staff Uniforms (Polo Shirts, Tshirts, Jackets & Hats)	\$163	\$500	\$500	\$750
Sub-Total		\$163	\$500	\$500	\$750
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	Meeting and event supplies for facility meetings, rentals and events (easels, dry erase boards, extension cords, table coverings, batteries, etc)	\$1,266	\$500	\$500	\$1,000
Sub-Total		\$1,266	\$500	\$500	\$1,000
TOTAL MATERIALS & SUPPLIES		\$1,429	\$1,000	\$1,000	\$1,750

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
 Division: Facility Rentals
 Cost Center:
 Org Key #: 134101
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships					
Sub-Total		\$0	\$0	\$0	\$0
7216 Publications & Subscriptions	Facility Rental Brochure	\$106			\$500
Sub-Total		\$106	\$0	\$0	\$500
TOTAL DUES & SUBSCRIPTIONS		<u>\$106</u>	<u>\$0</u>	<u>\$0</u>	<u>\$500</u>
7331 Training & Conferences	California Parks & Rec Conference Long Beach, CA (1 Spec.) SCMAF Institute/CPRS Mini-Conference Employee Development Training				\$400 \$150 \$500
Sub-Total		\$0	\$0	\$0	\$1,050
7332 Mileage & Parking		\$14			
Sub-Total		\$14	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		<u>\$14</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,050</u>
7431 Repair & Maint Equipment		\$348			
Sub-Total		\$348	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$348</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Facility Rentals
Cost Center: General
Org Key #: 134101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Facility Security fees (revenue offset) Facility Kitchen fees (Merged with Maintenance Fees) Facility Maintenance fees (revenue offset) **These expenses are all be covered by revenue generated from the Facility Rental Fees** City facility rental promo vides/photos/website	\$10,579	\$4,000 \$2,500 \$3,500 \$3,000	\$4,000 \$2,500 \$3,500 \$3,000	\$7,000 \$0 \$7,000 \$3,000
Sub-Total		\$10,579	\$13,000	\$13,000	\$17,000
TOTAL PROFESSIONAL SERVICES		\$10,579	\$13,000	\$13,000	\$17,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing					
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge	Assessed costs	\$5,928	\$5,616	\$5,616	\$11,040
Sub-Total		\$5,928	\$5,616	\$5,616	\$11,040
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
 Division: Facility Rentals
 Cost Center: General
 Org Key #: 134101

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability	Facility Alcohol Insurance fees AK209 (revenue offset) Facility General Liability fees (revenue offset)	\$3,422	\$0 \$1,500	\$0 \$1,500	\$0 \$6,675
Sub-Total		\$3,422	\$1,500	\$1,500	\$6,675
7771 Vehicle Rpic 7871 Depreciation					
Sub-Total		\$0	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
 Division: Facility Rentals
 Cost Center:
 Org Key #: 134101
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$9,350	\$7,116	\$7,116	\$17,715
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)	Replacement of tables, chairs, lobby furniture, easels, screens, trashcans, and other needed items associated with the use and rental of facility.	\$12,446	\$5,000	\$5,000	\$0
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$12,446	\$5,000	\$5,000	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

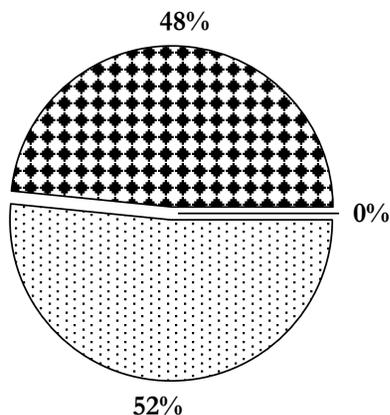
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Community Services
Recreation Services

134151

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$283,011	\$215,972	\$232,331	\$228,465
Salaries - Part Time	\$141,094	\$122,635	\$122,635	\$126,315
Salaries - Overtime	\$8,198	\$0	\$0	\$0
Benefits	\$142,979	\$120,744	\$120,116	\$130,880
Allowances	\$301	\$500	\$500	\$0
<i>Total for Personnel Services</i>	<u>\$575,583</u>	<u>\$459,851</u>	<u>\$475,582</u>	<u>\$485,660</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$78,159	\$43,500	\$43,500	\$47,000
Dues & Subscriptions	\$1,889	\$2,200	\$2,200	\$2,200
Training & Meetings	\$13,782	\$1,010	\$1,010	\$3,760
Repair & Maintenance	\$18,713	\$16,884	\$16,884	\$23,172
Rent & Leases	\$9,814	\$10,500	\$10,500	\$10,300
Professional Services	\$381,933	\$344,700	\$344,700	\$300,000
Special Departmental	\$76,948	\$73,232	\$73,232	\$69,384
<i>Total for Operations & Maintenance</i>	<u>\$581,238</u>	<u>\$492,026</u>	<u>\$492,026</u>	<u>\$455,816</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$360	\$0	\$0	\$0
Improvements	\$883	\$0	\$0	\$0
<i>Total for Capital Outlay</i>	<u>\$1,243</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$1,158,064</u>	<u>\$951,877</u>	<u>\$967,608</u>	<u>\$941,476</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	5.00	4.15	4.15	4.15
Part Time / Temporary	11.19	4.53	4.53	4.35
Total	<u>16.19</u>	<u>8.68</u>	<u>8.68</u>	<u>8.50</u>



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Division: Cost Center: Org Key #:	Department of Community Services Recreation Services General General 134151		
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full-Time			(\$2,323)	(\$2,285)
Sub-Total		\$0	\$0	(\$2,323)	(\$2,285)
6522 Medical Insurance	Full-Time	\$64,175	\$54,232	\$54,232	\$56,432
6565 OPEB	Other Post-Employment Benefits (OPEB)	\$3,844	\$6,535	\$6,535	\$6,446
Sub-Total		\$68,019	\$60,767	\$60,767	\$62,878
6531 Worker's Compensation	Full-Time Part-Time Overtime	\$1,672	\$1,124 \$640	\$1,212 \$640	\$1,192 \$661
Sub-Total		\$1,672	\$1,764	\$1,852	\$1,853
6541 Unemployment Insurance	Full-Time Part-Time Overtime	\$871	\$431 \$245	\$465 \$245	\$458 \$253
Sub-Total		\$871	\$676	\$710	\$711
6561 Allowances	The Park Attendants drive their own vehicles from site to site while on duty. (moved to 7332) Recreation staff uniforms (moved to 7123)	\$301	\$500	\$500	\$0
Sub-Total		\$301	\$500	\$500	\$0
TOTAL PERSONNEL SERVICES		\$575,583	\$459,851	\$475,582	\$485,660
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms	Recreation staff uniforms	\$3,219	\$2,500	\$2,500	\$3,000
Sub-Total		\$3,219	\$2,500	\$2,500	\$3,000
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Trips and Tours Newsletter Operation Stay Connected Mailing	\$1,054	\$2,000 \$1,000	\$2,000 \$1,000	\$1,000 \$0
Sub-Total		\$1,054	\$3,000	\$3,000	\$1,000
7199 Other Materials & Supplies	Funds requested will be used to purchase or replace materials & supplies for recreation programs. Love La Habra	\$73,886	\$35,000 \$3,000	\$35,000 \$3,000	\$40,000 \$3,000
Sub-Total		\$73,886	\$38,000	\$38,000	\$43,000
TOTAL MATERIALS & SUPPLIES		\$78,159	\$43,500	\$43,500	\$47,000

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Community Services Division: Recreation Services Cost Center: General Org Key #: 134151 General			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	Dues and Memberships SCMAF membership, Director, Rec Mgr, 1 Coordin, 2 Specialist. California Parks and Recreation Society membership La Habra Collaborative	\$1,830	\$300 \$900 \$1,000	\$300 \$900 \$1,000	\$300 \$900 \$1,000
Sub-Total		\$1,830	\$2,200	\$2,200	\$2,200
7216 Publications & Subscriptions		\$59			
Sub-Total		\$59	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		\$1,889	\$2,200	\$2,200	\$2,200
7331 Training & Conferences	California Parks and Recreation Conference in Long Beach, CA Mgr, Supervisor, Specialist (3) SCMAF Youth Sports Training SCMAF Sport Institute Membership	\$13,579	\$0 \$200 \$310	\$0 \$200 \$310	\$2,500 \$200 \$310
Sub-Total		\$13,579	\$510	\$510	\$3,010
7332 Mileage & Parking	Meeting mileage reimbursement The Park Attendants drive their own vehicles from site to site while on duty.	\$203	\$300	\$300	\$300 \$250
Sub-Total		\$203	\$300	\$300	\$550
7334 Meetings			\$200	\$200	\$200
Sub-Total		\$0	\$200	\$200	\$200
TOTAL TRAINING & MEETINGS		\$13,782	\$1,010	\$1,010	\$3,760
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$18,713	\$16,884	\$16,884	\$23,172
Sub-Total		\$18,713	\$16,884	\$16,884	\$23,172
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$18,713	\$16,884	\$16,884	\$23,172
7531 Rent & Leases Equipment	For rental of equipment used during recreation programs.	\$9,814	\$2,000	\$2,000	\$2,000
Sub-Total		\$9,814	\$2,000	\$2,000	\$2,000
7532 Rent & Leases Bldg/Facilities	Edison Property License Fee - use of parking lot at Esteli Park La Habra High School Pool		\$3,500 \$5,000	\$3,500 \$5,000	\$3,300 \$5,000
Sub-Total		\$0	\$8,500	\$8,500	\$8,300
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$9,814	\$10,500	\$10,500	\$10,300

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Recreation Services
Cost Center: General
Org Key #: 134151 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Instructors (revenues offset) Trips and Tours revenues offset Recreation software online credit card fees * Recreation software online transaction fees* *Fees incurred for recreation classes, excursions & special events. La Bonita Skate Park Security @ \$17.95 an hour La Bonita Skate Park Security @ \$18.95 an hour *Skate Park Contract Expired Recreation Programs: (Day Camp, Aquatics, Love La Habra, Cool Cops, National Night Out, Youth Committee, Movies in the Park, Brochure Design)	\$381,933	\$205,000 \$105,000 \$7,000 \$8,000 \$19,700 \$0	\$205,000 \$105,000 \$7,000 \$8,000 \$19,700 \$0	\$115,000 \$70,000 \$7,000 \$8,000 \$0 \$0 \$100,000
Sub-Total		\$381,933	\$344,700	\$344,700	\$300,000
TOTAL PROFESSIONAL SERVICES		\$381,933	\$344,700	\$344,700	\$300,000
7631 Utilities Telephone		\$1,230			
Sub-Total		\$1,230	\$0	\$0	\$0
7632 Utilities	7632 Utilities-Electricity				
7633 Utilities	7633 Utilities-Water				
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Printing of flyers and brochures. Trips and Tours Brochure Bus Shelters Advertisement	\$733	\$2,400 \$4,000	\$2,400 \$4,000	\$2,000 \$4,000
Sub-Total		\$733	\$6,400	\$6,400	\$6,000
7809 Risk Mgmt Charge	Assessed costs	\$43,332	\$39,612	\$39,612	\$27,444
Sub-Total		\$43,332	\$39,612	\$39,612	\$27,444
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$18,224 \$6,280	\$16,957 \$6,263	\$16,957 \$6,263	\$16,335 \$7,605
Sub-Total		\$24,504	\$23,220	\$23,220	\$23,940
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising	OC Register/Whittier Press La Habra Journal (Ads) La Habra City School District News	\$6,273	\$0 \$3,000	\$0 \$3,000	\$1,000 \$3,000 \$4,000
Sub-Total		\$6,273	\$3,000	\$3,000	\$4,000
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Recreation Services
Cost Center:
Org Key #: 134151
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability	Additional insurance for City Run, 4th of July, Eggstravaganza, Tamale Festival		\$1,000	\$1,000	\$8,000
Sub-Total		\$0	\$1,000	\$1,000	\$8,000
7771 Vehicle Rplc	Assessed cost for replacement of city vehicles. 1-Time Credit	\$5,268 (\$4,740)	\$4,608 (\$4,608)	\$4,608 (\$4,608)	\$3,960 (\$3,960)
7772 IT Equip Rplc	Assessed cost for replacement of IT equipment 1-Time Credit	\$3,456 (\$3,108)	\$2,124 (\$2,124)	\$2,124 (\$2,124)	\$0
Sub-Total		\$876	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Recreation Services
Cost Center:
Org Key #: 134151
General
General

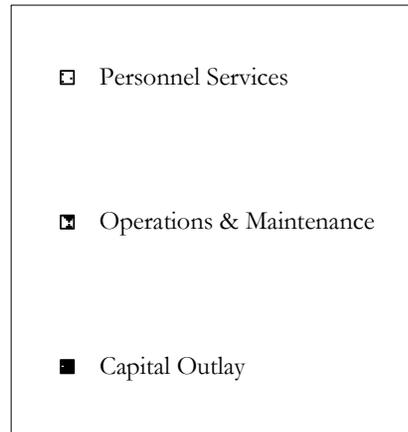
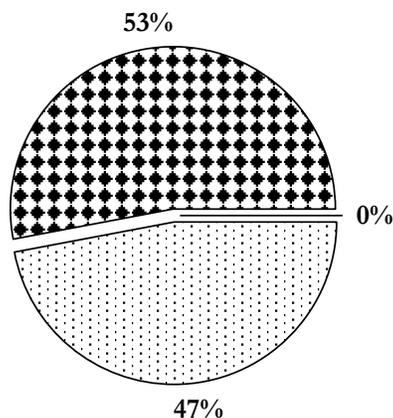
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$76,948	\$73,232	\$73,232	\$69,384
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)		\$360			
Sub-Total		\$360	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$360	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)		\$883			
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$883	\$0	\$0	\$0

The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Community Services
Recreation Services
Special Events
134153

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$3,128	\$79,461	\$86,687	\$81,730
Salaries - Part Time	\$14,738	\$17,590	\$17,590	\$20,200
Salaries - Overtime	\$7,310	\$0	\$0	\$0
Benefits	\$3,885	\$43,713	\$43,600	\$45,963
Allowances	\$0	\$0	\$0	\$0
<i>Total for Personnel Services</i>	<u>\$29,061</u>	<u>\$140,764</u>	<u>\$147,877</u>	<u>\$147,893</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$14,914	\$50,000	\$50,000	\$47,000
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$0	\$0	\$0	\$0
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$1,963	\$17,000	\$17,000	\$17,000
Professional Services	\$170,583	\$78,000	\$78,000	\$92,000
Special Departmental	\$6,498	\$6,964	\$6,964	\$10,560
<i>Total for Operations & Maintenance</i>	<u>\$193,958</u>	<u>\$151,964</u>	<u>\$151,964</u>	<u>\$166,560</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
<i>Total for Capital Outlay</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$223,019</u>	<u>\$292,728</u>	<u>\$299,841</u>	<u>\$314,453</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	1.50	1.50	1.50
Part Time / Temporary	<u>0.42</u>	<u>0.65</u>	<u>0.65</u>	<u>0.75</u>
Total	<u>0.42</u>	<u>2.15</u>	<u>2.15</u>	<u>2.25</u>



THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Division: Cost Center: Org Key #:	Department of Community Services Recreation Services Special Events 134153 General General		
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full-Time			(\$867)	(\$817)
Sub-Total		\$0	\$0	(\$867)	(\$817)
6522 Medical Insurance	Full-Time	\$1,087	\$20,552	\$20,552	\$20,984
6565 OPEB	Other Post-Employment Benefits (OPEB)	\$139	\$2,365	\$2,365	\$2,178
Sub-Total		\$1,226	\$22,917	\$22,917	\$23,162
6531 Worker's Compensation	Full-Time	\$683	\$410	\$452	\$427
	Part-Time		\$92	\$92	\$105
	Overtime				
Sub-Total		\$683	\$502	\$544	\$532
6541 Unemployment Insurance	Full-Time	\$52	\$158	\$174	\$164
	Part-Time		\$35	\$35	\$40
	Overtime				
Sub-Total		\$52	\$193	\$209	\$204
6561 Allowances					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$29,061	\$140,764	\$147,877	\$147,893
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage		\$7			
Sub-Total		\$7	\$0	\$0	\$0
7199 Other Materials & Supplies	4th of July (partial revenue offset)	\$14,907	\$12,500	\$12,500	\$12,500
	Concerts in Park/Art and Book Festival/Youth Summit (partial revenue offset)		\$1,500	\$1,500	\$2,000
	Red Ribbon (partial revenue offset)		\$2,000	\$2,000	\$2,000
	Eggstravaganza (partial revenue offset)		\$4,000	\$4,000	\$4,500
	Tamale (partial revenue offset)		\$15,000	\$15,000	\$13,000
	La Habra Run (partial revenue offset)		\$15,000	\$15,000	\$13,000
Sub-Total		\$14,907	\$50,000	\$50,000	\$47,000
TOTAL MATERIALS & SUPPLIES		\$14,914	\$50,000	\$50,000	\$47,000

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Recreation Services
Cost Center: Special Events
Org Key #: 134153
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships					
Sub-Total		\$0	\$0	\$0	\$0
7216 Publications & Subscriptions					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7331 Training & Conferences					
Sub-Total		\$0	\$0	\$0	\$0
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7531 Rent & Leases Equipment	Rentals: 4th of July Stage and lighting (partial revenue offset) Generator's, boom, pigtales, other equipment Sound (partial revenue offset)	\$1,963	\$17,000	\$17,000	\$17,000
Sub-Total		\$1,963	\$17,000	\$17,000	\$17,000
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$1,963</u>	<u>\$17,000</u>	<u>\$17,000</u>	<u>\$17,000</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
 Division: Recreation Services
 Cost Center: Special Events
 Org Key #: 134153
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability		\$1,387			
Sub-Total		\$1,387	\$0	\$0	\$0
7771 Vehicle Rpic 7871 Depreciation					
Sub-Total		\$0	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
 Division: Recreation Services
 Cost Center: Special Events
 Org Key #: 134153
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$6,498	\$6,964	\$6,964	\$10,560
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

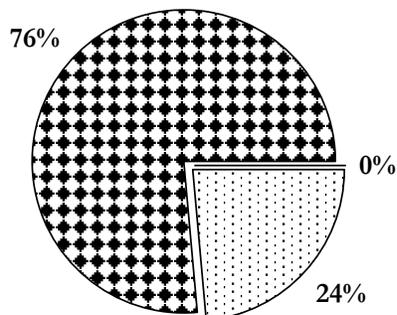
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Community Services
Facility Maintenance

142111

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$189,519	\$192,804	\$203,083	\$209,958
Salaries - Part Time	\$18,054	\$50,000	\$50,000	\$50,000
Salaries - Overtime	\$2,778	\$5,000	\$5,000	\$3,500
Benefits	\$97,114	\$111,650	\$110,930	\$122,323
Allowances	\$515	\$750	\$850	\$850
<i>Total for Personnel Services</i>	<u>\$307,980</u>	<u>\$360,204</u>	<u>\$369,863</u>	<u>\$386,631</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$33,444	\$62,050	\$62,050	\$54,550
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$99	\$300	\$300	\$300
Repair & Maintenance	\$142,308	\$220,820	\$220,820	\$188,368
Rent & Leases	\$0	\$1,500	\$1,500	\$1,500
Professional Services	\$461,608	\$366,000	\$366,000	\$415,000
Special Departmental	\$812,264	\$726,956	\$726,956	\$593,474
<i>Total for Operations & Maintenance</i>	<u>\$1,449,723</u>	<u>\$1,377,626</u>	<u>\$1,377,626</u>	<u>\$1,253,192</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
<i>Total for Capital Outlay</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$1,757,703</u>	<u>\$1,737,830</u>	<u>\$1,747,489</u>	<u>\$1,639,823</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	3.00	3.00	3.00	3.00
Part Time / Temporary	<u>1.62</u>	<u>1.62</u>	<u>1.62</u>	<u>1.62</u>
Total	<u>4.62</u>	<u>4.62</u>	<u>4.62</u>	<u>4.62</u>



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Facility Maintenance
Cost Center:
Org Key #: 142111
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Building Maintenance Supervisor Senior Building Maintenance Worker Building Maintenance Worker (M60)	\$189,519	\$192,804	\$203,083	\$209,958
Sub-Total		\$189,519	\$192,804	\$203,083	\$209,958
6121 Salaries Overtime	For emergency call outs after normal business hours and for in house projects with time restraints.	\$2,778	\$5,000	\$5,000	\$3,500
Sub-Total		\$2,778	\$5,000	\$5,000	\$3,500
6131 Salaries Part Time	Part Time Staff Salaries: Temporary Maintenance Worker (2) Part-Time Maintenance Worker	\$18,054	\$50,000	\$50,000	\$50,000
Sub-Total		\$18,054	\$50,000	\$50,000	\$50,000
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$4,371 \$3,328	\$5,000	\$5,000	\$5,000
Sub-Total		\$7,699	\$5,000	\$5,000	\$5,000
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full-Time Part-Time Overtime	\$3,022	\$2,795 \$595 \$96	\$2,945 \$595 \$96	\$3,044 \$725 \$51
Sub-Total		\$3,022	\$3,486	\$3,636	\$3,820
6511 Employer PERS	Full-Time Part-Time	\$35,403	\$40,155 \$3,351	\$40,994 \$3,351	\$50,124
Sub-Total		\$35,403	\$43,506	\$44,345	\$50,124
6512 Employee Paid PERS	Full-Time	\$24			
Sub-Total		\$24	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Community Services Division: Facility Maintenance Cost Center: General Org Key #: 142111			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full-Time			(\$2,031)	(\$2,100)
Sub-Total		\$0	\$0	(\$2,031)	(\$2,100)
6522 Medical Insurance	Full-Time	\$43,010	\$43,920	\$43,920	\$49,680
6565 OPEB	Other Post-Employment Benefits (OPEB)	\$2,362	\$4,725	\$4,725	\$4,836
Sub-Total		\$45,372	\$48,645	\$48,645	\$54,516
6531 Worker's Compensation	Full-Time	\$5,166	\$7,717	\$8,019	\$8,438
	Part-Time		\$2,397	\$2,397	\$1,867
	Overtime		\$412	\$412	\$131
Sub-Total		\$5,166	\$10,526	\$10,828	\$10,436
6541 Unemployment Insurance	Full-Time	\$428	\$386	\$406	\$420
	Part-Time		\$82	\$82	\$100
	Overtime		\$19	\$19	\$7
Sub-Total		\$428	\$487	\$507	\$527
6561 Allowances	Steel toe safety boots and Clothing Allowance	\$515	\$750	\$850	\$850
Sub-Total		\$515	\$750	\$850	\$850
TOTAL PERSONNEL SERVICES		\$307,980	\$360,204	\$369,863	\$386,631
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies	City's cleaning supplies, paper towels, toilet paper and rental services for mats and mops.	\$30,851	\$57,500	\$57,500	\$50,000
Sub-Total		\$30,851	\$57,500	\$57,500	\$50,000
7123 Safety Equip & Uniforms	Masks, gloves, back braces and necessary safety equipment.	\$1,368	\$2,000	\$2,000	\$2,000
Sub-Total		\$1,368	\$2,000	\$2,000	\$2,000
7163 Reproduction	For department copies made at copy machines				
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Mail out equipment repair		\$50	\$50	\$50
Sub-Total		\$0	\$50	\$50	\$50
7199 Other Materials & Supplies	Office materials, supplies, tools and small equipment items	\$1,225	\$2,500	\$2,500	\$2,500
Sub-Total		\$1,225	\$2,500	\$2,500	\$2,500
TOTAL MATERIALS & SUPPLIES		\$33,444	\$62,050	\$62,050	\$54,550

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Facility Maintenance
Cost Center: General
Org Key #: 142111 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships					
Sub-Total		\$0	\$0	\$0	\$0
7216 Publications & Subscriptions					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7331 Training & Conferences	Staff development and facility maintenance training for electrical, plumbing & carpentry skills	\$99	\$300	\$300	\$300
Sub-Total		\$99	\$300	\$300	\$300
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		<u>\$99</u>	<u>\$300</u>	<u>\$300</u>	<u>\$300</u>
7431 Repair & Maint Equipment	Repair machinery, specialized tools, radios, etc. for all City facilities	\$101	\$1,500	\$1,500	\$1,500
Sub-Total		\$101	\$1,500	\$1,500	\$1,500
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$21,612	\$49,320	\$49,320	\$26,868
Sub-Total		\$21,612	\$49,320	\$49,320	\$26,868
7433 Repair & Maint Facility	Ongoing repairs, maintenance and preventative measures at all City facilities	\$120,595	\$170,000	\$170,000	\$160,000
Sub-Total		\$120,595	\$170,000	\$170,000	\$160,000
TOTAL REPAIR & MAINTENANCE		<u>\$142,308</u>	<u>\$220,820</u>	<u>\$220,820</u>	<u>\$188,368</u>
7531 Rent & Leases Equipment			\$1,500	\$1,500	\$1,500
Sub-Total		\$0	\$1,500	\$1,500	\$1,500
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$0</u>	<u>\$1,500</u>	<u>\$1,500</u>	<u>\$1,500</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Facility Maintenance
Cost Center: General
Org Key #: 142111 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Janitorial Service	\$461,608		\$250,000	\$260,000
	HVAC Services		\$45,000	\$45,000	\$45,000
	Fire Extinguisher Svc & Fire Sprinkler Flue Test		\$5,000	\$5,000	\$8,000
	Elevator Service		\$6,000	\$6,000	\$10,000
	Alarm Companies & Alarm Monitoring PD		\$5,500	\$5,500	\$5,500
	Testing Backflow Device/ Do not Provide This Service		\$1,500	\$1,500	\$1,500
	Termite & Pest Control Service		\$10,000	\$10,000	\$15,000
	Service for Appliance		\$5,000	\$5,000	\$5,000
	PD Sump Pump Maintenance		\$3,000	\$3,000	\$3,000
	XMAS Trees, decor, Power Req., Poinsettias, etc		\$10,000	\$10,000	\$10,000
	Electrical Repair Service		\$10,000	\$10,000	\$10,000
	Plumbing Companies		\$10,000	\$10,000	\$10,000
	Construction Services and General Repairs		\$5,000	\$5,000	\$32,000
Sub-Total		\$461,608	\$366,000	\$366,000	\$415,000
TOTAL PROFESSIONAL SERVICES		\$461,608	\$366,000	\$366,000	\$415,000
7632 Utilities Electricity	Electrical bills for city buildings estimated 2% increase FY 19/20	\$318,205	\$295,000	\$295,000	\$301,000
Sub-Total		\$318,205	\$295,000	\$295,000	\$301,000
7633 Utilities Water	Water Cost for all City Facilities	\$41,422	\$40,000	\$40,000	\$42,000
Sub-Total		\$41,422	\$40,000	\$40,000	\$42,000
7634 Utilities Natural Gas	Gas Bills for City Buildings	\$12,091	\$15,000	\$15,000	\$15,000
Sub-Total		\$12,091	\$15,000	\$15,000	\$15,000
7741 Outside Printing	Department work order, janitorial and inventory forms for all City facilities (print in-house)				
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge	Assessed costs for Facility Maintenance Division and other City Buildings	\$164,208	\$153,036	\$153,036	\$139,908
Sub-Total		\$164,208	\$153,036	\$153,036	\$139,908
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$16,516 \$4,196	\$15,449 \$4,171	\$15,449 \$4,171	\$13,746 \$3,822
Sub-Total		\$20,712	\$19,620	\$19,620	\$17,568
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
Division: Facility Maintenance
Cost Center:
Org Key #: 142111
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
Sub-Total		\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7867	Insurance Liability				
Sub-Total		\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles.	\$18,732	\$16,056	\$16,056	\$15,060
Vehicle Rplc	1-Time Credit	(\$16,860)	(\$16,056)	(\$16,056)	(\$15,060)
7772	Assessed cost for replacement of IT equipment	\$2,844	\$2,088	\$2,088	\$0
IT Equip Rplc	1-Time Credit	(\$2,556)	(\$2,088)	(\$2,088)	
Sub-Total		\$2,160	\$0	\$0	\$0
7875	Interest Expense				
	MFC Final Payment (11/11/19)	\$13,817	\$7,600	\$7,600	\$1,297
	CEC Final Payment (12/22/18)	\$5,049	\$1,028	\$1,028	\$0
Sub-Total		\$18,866	\$8,628	\$8,628	\$1,297
7881	Principal Payments				
	MFC Final Payment (11/11/19)	\$133,795	\$145,573	\$145,573	\$76,701
	CEC Final Payment (12/22/18)	\$100,805	\$50,099	\$50,099	\$0
Sub-Total		\$234,600	\$195,672	\$195,672	\$76,701
7884	Property Taxes				
Sub-Total		\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7899	Miscellaneous				
Sub-Total		\$0	\$0	\$0	\$0
7911	Program Contingency				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Community Services
 Division: Facility Maintenance
 Cost Center:
 Org Key #: 142111
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		<u>\$812,264</u>	<u>\$726,956</u>	<u>\$726,956</u>	<u>\$593,474</u>
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The City of La Habra
Budget for Fiscal Year 2019 - 2020

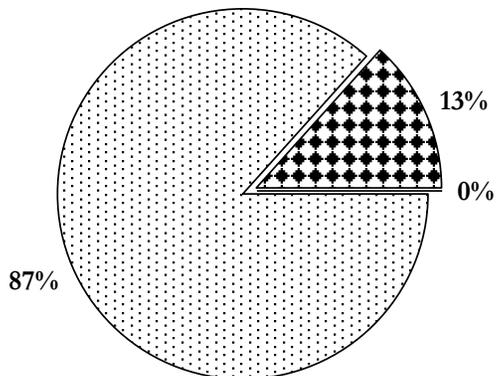
Department of Finance/ Administrative Services

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$604,467	\$589,833	\$611,299	\$585,930
Salaries - Part Time	\$6,351	\$0	\$0	\$12,500
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$263,509	\$292,075	\$286,295	\$294,175
Allowances	\$141	\$0	\$0	\$0
Total for Personnel Services	\$874,468	\$881,908	\$897,594	\$892,605
Operations & Maintenance				
Materials & Supplies	\$14,995	\$18,600	\$18,600	\$18,600
Dues & Subscriptions	\$1,320	\$1,500	\$1,500	\$1,500
Training & Meetings	\$264	\$780	\$780	\$1,030
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$62,616	\$85,970	\$85,970	\$62,720
Special Departmental	\$54,380	\$56,215	\$56,215	\$53,779
Total for Operations & Maintenance	\$133,575	\$163,065	\$163,065	\$137,629
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$1,490	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$1,490	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$1,009,533	\$1,044,973	\$1,060,659	\$1,030,234

Personnel Summary - Full Time Equivalent (FTE's)

Regular	9.21	9.11	9.11	9.14
Part Time / Temporary	0.48	0.00	0.00	0.48
Total	9.69	9.11	9.11	9.62



- Personnel Services
- Operations & Maintenance
- Capital Outlay

The City of La Habra
Budget for Fiscal Year 2019 - 2020

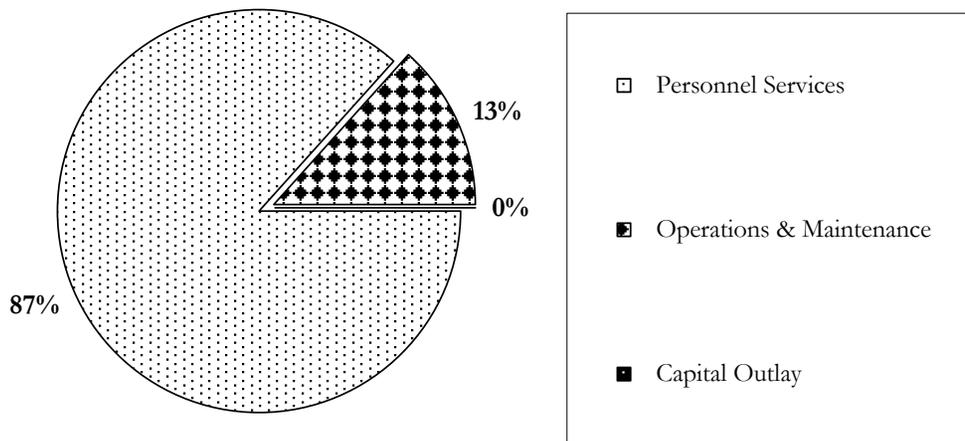
Department of Finance/ Administrative Services

Finance
166101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$604,467	\$589,833	\$611,299	\$585,930
Salaries - Part Time	\$6,351	\$0	\$0	\$12,500
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$263,509	\$292,075	\$286,295	\$294,175
Allowances	\$141	\$0	\$0	\$0
Total for Personnel Services	\$874,468	\$881,908	\$897,594	\$892,605
<i>Operations & Maintenance</i>				
Materials & Supplies	\$14,995	\$18,600	\$18,600	\$18,600
Dues & Subscriptions	\$1,320	\$1,500	\$1,500	\$1,500
Training & Meetings	\$264	\$780	\$780	\$1,030
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$62,616	\$85,970	\$85,970	\$62,720
Special Departmental	\$54,380	\$56,215	\$56,215	\$53,779
Total for Operations & Maintenance	\$133,575	\$163,065	\$163,065	\$137,629
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$1,490	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$1,490	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$1,009,533	\$1,044,973	\$1,060,659	\$1,030,234

Personnel Summary - Full Time Equivalent (FTE's)

Regular	9.21	9.11	9.11	9.14
Part Time / Temporary	0.48	0.00	0.00	0.48
Total	9.69	9.11	9.11	9.62



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Finance/ Administrative Ser
 Division:
 Cost Center: Finance General
 Org Key #: 166101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Finance Director (.55) Finance Manager (.74) Acctg Accounting Supervisor(.80) Acctg/Revenue/LTD Sr Accountant (1.0) Acctg/Successor/HA Accountant II (.10) Water Customer Svc Accountant (.70)-delay in hiring Grants Payroll Technician Payroll Account Clerk III A/P Revolving Account Clerk III A/P Warrants Account Clerk II Business License Account Clerk I (.50) Cashier Account Clerk I (.75) General Office Bi Lingual Pay is included in the employees salary amounts Staff costs to Treasury Operations Staff costs to CFD (Mello Roos)- 1 Qtr-Final pmt 09/19 Proposed reclassifications Payroll Technician to Payroll Coordinator Account Clerk III to Accounting Technician	\$604,467	\$694,871	\$716,337	\$733,725
					(\$54,841)
					(\$98,690)
					(\$1,587)
					\$4,245
					\$3,078
Sub-Total		\$604,467	\$589,833	\$611,299	\$585,930
6121 Salaries Overtime	Overtime pay for department employees				
Sub-Total		\$0	\$0	\$0	\$0
6131 Salaries Part Time	Part-time Scanning Clerk (.48 FTE) (Minimum wage will increase from \$11.00 to \$12.00) 01/01/2019 (Minimum wage will increase from \$12.00 to \$13.00) 01/01/2020	\$6,351	\$0	\$0	\$6,000 \$6,500
Sub-Total		\$6,351	\$0	\$0	\$12,500
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$16,902	\$10,000	\$10,000	\$10,000
Sub-Total		\$29,436	\$10,000	\$10,000	\$10,000
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time Part Time	\$6,991	\$7,816	\$8,003	\$7,483 \$181
Sub-Total		\$6,991	\$7,816	\$8,003	\$7,664
6511 Employer PERS	Full Time Part Time	\$105,638	\$131,410	\$132,619	\$149,626
Sub-Total		\$105,638	\$131,410	\$132,619	\$149,626
6512 Employee Paid PERS	Full Time	\$393	\$466	\$501	\$500
Sub-Total		\$393	\$466	\$501	\$500

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Finance/ Administrative Ser Division: Cost Center: Finance Org Key #: 166101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$7,163)	(\$6,862)
Sub-Total		\$0	\$0	(\$7,163)	(\$6,862)
6522 Medical Insurance	Full Time	\$111,713	\$122,819	\$122,819	\$114,650
Sub-Total		\$111,713	\$122,819	\$122,819	\$114,650
6531 Worker's Compensation	Full Time Part Time 1-Time Credit	\$1,461	\$3,826 \$0	\$3,737 \$0	\$3,580 \$65
Sub-Total		\$1,461	\$3,826	\$3,737	\$3,645
6541 Unemployment Insurance	Full Time Part Time	\$1,248	\$1,392 \$0	\$1,433 \$0	\$1,371 \$25
Sub-Total		\$1,248	\$1,392	\$1,433	\$1,396
6561 Allowances	Auto	\$141			
Sub-Total		\$141	\$0	\$0	\$0
6565 OPEB	Full Time 1-Time Credit	\$6,629	\$14,346	\$14,346	\$13,556
Sub-Total		\$6,629	\$14,346	\$14,346	\$13,556
TOTAL PERSONNEL SERVICES		\$874,468	\$881,908	\$897,594	\$892,605
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Postage for general department mailings, plus mailing of business license renewals.	\$5,527	\$7,500	\$7,500	\$7,500
Sub-Total		\$5,527	\$7,500	\$7,500	\$7,500
7199 Other Materials & Supplies	General office supplies: includes desk supplies, filing supplies, stationary, envelopes, mailing supplies, budget book supplies, binding supplies, printer cartridges Copier Paper-Konica Copier & Printers	\$9,468	\$10,000 \$1,100	\$10,000 \$1,100	\$10,000 \$1,100
Sub-Total		\$9,468	\$11,100	\$11,100	\$11,100
TOTAL MATERIALS & SUPPLIES		\$14,995	\$18,600	\$18,600	\$18,600

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Finance/ Administrative Ser Division: Cost Center: Finance Org Key #: 166101 General General			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	Govt Finance Officers Assoc California Municipal Treasurers Assoc CA Society of Municipal Finance Officers Association Public Treasurers US&C AFP CERTIFICATION PROGRAMS, Etc.	\$1,320	\$595 \$195 \$330 \$155 \$225	\$595 \$195 \$330 \$155 \$225	\$595 \$195 \$330 \$155 \$225
Sub-Total		\$1,320	\$1,500	\$1,500	\$1,500
7216 Publications & Subscriptions	Quilan Publishing				
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		\$1,320	\$1,500	\$1,500	\$1,500
7331 Training & Conferences	League of CA Cities GFOA Conference Municipal Treasurers Assoc. of the US Staff Development CSMFO Conference	\$264	\$750	\$750	\$1,000
Sub-Total		\$264	\$750	\$750	\$1,000
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings	LH Mayor's Red Ribbon Week		\$30	\$30	\$30
Sub-Total		\$0	\$30	\$30	\$30
TOTAL TRAINING & MEETINGS		\$264	\$780	\$780	\$1,030
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$0	\$0	\$0	\$0
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Finance/ Administrative Ser
Division:
Cost Center: Finance General
Org Key #: 166101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services		\$62,616			
	SB 90 Mandate Reimbursement Claims		\$6,300	\$6,300	\$6,300
	HdL Coren & Cone (CAFR Statistical)		\$745	\$745	\$745
	Calif Municipal Statistics, Inc (CAFR Statistical)		\$825	\$825	\$825
	Financial Statements Audit & Preparation		\$54,300	\$54,300	\$45,300
	Actuarial Services-CalPERS Review-Bargaining Groups		\$0	\$0	\$0
	Actuarial Services-OPEB Bi-Annual Valuation GASB75 -\$16,500 Annual amount (moved from CM budget)		\$16,500	\$16,500	\$2,250
	CalPERS GASB 68 Annual Valuation Reports		\$2,500	\$2,500	\$2,500
	Bank Services-Business License Credit Card Fees		\$4,300	\$4,300	\$4,300
	Business License Online Processing Fees		\$500	\$500	\$500
Sub-Total		\$62,616	\$85,970	\$85,970	\$62,720
TOTAL PROFESSIONAL SERVICES		\$62,616	\$85,970	\$85,970	\$62,720
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	General Account-Warrants	\$1,386	\$2,060	\$2,060	\$2,060
	Revolving Fund Checks		\$2,170	\$2,170	\$2,170
	Business License-Certificates & Renewal Applications		\$2,075	\$2,075	\$2,075
	Payroll Timecards & Paycheck Paper		\$500	\$500	\$500
	Business Cards/CAFR Cover		\$750	\$750	\$750
Sub-Total		\$1,386	\$7,555	\$7,555	\$7,555
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$16,824	\$18,240	\$18,240	\$17,844
Sub-Total		\$16,824	\$18,240	\$18,240	\$17,844
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$24,440 \$6,136	\$22,546 \$7,874	\$22,546 \$7,874	\$21,274 \$7,106
Sub-Total		\$30,576	\$30,420	\$30,420	\$28,380
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising		\$5,054			
Sub-Total		\$5,054	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Finance/ Administrative Ser
 Division:
 Cost Center: Finance
 Org Key #: 166101
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc					
7772 IT Equip Rplc	Assessed cost for replacement of IT equipment 1-Time Credit	\$5,400 (\$4,860)	\$3,516 (\$3,516)	\$3,516 (\$3,516)	\$0 \$0
Sub-Total		\$540	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Finance/ Administrative Ser
Division:
Cost Center: Finance
Org Key #: 166101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		<u>\$54,380</u>	<u>\$56,215</u>	<u>\$56,215</u>	<u>\$53,779</u>
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)		\$1,490			
Sub-Total		\$1,490	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		<u>\$1,490</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The City of La Habra
Budget for Fiscal Year 2019 - 2020

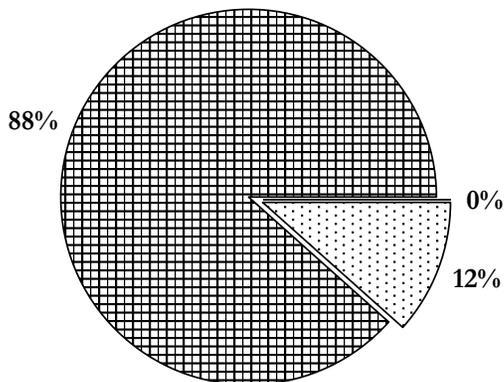
Fire Department

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$809,963	\$1,033,475	\$1,033,475	\$1,231,744
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	<u>\$809,963</u>	<u>\$1,033,475</u>	<u>\$1,033,475</u>	<u>\$1,231,744</u>
Operations & Maintenance				
Materials & Supplies	\$28,286	\$32,500	\$32,500	\$32,500
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$0	\$0	\$0	\$0
Repair & Maintenance	\$63,492	\$45,306	\$45,306	\$57,558
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$8,599,179	\$8,800,741	\$8,800,741	\$9,291,405
Special Departmental	\$8,844	\$8,588	\$8,588	\$6,740
Total for Operations & Maintenance	<u>\$8,699,801</u>	<u>\$8,887,135</u>	<u>\$8,887,135</u>	<u>\$9,388,203</u>
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$9,509,764</u>	<u>\$9,920,610</u>	<u>\$9,920,610</u>	<u>\$10,619,947</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



- Personnel Services
- Operations & Maintenance
- Capital Outlay

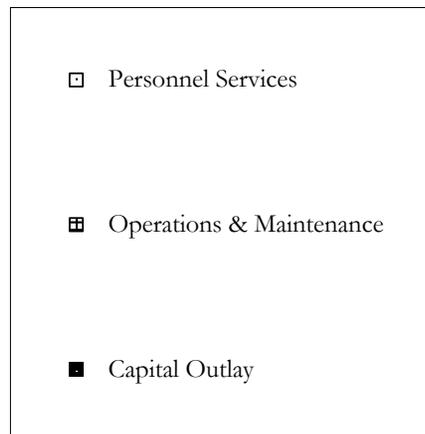
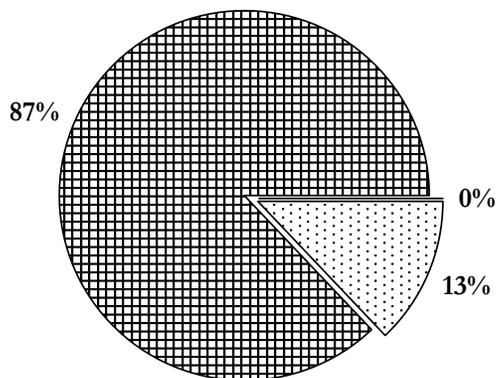
The City of La Habra
Budget for Fiscal Year 2019 - 2020

Fire Department
Administration Division
Fire Administration
127101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$809,963	\$1,033,475	\$1,033,475	\$1,231,744
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	\$809,963	\$1,033,475	\$1,033,475	\$1,231,744
Operations & Maintenance				
Materials & Supplies	\$0	\$0	\$0	\$0
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$0	\$0	\$0	\$0
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$7,703,862	\$7,878,510	\$7,878,510	\$8,300,705
Special Departmental	\$0	\$0	\$0	\$0
Total for Operations & Maintenance	\$7,703,862	\$7,878,510	\$7,878,510	\$8,300,705
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$8,513,825	\$8,911,985	\$8,911,985	\$9,532,449

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Fire Department
 Division: Administration Division
 Cost Center: Fire Administration
 Org Key #: 127101
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time					
Sub-Total		\$0	\$0	\$0	\$0
6121 Salaries Overtime					
Sub-Total		\$0	\$0	\$0	\$0
6131 Salaries Part Time					
Sub-Total		\$0	\$0	\$0	\$0
613@ Buybacks					
Sub-Total		\$0	\$0	\$0	\$0
613@ Final Payoffs					
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare					
Sub-Total		\$0	\$0	\$0	\$0
6511 Employer PERS	CalPERS Employer Payment of Unfunded Liability	\$808,163	\$1,033,475	\$1,033,475	\$1,231,744
Sub-Total		\$808,163	\$1,033,475	\$1,033,475	\$1,231,744
6512 Employee Paid PERS					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Fire Department Division: Administration Division Cost Center: Fire Administration Org Key #: 127101				General General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
6517 Cost Sharing PERS						
Sub-Total		\$0	\$0	\$0	\$0	
6522 Medical Insurance	Retiree Medical Insurance	\$1,800				
Sub-Total		\$1,800	\$0	\$0	\$0	
6531 Worker's Compensation						
Sub-Total		\$0	\$0	\$0	\$0	
6541 Unemployment Insurance						
Sub-Total		\$0	\$0	\$0	\$0	
6561 Allowances						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL PERSONNEL SERVICES		\$809,963	\$1,033,475	\$1,033,475	\$1,231,744	
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199	
Sub-Total		\$0	\$0	\$0	\$0	
7112 Facility Maint Supplies						
Sub-Total		\$0	\$0	\$0	\$0	
7123 Safety Equip & Uniforms						
Sub-Total		\$0	\$0	\$0	\$0	
7163 Reproduction						
Sub-Total		\$0	\$0	\$0	\$0	
7165 Postage						
Sub-Total		\$0	\$0	\$0	\$0	
7199 Other Materials & Supplies						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL MATERIALS & SUPPLIES		\$0	\$0	\$0	\$0	

THE CITY OF LA HABRA		Department: Fire Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Administration Division			
Budget for Fiscal Year 2019 - 2020		Cost Center: Fire Administration		General	
		Org Key #: 127101		General	
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Los Angeles County Contract Cost Public Safety Augmentation Fund Portion Fire Rate Stabilization Fund	\$7,703,862	\$7,936,510 (\$58,000)	\$7,936,510 (\$58,000)	\$8,761,405 (\$60,700) (\$400,000)
Sub-Total		\$7,703,862	\$7,878,510	\$7,878,510	\$8,300,705
TOTAL PROFESSIONAL SERVICES		<u>\$7,703,862</u>	<u>\$7,878,510</u>	<u>\$7,878,510</u>	<u>\$8,300,705</u>
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing					
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge					
Sub-Total		\$0	\$0	\$0	\$0
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

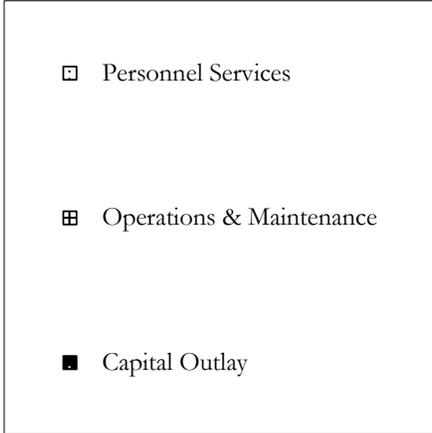
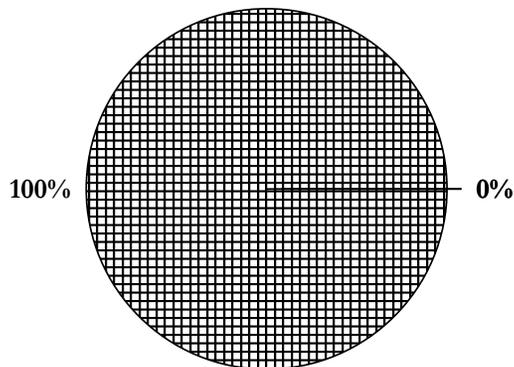
The City of La Habra
Budget for Fiscal Year 2019 - 2020

Fire Department
Operations Division
Ambulance
127451

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$0	\$0	\$0	\$0
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	\$0	\$0	\$0	\$0
Operations & Maintenance				
Materials & Supplies	\$28,286	\$32,500	\$32,500	\$32,500
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$0	\$0	\$0	\$0
Repair & Maintenance	\$63,492	\$45,306	\$45,306	\$57,558
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$895,317	\$922,231	\$922,231	\$990,700
Special Departmental	\$8,844	\$8,588	\$8,588	\$6,740
Total for Operations & Maintenance	\$995,939	\$1,008,625	\$1,008,625	\$1,087,498
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$995,939	\$1,008,625	\$1,008,625	\$1,087,498

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00



THE CITY OF LA HABRA		Department: Fire Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Operations Division			
Budget for Fiscal Year 2019 - 2020		Cost Center: Ambulance		General	
		Org Key #: 127451			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS					
Sub-Total		\$0	\$0	\$0	\$0
6522 Medical Insurance					
Sub-Total		\$0	\$0	\$0	\$0
6531 Worker's Compensation					
Sub-Total		\$0	\$0	\$0	\$0
6541 Unemployment Insurance					
Sub-Total		\$0	\$0	\$0	\$0
6561 Allowances					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$0	\$0	\$0	\$0
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms	Uniforms, Brush turnouts, Helmets, etc.				
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Fire Med Brouchures	\$191			
Sub-Total		\$191	\$0	\$0	\$0
7199 Other Materials & Supplies	Boundtree Medical (Medical Supplies) Air Gas West (Oxygen) Other Oxygen Bottles	\$28,095	\$25,000 \$7,500	\$25,000 \$7,500	\$25,000 \$7,500
Sub-Total		\$28,095	\$32,500	\$32,500	\$32,500
TOTAL MATERIALS & SUPPLIES		\$28,286	\$32,500	\$32,500	\$32,500

THE CITY OF LA HABRA		Department: Fire Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Operations Division			
Budget for Fiscal Year 2019 - 2020		Cost Center: Ambulance		General	
		Org Key #: 127451		General	
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships					
Sub-Total		\$0	\$0	\$0	\$0
7216 Publications & Subscriptions					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7331 Training & Conferences					
Sub-Total		\$0	\$0	\$0	\$0
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7431 Repair & Maint Equipment	800 MHz Flat Rate (Fire: 30 radios * \$96)	\$888	\$2,010	\$2,010	\$2,010
Sub-Total		\$888	\$2,010	\$2,010	\$2,010
7432 Repair & Maint Vehicles	Amount provided by Fleet Management	\$62,604	\$43,296	\$43,296	\$55,548
Sub-Total		\$62,604	\$43,296	\$43,296	\$55,548
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$63,492</u>	<u>\$45,306</u>	<u>\$45,306</u>	<u>\$57,558</u>
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

THE CITY OF LA HABRA		Department: Fire Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Operations Division			
Budget for Fiscal Year 2019 - 2020		Cost Center: Ambulance		General	
		Org Key #: 127451		General	
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Care Ambulance Care Ambulance Admin Fees 800 MHz Backbone Public Safety Augmentation Fund Portion	\$895,317	\$825,031 \$100,000 \$4,100 (\$6,900)	\$825,031 \$100,000 \$4,100 (\$6,900)	\$893,500 \$100,000 \$4,100 (\$6,900)
Sub-Total		\$895,317	\$922,231	\$922,231	\$990,700
TOTAL PROFESSIONAL SERVICES		\$895,317	\$922,231	\$922,231	\$990,700
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Fire Med Brochures	\$0	\$3,500	\$3,500	\$3,500
Sub-Total		\$0	\$3,500	\$3,500	\$3,500
7809 Risk Mgmt Charge	Assessed costs	\$3,060	\$5,088	\$5,088	\$3,240
Sub-Total		\$3,060	\$5,088	\$5,088	\$3,240
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Fire Department Division: Operations Division Cost Center: Ambulance Org Key #: 127451				General General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
7831 Purchase for Resale (water/fuel)						
Sub-Total		\$0	\$0	\$0	\$0	
7861 Damage Claims (Risk Mgmt)						
Sub-Total		\$0	\$0	\$0	\$0	
7862 Medical Claims (Risk Mgmt)						
Sub-Total		\$0	\$0	\$0	\$0	
7867 Insurance Liability						
Sub-Total		\$0	\$0	\$0	\$0	
7771 Vehicle Rplc 7871 Depreciation	Assessed cost for replacement of city vehicles. 1-Time Credit	\$57,840 (\$52,056)	\$57,840 (\$57,840)	\$57,840 (\$57,840)	\$36,816 (\$36,816)	
Sub-Total		\$5,784	\$0	\$0	\$0	
7875 Interest Expense						
Sub-Total		\$0	\$0	\$0	\$0	
7881 Principal Payments						
Sub-Total		\$0	\$0	\$0	\$0	
7884 Property Taxes						
Sub-Total		\$0	\$0	\$0	\$0	
7885 OPA Payments (Finance)						
Sub-Total		\$0	\$0	\$0	\$0	
7887 Pass Thru Payment (Finance)						
Sub-Total		\$0	\$0	\$0	\$0	
7899 Miscellaneous						
Sub-Total		\$0	\$0	\$0	\$0	
7911 Program Contingency						
Sub-Total		\$0	\$0	\$0	\$0	

THE CITY OF LA HABRA		Department: Fire Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Operations Division			
Budget for Fiscal Year 2019 - 2020		Cost Center: Ambulance		General	
		Org Key #: 127451		General	
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$8,844	\$8,588	\$8,588	\$6,740
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000)					
8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000)					
8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000)					
8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000)					
8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000)					
8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000)					
8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

The City of La Habra
Budget for Fiscal Year 2019 - 2020

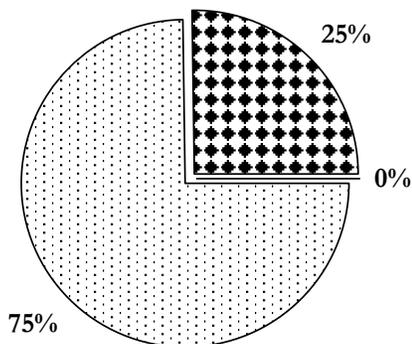
Human Resources Department

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$165,572	\$173,585	\$180,467	\$180,600
Salaries - Part Time	\$24,300	\$26,611	\$26,611	\$29,851
Salaries - Overtime	\$0	\$1,000	\$1,000	\$1,000
Benefits	\$49,608	\$61,312	\$51,336	\$48,227
Allowances	\$170	\$0	\$0	\$0
Total for Personnel Services	\$239,650	\$262,508	\$259,414	\$259,678
Operations & Maintenance				
Materials & Supplies	\$11,628	\$15,550	\$15,550	\$15,250
Dues & Subscriptions	\$3,900	\$4,725	\$4,725	\$4,757
Training & Meetings	\$4,507	\$6,045	\$6,045	\$8,045
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$55,939	\$31,114	\$31,114	\$36,710
Special Departmental	\$22,495	\$22,928	\$22,928	\$22,820
Total for Operations & Maintenance	\$98,469	\$80,362	\$80,362	\$87,582
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$338,119	\$342,870	\$339,776	\$347,260

Personnel Summary - Full Time Equivalent (FTE's)

Regular	1.55	1.55	1.55	1.55
Part Time / Temporary	1.00	1.00	1.00	1.00
Total	2.55	2.55	2.55	2.55



- Personnel Services
- Operations & Maintenance
- Capital Outlay

The City of La Habra
Budget for Fiscal Year 2019 - 2020

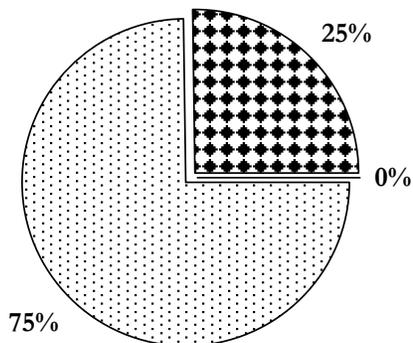
Human Resources Department

Personnel
163101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$165,572	\$173,585	\$180,467	\$180,600
Salaries - Part Time	\$24,300	\$26,611	\$26,611	\$29,851
Salaries - Overtime	\$0	\$1,000	\$1,000	\$1,000
Benefits	\$49,608	\$61,312	\$51,336	\$48,227
Allowances	\$170	\$0	\$0	\$0
Total for Personnel Services	\$239,650	\$262,508	\$259,414	\$259,678
Operations & Maintenance				
Materials & Supplies	\$11,628	\$15,550	\$15,550	\$15,250
Dues & Subscriptions	\$3,900	\$4,725	\$4,725	\$4,757
Training & Meetings	\$4,507	\$6,045	\$6,045	\$8,045
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$55,939	\$31,114	\$31,114	\$36,710
Special Departmental	\$22,495	\$22,928	\$22,928	\$22,820
Total for Operations & Maintenance	\$98,469	\$80,362	\$80,362	\$87,582
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$338,119	\$342,870	\$339,776	\$347,260

Personnel Summary - Full Time Equivalent (FTE's)

Regular	1.55	1.55	1.55	1.55
Part Time / Temporary	1.00	1.00	1.00	1.00
Total	2.55	2.55	2.55	2.55



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Human Resources Department
 Division:
 Cost Center: Personnel
 Org Key #: 163101
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Human Resources Director (351 A) Human Resources Manager (288 A) Human Resource Technician Secretary (C-80) - moved to WC and Liability cost center	\$165,572	\$173,585	\$180,467	\$180,600
Sub-Total		\$165,572	\$173,585	\$180,467	\$180,600
6121 Salaries Overtime			\$1,000	\$1,000	\$1,000
Sub-Total		\$0	\$1,000	\$1,000	\$1,000
6131 Salaries Part Time	Part-Time Receptionists - eliminate	\$24,300	\$26,611	\$26,611	\$29,851
Sub-Total		\$24,300	\$26,611	\$26,611	\$29,851
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$3,283	\$1,709	\$1,709	\$1,836
Sub-Total		\$3,283	\$1,709	\$1,709	\$1,836
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time Part Time	\$2,737	\$2,516 \$386	\$2,617 \$386	\$2,620 \$433
Sub-Total		\$2,737	\$2,902	\$3,003	\$3,053
6511 Employer PERS	Full Time	\$24,825	\$27,293	\$27,347	\$26,157
Sub-Total		\$24,825	\$27,293	\$27,347	\$26,157
6512 Employee Paid PERS	Full Time	\$407	\$436	\$454	\$472
Sub-Total		\$407	\$436	\$454	\$472

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Human Resources Department
Division:
Cost Center: Personnel
Org Key #: 163101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$1,805)	(\$1,806)
Sub-Total		\$0	\$0	(\$1,805)	(\$1,806)
6522 Medical Insurance	Full Time	\$16,266	\$25,090	\$16,694	\$14,498
Sub-Total		\$16,266	\$25,090	\$16,694	\$14,498
6531 Worker's Compensation	Full Time Part Time	\$543	\$905 \$139	\$942 \$139	\$943 \$156
Sub-Total		\$543	\$1,044	\$1,081	\$1,099
6541 Unemployment Insurance	Full Time Part Time	\$387	\$346 \$53	\$361 \$53	\$360 \$60
Sub-Total		\$387	\$399	\$414	\$420
6561 Allowances	Auto Allowance	\$170			
Sub-Total		\$170	\$0	\$0	\$0
6565 OPEB	Full Time	\$1,160	\$2,439	\$2,439	\$2,498
Sub-Total		\$1,160	\$2,439	\$2,439	\$2,498
TOTAL PERSONNEL SERVICES		\$239,650	\$262,508	\$259,414	\$259,678
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage		\$349	\$2,000	\$2,000	\$2,000
Sub-Total		\$349	\$2,000	\$2,000	\$2,000
7199 Other Materials & Supplies	General Supplies Service Award Pins Oral Board Expenses	\$11,279	\$6,500 \$6,500 \$550	\$6,500 \$6,500 \$550	\$6,500 \$6,200 \$550
Sub-Total		\$11,279	\$13,550	\$13,550	\$13,250
TOTAL MATERIALS & SUPPLIES		\$11,628	\$15,550	\$15,550	\$15,250

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Human Resources Department

Division:

Cost Center: Personnel

General

Org Key #: 163101

General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	CalPACS Southern Cal. Labor Relations Council (SCPLRC) Orange County Consortium IPMA- Agency Membership	\$3,900	\$275	\$275	\$0 \$150 \$3,707 \$200
Sub-Total		\$3,900	\$4,025	\$4,025	\$4,057
7216 Publications & Subscriptions	Personnel/Personnel Policies Fair Labor Standards Act Public Employees Retirement Law CPI/Miscellaneous/Required Posters		\$600	\$600	\$600
Sub-Total		\$0	\$700	\$700	\$700
TOTAL DUES & SUBSCRIPTIONS		<u>\$3,900</u>	<u>\$4,725</u>	<u>\$4,725</u>	<u>\$4,757</u>
7331 Training & Conferences	Employee Training/ Mandated Sexual Harassment CALPELRA	\$4,507	\$6,000	\$6,000	\$6,000 \$2,000
Sub-Total		\$4,507	\$6,000	\$6,000	\$8,000
7332 Mileage & Parking	Mileage Reimbursement		\$45	\$45	\$45
Sub-Total		\$0	\$45	\$45	\$45
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		<u>\$4,507</u>	<u>\$6,045</u>	<u>\$6,045</u>	<u>\$8,045</u>
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Human Resources Department

Division:

Cost Center: Personnel

General

Org Key #: 163101

General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services		\$55,939			
	Legal Services		\$5,000	\$5,000	\$6,000
	Pre-Employment Physicals		\$6,000	\$6,000	\$6,600
	DOT Random Drug/Alcohol Testing		\$2,340	\$2,340	\$2,700
	Hepatitis A & B Vaccines/Rabies Vaccines & Boosters		\$2,920	\$2,920	\$3,375
	Flu Vaccines for Employees		\$2,320	\$2,320	\$2,350
	Pre-Employment Fingerprinting		\$960	\$960	\$960
	Fiduciary Services (to be paid from credits)		\$0	\$0	\$0
	Background Investigations		\$2,500	\$2,500	\$4,800
	NEOGOV Contract - online job application		\$9,074	\$9,074	\$9,925
	Athem EAP (new)				\$0
	Online Performance Evaluation (new)				\$0
Sub-Total		\$55,939	\$31,114	\$31,114	\$36,710
TOTAL PROFESSIONAL SERVICES		\$55,939	\$31,114	\$31,114	\$36,710
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing					
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge	Assessed costs	\$3,456	\$5,220	\$5,220	\$5,208
Sub-Total		\$3,456	\$5,220	\$5,220	\$5,208
7810 Information Services Charge	Assessed costs	\$18,624			
	IT Overhead		\$14,996	\$14,996	\$14,886
	IT Direct Charge		\$2,212	\$2,212	\$2,226
Sub-Total		\$18,624	\$17,208	\$17,208	\$17,112
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising	Advertising for Job Opportunites	\$67	\$500	\$500	\$500
Sub-Total		\$67	\$500	\$500	\$500
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Human Resources Department
Division:
Cost Center: Personnel
Org Key #: 163101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7859 Legal Industrial Injury					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7863 Temporary Disability (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7864 Permanent Disability (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7865 Rehabilitation (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc					
7772 IT Equip Rplc	Assessed cost for replacement of IT equipment 1-Time Credit	\$348	\$2,568 (\$2,568)	\$2,568 (\$2,568)	\$0
Sub-Total		\$348	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Human Resources Department Division: Cost Center: Personnel Org Key #: 163101				General General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
7885 OPA Payments (Finance)						
Sub-Total		\$0	\$0	\$0	\$0	
7887 Pass Thru Payment (Finance)						
Sub-Total		\$0	\$0	\$0	\$0	
7899 Miscellaneous						
Sub-Total		\$0	\$0	\$0	\$0	
7911 Program Contingency						
Sub-Total		\$0	\$0	\$0	\$0	
8812 Transfers						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL SPECIAL DEPARTMENTAL		\$22,495	\$22,928	\$22,928	\$22,820	
8911 Land						
Sub-Total		\$0	\$0	\$0	\$0	
7712 Buildings (under \$5,000)						
8912 Buildings (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0	

The City of La Habra
Budget for Fiscal Year 2019 - 2020

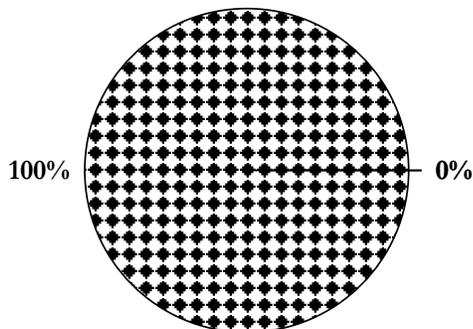
Legal Services

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$0	\$0	\$0	\$0
Allowances	\$0	\$0	\$0	\$0
<i>Total for Personnel Services</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$0	\$0	\$0	\$0
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$0	\$0	\$0	\$0
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$307,760	\$230,000	\$230,000	\$250,000
Special Departmental	\$0	\$0	\$0	\$0
<i>Total for Operations & Maintenance</i>	<u>\$307,760</u>	<u>\$230,000</u>	<u>\$230,000</u>	<u>\$250,000</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
<i>Total for Capital Outlay</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$307,760</u>	<u>\$230,000</u>	<u>\$230,000</u>	<u>\$250,000</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



- Personnel Services
- Operations & Maintenance
- Capital Outlay

The City of La Habra
Budget for Fiscal Year 2019 - 2020

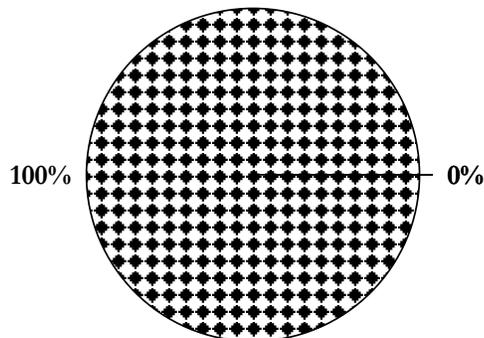
Legal Services

167101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$0	\$0	\$0	\$0
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$0	\$0	\$0	\$0
Allowances	\$0	\$0	\$0	\$0
<i>Total for Personnel Services</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$0	\$0	\$0	\$0
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$0	\$0	\$0	\$0
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$307,760	\$230,000	\$230,000	\$250,000
Special Departmental	\$0	\$0	\$0	\$0
<i>Total for Operations & Maintenance</i>	<u>\$307,760</u>	<u>\$230,000</u>	<u>\$230,000</u>	<u>\$250,000</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
<i>Total for Capital Outlay</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$307,760</u>	<u>\$230,000</u>	<u>\$230,000</u>	<u>\$250,000</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.00	0.00	0.00	0.00
Part Time / Temporary	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Legal Services

Division:

Cost Center: Legal Services

Org Key #: 167101

General

General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Contract Professional Services and Retainer	\$307,760	\$230,000	\$230,000	\$250,000
Sub-Total		\$307,760	\$230,000	\$230,000	\$250,000
TOTAL PROFESSIONAL SERVICES		\$307,760	\$230,000	\$230,000	\$250,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing					
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge	Assessed costs				
Sub-Total		\$0	\$0	\$0	\$0
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

The City of La Habra
Budget for Fiscal Year 2019 - 2020

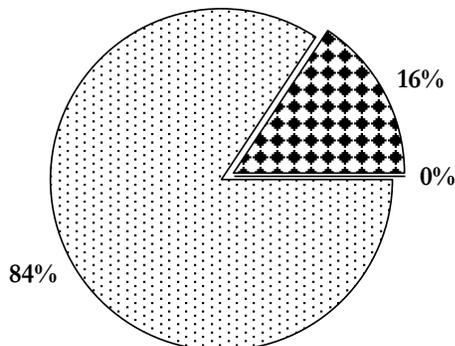
Police Department

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$7,884,706	\$8,846,263	\$9,285,822	\$9,418,602
Salaries - Part Time	\$346,420	\$511,358	\$511,358	\$514,313
Salaries - Overtime	\$1,169,263	\$587,575	\$587,575	\$532,713
Benefits	\$5,181,523	\$6,237,674	\$6,243,090	\$6,652,432
Allowances	\$81,308	\$88,965	\$96,450	\$97,638
Total for Personnel Services	\$14,663,220	\$16,271,835	\$16,724,295	\$17,215,698
Operations & Maintenance				
Materials & Supplies	\$213,522	\$220,720	\$220,720	\$224,570
Dues & Subscriptions	\$27,319	\$36,288	\$36,288	\$37,318
Training & Meetings	\$63,999	\$100,000	\$100,000	\$99,000
Repair & Maintenance	\$534,988	\$558,205	\$558,205	\$611,787
Rent & Leases	\$5,935	\$12,900	\$12,900	\$9,700
Professional Services	\$837,728	\$945,276	\$945,276	\$946,455
Special Departmental	\$1,094,991	\$1,293,774	\$1,293,774	\$1,277,436
Total for Operations & Maintenance	\$2,778,482	\$3,167,163	\$3,167,163	\$3,206,266
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$1,458,443	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$1,458,443	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$18,900,145	\$19,438,998	\$19,891,458	\$20,421,964

Personnel Summary - Full Time Equivalent (FTE's)

Regular	104.30	102.64	102.64	102.87
Part Time / Temporary	15.79	15.24	15.24	14.99
Total	120.09	117.88	117.88	117.86



- Personnel Services
- Operations & Maintenance
- Capital Outlay

The City of La Habra
Budget for Fiscal Year 2019 - 2020

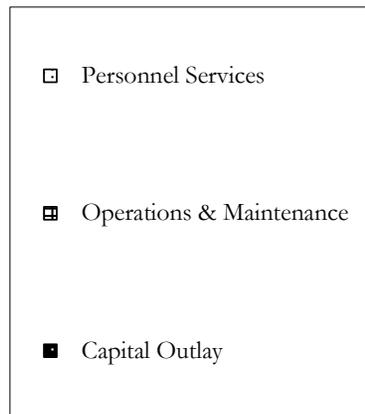
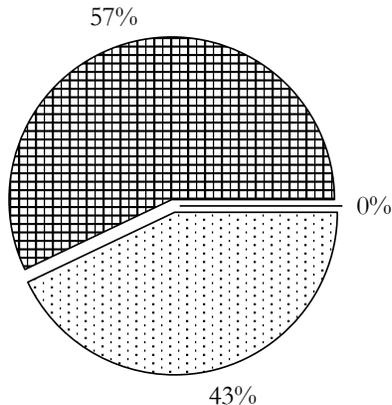
Police Department
Administration Division

121101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$580,245	\$589,517	\$613,818	\$626,887
Salaries - Part Time	\$13,918	\$84,290	\$84,290	\$51,710
Salaries - Overtime	\$14,672	\$12,562	\$12,562	\$14,926
Benefits	\$323,061	\$348,375	\$348,452	\$371,355
Allowances	\$4,213	\$4,250	\$4,500	\$4,750
Total for Personnel Services	\$936,109	\$1,038,994	\$1,063,622	\$1,069,628
Operations & Maintenance				
Materials & Supplies	\$113,463	\$55,100	\$55,100	\$50,100
Dues & Subscriptions	\$19,518	\$22,098	\$22,098	\$23,728
Training & Meetings	\$57,145	\$59,900	\$59,900	\$85,900
Repair & Maintenance	\$100,275	\$28,344	\$28,344	\$41,288
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$480,282	\$113,500	\$113,500	\$138,800
Special Departmental	\$1,039,955	\$1,070,687	\$1,070,687	\$1,082,399
Total for Operations & Maintenance	\$1,810,638	\$1,349,629	\$1,349,629	\$1,422,215
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$25,294	\$0	\$0	\$0
Equipment	\$24,996	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$50,290	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$2,797,037	\$2,388,623	\$2,413,251	\$2,491,843

Personnel Summary - Full Time Equivalent (FTE's)

Regular	5.00	5.00	5.00	5.00
Part Time / Temporary	0.52	1.33	1.33	0.79
Total	5.52	6.33	6.33	5.79



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Administration Division
Cost Center: General
Org Key #: 121101
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	FULL TIME POSITIONS Police Chief Sergeant Corporal Senior Administrative Secretary Records Specialist	\$580,245	\$589,517	\$613,818	\$626,887
Sub-Total		\$580,245	\$589,517	\$613,818	\$626,887
6121 Salaries Overtime		\$14,672	\$12,562	\$12,562	\$14,926
Sub-Total		\$14,672	\$12,562	\$12,562	\$14,926
6131 Salaries Part Time	PART TIME POSITIONS Reserve Police Officers (1) - Administration Emergency Services Coordinator - moved from Aux Services Division Homeless Liaison Coordinator / [LMHIAF]	\$13,918	\$29,430 \$35,360 \$19,500	\$29,430 \$35,360 \$19,500	\$16,350 \$35,360 \$0
Sub-Total		\$13,918	\$84,290	\$84,290	\$51,710
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$9,510 \$9,343 \$11,250	\$15,226 \$8,949	\$15,226 \$8,949	\$13,348 \$8,588
Sub-Total		\$30,103	\$24,175	\$24,175	\$21,936
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time/ Buyback Overtime Part Time	\$7,990	\$8,899 \$182 \$1,223	\$9,251 \$182 \$1,223	\$9,408 \$216 \$750
Sub-Total		\$7,990	\$10,304	\$10,656	\$10,374
6511 Employer PERS	Full Time CalPERS Employer Payment of Unfunded Liability Part Time	\$196,182	\$113,001 \$96,374 \$1,592	\$117,763 \$96,382 \$1,592	\$127,668 \$115,180 \$0
Sub-Total		\$196,182	\$210,967	\$215,737	\$242,848
6512 Employee Paid PERS	Full Time				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Administration Division Cost Center: General Org Key #: 121101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$6,138)	(\$11,130)
Sub-Total		\$0	\$0	(\$6,138)	(\$11,130)
6522 Medical Insurance	Full Time	\$67,912	\$66,021	\$66,021	\$68,637
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$3,862	\$7,875	\$7,875	\$8,060
Sub-Total		\$71,774	\$73,896	\$73,896	\$76,697
6531 Worker's Compensation	Full Time/ Buyback Overtime Part Time 1-Time Credit	\$15,763	\$27,106 \$66 \$440	\$28,150 \$66 \$440	\$28,851 \$78 \$270
Sub-Total		\$15,763	\$27,612	\$28,656	\$29,199
6541 Unemployment Insurance	Full Time/Buyback Overtime Part Time	\$1,249	\$1,227 \$25 \$169	\$1,276 \$25 \$169	\$1,298 \$30 \$103
Sub-Total		\$1,249	\$1,421	\$1,470	\$1,431
6561 Allowances	Uniform Cell Phone Stipend	\$4,213	\$4,250 \$0	\$4,500 \$0	\$4,750
Sub-Total		\$4,213	\$4,250	\$4,500	\$4,750
TOTAL PERSONNEL SERVICES		\$936,109	\$1,038,994	\$1,063,622	\$1,069,628
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies	Jail and Facility Maintenance Supplies	\$799	\$600	\$600	\$600
Sub-Total		\$799	\$600	\$600	\$600
7123 Safety Equip & Uniforms	Uniforms and Uniform Equipment Ballistic Vests Weaponry, Safety Equipment, & Badges	\$78,461	\$35,000 \$12,000 \$6,500	\$35,000 \$12,000 \$6,500	\$33,000 \$12,000 \$3,500
Sub-Total		\$78,461	\$53,500	\$53,500	\$48,500
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Special Mailing	\$90	\$0	\$0	\$0
Sub-Total		\$90	\$0	\$0	\$0
7199 Other Materials & Supplies	Jail Supplies (moved to Auxiliary Services Division) Range Supplies (moved to Auxiliary Services Division) Petty Cash	\$34,113	\$0 \$0 \$1,000	\$0 \$0 \$1,000	\$1,000
Sub-Total		\$34,113	\$1,000	\$1,000	\$1,000
TOTAL MATERIALS & SUPPLIES		\$113,463	\$55,100	\$55,100	\$50,100

THE CITY OF LA HABRA		Department: Police Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Administration Division			
Budget for Fiscal Year 2019 - 2020		Cost Center:			General
		Org Key #: 121101			General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	Police Chief Associations Training Officer Association National Notary Association La Habra Chamber of Commerce Membership Chaplain Association Boy Scouts of America	\$3,554	\$6,790	\$6,790	\$5,330
Sub-Total		\$3,554	\$6,790	\$6,790	\$5,330
7216 Publications & Subscriptions	Lexipol & Training Management Updates Penal and Vehicle Code Books Miscellaneous Publications & Subscriptions IA Pro & Legal Source Book	\$15,964	\$15,308	\$15,308	\$18,398
Sub-Total		\$15,964	\$15,308	\$15,308	\$18,398
TOTAL DUES & SUBSCRIPTIONS		\$19,518	\$22,098	\$22,098	\$23,728
7331 Training & Conferences	Civilian Employee Training Fund (MOU) Custody Officer Training (Contract Requirement) Conferences Reserve Officer Training Fund SWAT Training Other Training (K9, Humane Academy)	\$30,438	\$29,950	\$29,950	\$55,950
Sub-Total		\$30,438	\$29,950	\$29,950	\$55,950
7332 Mileage & Parking	Mileage and Parking	\$633	\$2,500	\$2,500	\$2,500
7333/ 7336 POST	7333 POST Training Courses 7336 POST Reimbursable Expenditures	\$20,965 \$2,917	\$25,000 \$0	\$25,000 \$0	\$25,000 \$0
Sub-Total		\$24,515	\$27,500	\$27,500	\$27,500
7334 Meetings	Chief's Association Meetings Commander Meetings Training Officer Meetings Hosted Meetings	\$2,192	\$2,450	\$2,450	\$2,450
Sub-Total		\$2,192	\$2,450	\$2,450	\$2,450
TOTAL TRAINING & MEETINGS		\$57,145	\$59,900	\$59,900	\$85,900
7431 Repair & Maint Equipment	Audio/Video Equipment Repair Miscellaneous Equipment (Range/Jail Repairs moved to Auxiliary Services)	\$71,094	\$4,000	\$4,000	\$5,000
Sub-Total		\$71,094	\$4,000	\$4,000	\$5,000
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$29,045	\$22,944	\$22,944	\$33,888
Sub-Total		\$29,045	\$22,944	\$22,944	\$33,888
7433 Repair & Maint Facility	Facility Doors & Locks Simplex Clock Maintenance	\$136	\$1,400	\$1,400	\$2,400
Sub-Total		\$136	\$1,400	\$1,400	\$2,400
TOTAL REPAIR & MAINTENANCE		\$100,275	\$28,344	\$28,344	\$41,288
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Administration Division Cost Center: General Org Key #: 121101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Professional Consultants Pre-employment Polygraph Pre-employment Fingerprints Pre-employment Backgrounds Pre-employment Psychological Pre-employment Medical Legal Services - Civil, & Personnel Legal Services - Municipal Code Prosecutions Graffiti & DUI Recovery Processing Public Relations - Behind the Badge	\$480,282	\$20,000 \$8,000 \$3,000 \$17,000 \$5,500 \$4,000 \$50,000 \$6,000	\$20,000 \$8,000 \$3,000 \$17,000 \$5,500 \$4,000 \$50,000 \$6,000	\$0 \$9,000 \$3,500 \$21,000 \$5,000 \$5,000 \$55,000 \$7,000 \$3,300 \$30,000
Sub-Total		\$480,282	\$113,500	\$113,500	\$138,800
TOTAL PROFESSIONAL SERVICES		\$480,282	\$113,500	\$113,500	\$138,800
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Fingerprint Cards (moved to Auxiliary Services) Business Cards Field Training Publications (FTO Program) Annual Report Department Letterhead and Miscellaneous Printing	\$911	\$0 \$1,300 \$500 \$0 \$1,000	\$0 \$1,300 \$500 \$0 \$1,000	\$0 \$1,300 \$500 \$2,500 \$1,000
Sub-Total		\$911	\$2,800	\$2,800	\$5,300
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$376,836	\$382,008	\$382,008	\$415,344
Sub-Total		\$376,836	\$382,008	\$382,008	\$415,344
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$627,768	\$664,404	\$664,404	\$590,280
Sub-Total		\$627,768	\$664,404	\$664,404	\$590,280
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising	Recruitment Advertising	\$4,631	\$1,000	\$1,000	\$1,000
Sub-Total		\$4,631	\$1,000	\$1,000	\$1,000
7817 Awards & Recognition	Awards & Commendations Medals & Ceremony Miscellaneous Awards	\$8,339	\$4,000	\$4,000	\$4,000
Sub-Total		\$8,339	\$4,000	\$4,000	\$4,000
7819 Special Events	Open House Citizen's Police Academy National Night Out Explorer Trip	\$5,190	\$3,000 \$1,500 \$3,000 \$3,000	\$3,000 \$1,500 \$3,000 \$3,000	\$3,000 \$1,500 \$3,000 \$3,000
Sub-Total		\$5,190	\$10,500	\$10,500	\$10,500

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Administration Division Cost Center: General Org Key #: 121101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability	Insurance Policy - Volunteers		\$375	\$375	\$375
Sub-Total		\$0	\$375	\$375	\$375
7771 Vehicle Rplc	Assessed cost for replacement of city vehicles	\$17,508	\$17,508	\$17,508	\$15,096
	1-Time Credit	(\$15,756)	(\$17,508)	(\$17,508)	(\$15,096)
7772 IT Equip Rplc	Assessed cost for replacement of IT equipment	\$121,428	\$136,080	\$136,080	\$0
	1-Time Credit	(\$109,284)	(\$136,080)	(\$136,080)	
Sub-Total		\$13,896	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes	Property Tax/ Sewer User Fee	\$2,384	\$5,600	\$5,600	\$5,600
Sub-Total		\$2,384	\$5,600	\$5,600	\$5,600
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous	Recruiting bonus				\$50,000
Sub-Total		\$0	\$0	\$0	\$50,000
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Administration Division Cost Center: General Org Key #: 121101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$1,039,955	\$1,070,687	\$1,070,687	\$1,082,399
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000)					
8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000)					
8914 Furniture & Fixtures (over \$5,000)		\$25,294			
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$25,294	\$0	\$0	\$0
7716 Vehicles (under \$5,000)					
8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000)					
8917 (over \$5,000)		\$24,996			
Sub-Total		\$24,996	\$0	\$0	\$0
7719 Computer Equip (under \$5,000)					
8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$24,996	\$0	\$0	\$0
7721 Improvements (under \$5,000)					
8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

The City of La Habra
Budget for Fiscal Year 2019 - 2020

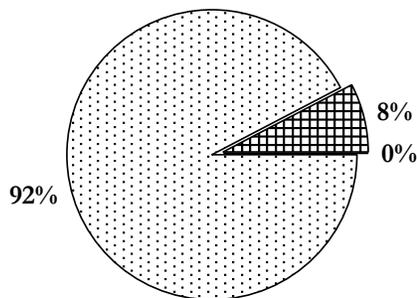
Police Department
Operations Division

121102

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$4,164,367	\$4,823,474	\$5,071,438	\$5,294,429
Salaries - Part Time	\$207,281	\$189,440	\$189,440	\$204,560
Salaries - Overtime	\$839,566	\$285,841	\$285,841	\$230,267
Benefits	\$3,050,248	\$3,751,980	\$3,786,161	\$4,021,715
Allowances	\$43,028	\$48,873	\$52,480	\$54,402
Total for Personnel Services	\$8,304,490	\$9,099,608	\$9,385,360	\$9,805,373
<i>Operations & Maintenance</i>				
Materials & Supplies	\$39,408	\$51,420	\$51,420	\$62,670
Dues & Subscriptions	\$1,589	\$3,100	\$3,100	\$3,100
Training & Meetings	\$6,460	\$21,500	\$21,500	\$11,500
Repair & Maintenance	\$323,811	\$392,404	\$392,404	\$475,058
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$218,013	\$262,564	\$262,564	\$260,564
Special Departmental	\$19,272	\$1,000	\$1,000	\$1,000
Total for Operations & Maintenance	\$608,553	\$731,988	\$731,988	\$813,892
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$8,913,043	\$9,831,596	\$10,117,348	\$10,619,265

Personnel Summary - Full Time Equivalent (FTE's)

Regular	52.73	53.08	53.08	53.30
Part Time / Temporary	7.49	6.34	6.34	6.95
Total	60.22	59.42	59.42	60.25



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA		Department: Police Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Operations Division			
Budget for Fiscal Year 2019 - 2020		Cost Center:		General	
		Org Key #: 121102		General	
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	FULL TIME POSITIONS Captain Captain Education Lieutenants Sergeants Corporals Police Officers Community Service Officers Parking Enforcement Officer Police Officers (anticipated hiring on 7-1-19) Police Officer (anticipated hiring on 7-1-20)	\$4,164,367	\$4,891,041	\$5,141,517	\$5,384,305
			\$4,200	\$4,200	\$4,200
			(\$71,767)	(\$74,279)	(\$94,076)
Sub-Total		\$4,164,367	\$4,823,474	\$5,071,438	\$5,294,429
6121 Salaries Overtime		\$839,566	\$285,841	\$285,841	\$230,267
Sub-Total		\$839,566	\$285,841	\$285,841	\$230,267
6131 Salaries Part Time	PART TIME POSITIONS Reserve Police Officers School Crossing Guards Parking Enforcement Officers Reserve Police Officers - eliminated 4 vacant positions in FY18/19 Police Service Aide (1) - anticipated hiring on 7-1-20	\$207,281	\$241,760	\$241,760	\$219,120
			(\$52,320)	(\$52,320)	(\$14,560)
Sub-Total		\$207,281	\$189,440	\$189,440	\$204,560
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$105,024 \$49,711 \$100,948	\$90,018 \$25,540	\$90,018 \$25,540	\$91,718 \$31,233
Sub-Total		\$255,683	\$115,558	\$115,558	\$122,951
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time/ Buyback Overtime Part Time	\$79,071	\$71,555 \$10,901 \$2,746	\$75,151 \$10,901 \$2,746	\$78,552 \$3,339 \$2,966
Sub-Total		\$79,071	\$85,202	\$88,798	\$84,857
6511 Employer PERS	Full Time CalPERS Employer Payment of Unfunded Liability Part Time (Parking Enforcement Officers)	\$1,814,360	\$862,133 \$1,336,826 \$2,261	\$908,921 \$1,343,086 \$2,261	\$996,115 \$1,563,635 \$2,219
Sub-Total		\$1,814,360	\$2,201,220	\$2,254,268	\$2,561,969
6512 Employee Paid PERS	Full Time				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Operations Division Cost Center: General Org Key #: 121102			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$31,127)	(\$62,793)
Sub-Total		\$0	\$0	(\$31,127)	(\$62,793)
6522 Medical Insurance	Full Time	\$610,008	\$699,775	\$682,933	\$666,907
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$29,796	\$82,021	\$82,026	\$84,437
Sub-Total		\$639,804	\$781,796	\$764,959	\$751,344
6531 Worker's Compensation	Full Time/ Buyback Overtime Part Time 1-Time Credit	\$250,624	\$480,134 \$75,327 \$990	\$505,136 \$75,327 \$990	\$527,541 \$23,073 \$1,068
Sub-Total		\$250,624	\$556,451	\$581,453	\$551,682
6541 Unemployment Insurance	Full Time/ Buyback Overtime Part Time	\$10,706	\$9,869 \$1,504 \$380	\$10,368 \$1,504 \$380	\$10,835 \$461 \$409
Sub-Total		\$10,706	\$11,753	\$12,252	\$11,705
6561 Allowances	Uniform Cell Phone Stipend	\$43,028	\$48,873	\$52,480	\$54,402
Sub-Total		\$43,028	\$48,873	\$52,480	\$54,402
TOTAL PERSONNEL SERVICES		\$8,304,490	\$9,099,608	\$9,385,360	\$9,805,373
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies		\$8			
Sub-Total		\$8	\$0	\$0	\$0
7123 Safety Equip & Uniforms	Microphone Speakers for Pac-Sets; New Pac Sets SWAT Safety Equipment and Uniforms AED and NEW K-9	\$14,993	\$2,000 \$11,500 \$7,420	\$2,000 \$11,500 \$7,420	\$0 \$8,500 \$24,670
Sub-Total		\$14,993	\$20,920	\$20,920	\$33,170
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	K9 - Food & Supplies Narcotics Test Kits 800 MHz Batteries and Equipment CSI and Evidence Collection Equipment & Supplies Various Patrol and SWAT Supplies NEW: Replacement E-Ticket Writers (moved to Traffic Safety budget)	\$24,407	\$30,500	\$30,500	\$29,500 \$0
Sub-Total		\$24,407	\$30,500	\$30,500	\$29,500
TOTAL MATERIALS & SUPPLIES		\$39,408	\$51,420	\$51,420	\$62,670

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
 Division: Operations Division
 Cost Center: General
 Org Key #: 121102
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	National Tactical Officers Association California Tactical Officers Association	\$808	\$600	\$600	\$600
Sub-Total		\$808	\$600	\$600	\$600
7216 Publications & Subscriptions	K9 program software	\$781	\$2,500	\$2,500	\$2,500
Sub-Total		\$781	\$2,500	\$2,500	\$2,500
TOTAL DUES & SUBSCRIPTIONS		\$1,589	\$3,100	\$3,100	\$3,100
7331 Training & Conferences	K9 Annual Training (To 121101) SWAT/Cal Gangs/CNOA Conferences SWAT Training Civilian Employee Training (Traffic Enforcement)	\$6,460	\$8,500 \$5,000 \$5,000 \$3,000	\$8,500 \$5,000 \$5,000 \$3,000	\$0 \$5,000 \$5,000 \$1,500
Sub-Total		\$6,460	\$21,500	\$21,500	\$11,500
7332 Mileage & Parking					
7333/ 7336 POST	7333 POST Training Courses 7336 POST Reimbursable Expenditures				
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		\$6,460	\$21,500	\$21,500	\$11,500
7431 Repair & Maint Equipment	Body Worn Camera Maintenance PAS Repair Radar/Lidar Repair Bicycle Repair	\$2,092	\$71,100 \$1,200 \$2,500 \$1,500	\$71,100 \$1,200 \$2,500 \$1,500	\$83,514 \$1,200 \$2,500 \$1,000
Sub-Total		\$2,092	\$76,300	\$76,300	\$88,214
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$321,719	\$316,104	\$316,104	\$386,844
Sub-Total		\$321,719	\$316,104	\$316,104	\$386,844
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$323,811	\$392,404	\$392,404	\$475,058
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA		Department: Police Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Operations Division			
Budget for Fiscal Year 2019 - 2020		Cost Center:			General
		Org Key #: 121102			General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	K9 - Veterinarian and Boarding	\$218,013			
	Helicopter Services		\$6,000	\$6,000	\$4,000
	Parking Citation Surcharges and Processing		\$2,500	\$2,500	\$2,500
	Data Ticket Contract (cost for processing DUI, Graffiti and Booking)		\$252,064	\$252,064	\$252,064
	Data Ticket Contract (cost for processing Admin Citations)				
	Crisis Response Services		\$2,000	\$2,000	\$2,000
Sub-Total		\$218,013	\$262,564	\$262,564	\$260,564
TOTAL PROFESSIONAL SERVICES		\$218,013	\$262,564	\$262,564	\$260,564
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing					
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge					
Sub-Total		\$0	\$0	\$0	\$0
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events	Command Post Water and Supply		\$1,000	\$1,000	\$1,000
Sub-Total		\$0	\$1,000	\$1,000	\$1,000

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Operations Division
Cost Center: General
Org Key #: 121102 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc	Assessed cost for replacement of city vehicles 1-Time Credit Figure provided by Fleet Management.	\$192,732 (\$173,460)	\$204,204 (\$204,204)	\$204,204 (\$204,204)	\$231,852 (\$231,852)
Sub-Total		\$19,272	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
 Division: Operations Division
 Cost Center:
 Org Key #: 121102
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$19,272	\$1,000	\$1,000	\$1,000
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000)					
8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000)					
8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000)					
8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000)					
8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000)					
8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

The City of La Habra
Budget for Fiscal Year 2019 - 2020

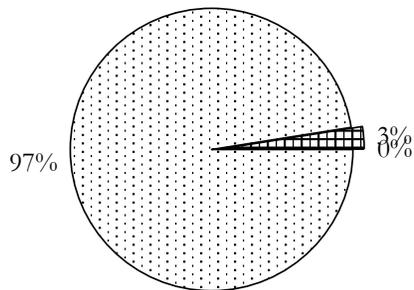
Police Department
Investigations Division

121103

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$1,787,224	\$1,907,927	\$1,999,600	\$1,871,693
Salaries - Part Time	\$22,781	\$49,050	\$49,050	\$81,750
Salaries - Overtime	\$101,885	\$107,300	\$107,300	\$118,263
Benefits	\$1,171,182	\$1,383,529	\$1,380,462	\$1,436,124
Allowances	\$16,582	\$17,550	\$18,500	\$17,733
Total for Personnel Services	\$3,099,654	\$3,465,356	\$3,554,912	\$3,525,563
Operations & Maintenance				
Materials & Supplies	\$8,845	\$4,500	\$4,500	\$7,000
Dues & Subscriptions	\$3,581	\$9,600	\$9,600	\$9,000
Training & Meetings	\$394	\$5,100	\$5,100	\$800
Repair & Maintenance	\$63,554	\$82,772	\$82,772	\$44,044
Rent & Leases	\$3,700	\$3,300	\$3,300	\$3,700
Professional Services	\$16,687	\$23,800	\$23,800	\$23,000
Special Departmental	\$9,280	\$3,200	\$3,200	\$3,200
Total for Operations & Maintenance	\$106,041	\$132,272	\$132,272	\$90,744
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$3,350	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$3,350	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$3,209,045	\$3,597,628	\$3,687,184	\$3,616,307

Personnel Summary - Full Time Equivalent (FTE's)

Regular	18.00	19.00	19.00	19.00
Part Time / Temporary	0.58	0.87	0.87	1.94
Total	18.58	19.87	19.87	20.94



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Investigations Division
Cost Center: General
Org Key #: 121103
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	FULL TIME POSITIONS Captain Captain Education Lieutenant Sergeants Corporals Police Officers Youth Service Officer Sergeant (anticipated hiring on 7-1-20) Crime Analyst (anticipated hiring on 7-1-20)	\$1,787,224	\$1,903,727	\$1,995,400	\$2,039,964
			\$4,200	\$4,200	\$4,200
					(\$101,974)
					(\$70,497)
Sub-Total		\$1,787,224	\$1,907,927	\$1,999,600	\$1,871,693
6121 Salaries Overtime		\$101,885	\$107,300	\$107,300	\$118,263
Sub-Total		\$101,885	\$107,300	\$107,300	\$118,263
6131 Salaries Part Time	PART TIME POSITIONS Reserve Police Officer (5) Police Service Aide (1) - anticipated hiring on 7-1-20	\$22,781	\$49,050	\$49,050	\$96,310
					(\$14,560)
Sub-Total		\$22,781	\$49,050	\$49,050	\$81,750
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$38,090 \$19,859 \$29,946	\$45,281 \$16,348	\$45,281 \$16,348	\$48,213 \$19,903
Sub-Total		\$87,895	\$61,629	\$61,629	\$68,116
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time/ Buyback Overtime Part Time	\$27,717	\$27,342 \$1,556 \$711	\$28,630 \$1,556 \$711	\$27,922 \$1,715 \$1,185
Sub-Total		\$27,717	\$29,609	\$30,897	\$30,822
6511 Employer PERS	Full Time CalPERS Employer Payment of Unfunded Liability	\$727,473	\$358,284 \$470,202	\$375,626 \$470,210	\$364,235 \$515,528
Sub-Total		\$727,473	\$828,486	\$845,836	\$879,763
6512 Employee Paid PERS	Full Time				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Investigations Division Cost Center: General Org Key #: 121103			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$15,813)	(\$25,682)
Sub-Total		\$0	\$0	(\$15,813)	(\$25,682)
6522 Medical Insurance	Full Time	\$213,277	\$233,309	\$218,429	\$250,108
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$12,374	\$29,925	\$29,925	\$27,678
Sub-Total		\$225,651	\$263,234	\$248,354	\$277,786
6531 Worker's Compensation	Full Time/ Buyback Overtime Part Time 1-Time Credit	\$98,506	\$185,321 \$10,751 \$256	\$194,124 \$10,751 \$256	\$188,761 \$11,850 \$427
Sub-Total		\$98,506	\$196,328	\$205,131	\$201,038
6541 Unemployment Insurance	Full Time/Buyback Overtime Part Time	\$3,940	\$3,930 \$215 \$98	\$4,115 \$215 \$98	\$3,880 \$237 \$164
Sub-Total		\$3,940	\$4,243	\$4,428	\$4,281
6561 Allowances	Uniform Cell Phone Stipend	\$16,582	\$17,550	\$18,500	\$17,733
Sub-Total		\$16,582	\$17,550	\$18,500	\$17,733
TOTAL PERSONNEL SERVICES		\$3,099,654	\$3,465,356	\$3,554,912	\$3,525,563
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	Small Electronics Equipment Secret Service Fund Recording Media, Batteries and Supply	\$8,845	\$500 \$0 \$4,000	\$500 \$0 \$4,000	\$500 \$4,000 \$2,500
Sub-Total		\$8,845	\$4,500	\$4,500	\$7,000
TOTAL MATERIALS & SUPPLIES		\$8,845	\$4,500	\$4,500	\$7,000

THE CITY OF LA HABRA		Department: Police Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Investigations Division			
Budget for Fiscal Year 2019 - 2020		Cost Center:			General
		Org Key #: 121103			General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	GIU Investigation Associations SIU Investigation Associations	\$150	\$850	\$850	\$800
Sub-Total		\$150	\$850	\$850	\$800
7216 Publications & Subscriptions	Clear Subscription Cal Gangs Subscription US ID / California Jury Instruction/TAGRS Phone	\$3,431	\$8,750	\$8,750	\$8,200
Sub-Total		\$3,431	\$8,750	\$8,750	\$8,200
TOTAL DUES & SUBSCRIPTIONS		\$3,581	\$9,600	\$9,600	\$9,000
7331 Training & Conferences	General and Special Investigation Conferences	\$136	\$4,300	\$4,300	
Sub-Total		\$136	\$4,300	\$4,300	\$0
7332 Mileage & Parking					
7333 POST Training					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings	GIU Monthly Meeting (Networking) SIU Monthly Meetings (Networking)	\$258	\$800	\$800	\$800
Sub-Total		\$258	\$800	\$800	\$800
TOTAL TRAINING & MEETINGS		\$394	\$5,100	\$5,100	\$800
7431 Repair & Maint Equipment	Repair Audio-Video Equipment Miscellaneous Repair of Equipment		\$1,000 \$1,000	\$1,000 \$1,000	\$1,800 \$1,000
Sub-Total		\$0	\$2,000	\$2,000	\$2,800
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$63,554	\$80,772	\$80,772	\$41,244
Sub-Total		\$63,554	\$80,772	\$80,772	\$41,244
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$63,554	\$82,772	\$82,772	\$44,044
7531 Rent & Leases Equipment	Cell Phone Data Extraction	\$3,700	\$3,300	\$3,300	\$3,700
Sub-Total		\$3,700	\$3,300	\$3,300	\$3,700
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$3,700	\$3,300	\$3,300	\$3,700

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Investigations Division
Cost Center: General
Org Key #: 121103
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Investigation Consulting Services (CPA, Artist) Transcription Services (English & Spanish) Victim Medical Examinations (CAST, ASAV) Victim Vehicle Towing/ Storage	\$16,687	\$1,300 \$9,000 \$12,000 \$1,500	\$1,300 \$9,000 \$12,000 \$1,500	\$1,500 \$8,000 \$12,000 \$1,500
Sub-Total		\$16,687	\$23,800	\$23,800	\$23,000
TOTAL PROFESSIONAL SERVICES		\$16,687	\$23,800	\$23,800	\$23,000
7631 Utilities Telephone	SIU Internet SIU Phone Line	\$1,816	\$1,500 \$1,700	\$1,500 \$1,700	\$1,500 \$1,700
Sub-Total		\$1,816	\$3,200	\$3,200	\$3,200
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing					
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge					
Sub-Total		\$0	\$0	\$0	\$0
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Investigations Division Cost Center: General Org Key #: 121103			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc	Assessed cost for replacement of city vehicles 1-Time Credit Figure provided by Fleet Management.	\$74,688 (\$67,224)	\$97,116 (\$97,116)	\$97,116 (\$97,116)	\$97,116 (\$97,116)
Sub-Total		\$7,464	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Investigations Division Cost Center: General Org Key #: 121103			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$9,280	\$3,200	\$3,200	\$3,200
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000)					
8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000)					
8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000)					
8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000)		\$3,350			
8917 (over \$5,000)					
Sub-Total		\$3,350	\$0	\$0	\$0
7719 Computer Equip (under \$5,000)					
8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$3,350	\$0	\$0	\$0
7721 Improvements (under \$5,000)					
8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

The City of La Habra
Budget for Fiscal Year 2019 - 2020

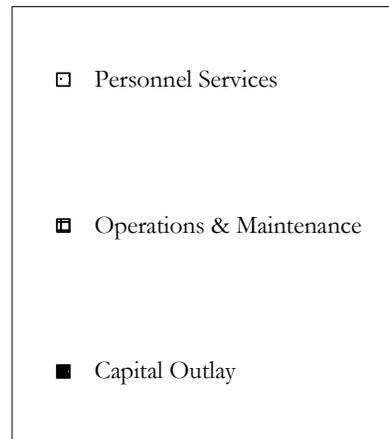
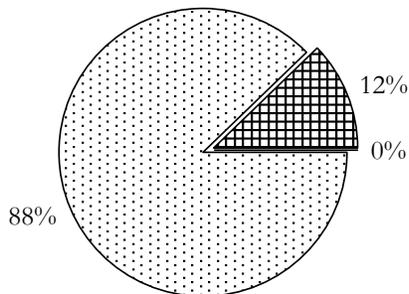
Police Department
Support Services Division

121104

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$1,165,527	\$1,346,870	\$1,413,398	\$1,394,271
Salaries - Part Time	\$61,098	\$150,670	\$150,670	\$137,345
Salaries - Overtime	\$194,079	\$162,903	\$162,903	\$152,576
Benefits	\$539,623	\$658,026	\$632,521	\$679,916
Allowances	\$14,754	\$15,992	\$18,520	\$17,353
Total for Personnel Services	\$1,975,081	\$2,334,461	\$2,378,012	\$2,381,461
<i>Operations & Maintenance</i>				
Materials & Supplies	\$51,222	\$54,000	\$54,000	\$49,300
Dues & Subscriptions	\$2,631	\$990	\$990	\$990
Training & Meetings	\$0	\$2,200	\$2,200	\$700
Repair & Maintenance	\$27,668	\$28,041	\$28,041	\$28,041
Rent & Leases	\$2,235	\$9,600	\$9,600	\$6,000
Professional Services	\$45,806	\$61,705	\$61,705	\$63,698
Special Departmental	\$24,985	\$211,837	\$211,837	\$183,037
Total for Operations & Maintenance	\$154,547	\$368,373	\$368,373	\$331,766
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	(\$25,294)	\$0	\$0	\$0
Equipment	\$1,430,097	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$1,404,803	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$3,534,431	\$2,702,834	\$2,746,385	\$2,713,227

Personnel Summary - Full Time Equivalent (FTE's)

Regular	24.57	22.56	22.56	22.57
Part Time / Temporary	5.50	5.50	5.50	4.11
Total	30.07	28.06	28.06	26.68



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Support Services Division
Cost Center: General
Org Key #: 121104
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	FULL TIME POSITIONS Bureau Manager Communications Supervisor Records Supervisor Communications Operators Records Specialists Records Specialist - Court Liaison Community Service Officer - Court Liaison Evidence Technician Community Service Officer- Evidence Records Specialists - eliminated two vacant positions in FY18/19	\$1,165,527	\$1,426,124	\$1,495,030	\$1,394,271
Sub-Total		\$1,165,527	\$1,346,870	\$1,413,398	\$1,394,271
6121 Salaries Overtime		\$194,079	\$162,903	\$162,903	\$152,576
Sub-Total		\$194,079	\$162,903	\$162,903	\$152,576
6131 Salaries Part Time	PART TIME POSITIONS Police Service Aides 4 Police Service Aides (anticipated hiring on 1-1-2019) Communications Operators Communications Operators - eliminate (3) dispatcher positions	\$61,098	\$177,710	\$177,710	\$158,600
Sub-Total		\$61,098	\$150,670	\$150,670	\$137,345
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$9,511 \$18,082 \$20,342	\$12,383 \$12,206	\$12,383 \$12,206	\$12,064 \$15,601
Sub-Total		\$47,935	\$24,589	\$24,589	\$27,665
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff	\$1,943			
Sub-Total		\$1,943	\$0	\$0	\$0
6212 Medicare	Full Time/ Buyback Overtime Part Time	\$20,909	\$19,886 \$2,362 \$2,185	\$20,842 \$2,362 \$2,185	\$20,618 \$2,212 \$1,991
Sub-Total		\$20,909	\$24,433	\$25,389	\$24,821
6511 Employer PERS	Full Time CalPERS Employer Payment of Unfunded Liability	\$239,316	\$109,959 \$199,768	\$99,165 \$199,768	\$125,682 \$224,295
Sub-Total		\$239,316	\$309,727	\$298,933	\$349,977
6512 Employee Paid PERS	Full Time				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Support Services Division Cost Center: General Org Key #: 121104			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$14,128)	(\$13,943)
Sub-Total		\$0	\$0	(\$14,128)	(\$13,943)
6522 Medical Insurance	Full Time	\$209,377	\$251,582	\$249,568	\$244,270
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$12,216	\$35,531	\$35,531	\$34,766
Sub-Total		\$221,593	\$287,113	\$285,099	\$279,036
6531 Worker's Compensation	Full Time/ Buyback Overtime Part Time 1-Time Credit	\$5,014	\$7,158 \$850 \$786	\$7,501 \$850 \$786	\$7,423 \$796 \$717
Sub-Total		\$5,014	\$8,794	\$9,137	\$8,936
6541 Unemployment Insurance	Full Time/Buyback Overtime Part Time	\$2,913	\$2,743 \$326 \$301	\$2,875 \$326 \$301	\$2,844 \$305 \$275
Sub-Total		\$2,913	\$3,370	\$3,502	\$3,424
6561 Allowances	Uniform Uniform for Admin Bureau Mgr	\$14,754	\$15,292 \$700	\$17,770 \$750	\$16,553 \$800
Sub-Total		\$14,754	\$15,992	\$18,520	\$17,353
TOTAL PERSONNEL SERVICES		\$1,975,081	\$2,334,461	\$2,378,012	\$2,381,461
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms			\$0	\$0	
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Postage Shipping for MDC Repairs	\$13,025	\$13,500	\$13,500	\$16,000
Sub-Total		\$13,025	\$13,500	\$13,500	\$16,000
7199 Other Materials & Supplies	Office Supplies Printer Toner Dispatcher Headsets Miscellaneous Supplies Dispatch/Records Week	\$38,197	\$27,000 \$10,000 \$1,000 \$2,500	\$27,000 \$10,000 \$1,000 \$2,500	\$20,000 \$9,000 \$800 \$2,500 \$1,000
Sub-Total		\$38,197	\$40,500	\$40,500	\$33,300
TOTAL MATERIALS & SUPPLIES		\$51,222	\$54,000	\$54,000	\$49,300

THE CITY OF LA HABRA		Department: Police Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Support Services Division			
Budget for Fiscal Year 2019 - 2020		Cost Center:		General	
		Org Key #: 121104		General	
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	Cal NENA Association California Association of Property Officers CLEARS & CLERCA Associations CLETS Users' Group Southern California Dispatchers Association APCO	\$538	\$250 \$100 \$100 \$75 \$50 \$415	\$250 \$100 \$100 \$75 \$50 \$415	\$250 \$100 \$100 \$75 \$50 \$415
Sub-Total		\$538	\$990	\$990	\$990
7216 Publications & Subscriptions	Telephone Cross Directories Anti Virus Software	\$2,093	\$0	\$0	\$0
Sub-Total		\$2,093	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		\$2,631	\$990	\$990	\$990
7331 Training & Conferences	Cal Property Conference (to 121101)		\$1,500	\$1,500	\$0
Sub-Total		\$0	\$1,500	\$1,500	\$0
7332 Mileage & Parking					
7333 POST Training					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings	Records Quarterly Meetings CLEARS Association Meetings California Property Officers' Association Meetings Dispatcher Quarterly Meetings		\$200 \$150 \$150 \$200	\$200 \$150 \$150 \$200	\$200 \$150 \$150 \$200
Sub-Total		\$0	\$700	\$700	\$700
TOTAL TRAINING & MEETINGS		\$0	\$2,200	\$2,200	\$700
7431 Repair & Maint Equipment	800 MHz Maintenance (Police) Miscellaneous equipment repair	\$27,668	\$28,041	\$28,041	\$27,041 \$1,000
Sub-Total		\$27,668	\$28,041	\$28,041	\$28,041
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$27,668	\$28,041	\$28,041	\$28,041
7531 Rent & Leases Equipment			\$0	\$0	\$0
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities	Records Storage Rental Space	\$2,235	\$9,600	\$9,600	\$6,000
Sub-Total		\$2,235	\$9,600	\$9,600	\$6,000
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$2,235	\$9,600	\$9,600	\$6,000

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Support Services Division Cost Center: Org Key #: 121104 General General			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Document Destruction Service 800 MHz Radio Backbone Shared Costs (Police) Console Cleaning 800 MHz Backbone Surcharge (One-Time)	\$45,806	\$3,000 \$57,305 \$1,400	\$3,000 \$57,305 \$1,400	\$3,200 \$58,898 \$1,600
Sub-Total		\$45,806	\$61,705	\$61,705	\$63,698
TOTAL PROFESSIONAL SERVICES		\$45,806	\$61,705	\$61,705	\$63,698
7631 Utilities Telephone	NEW: 800 MHz "2nd Circuit Line"		\$13,800	\$13,800	\$0
Sub-Total		\$0	\$13,800	\$13,800	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Police Forms, Citations & Letterhead DR and Booking Folders Miscellaneous Outside Printing	\$24,985	\$10,000 \$17,000	\$10,000 \$17,000	\$12,000 \$0
Sub-Total		\$24,985	\$27,000	\$27,000	\$12,000
7809 Risk Mgmt Charge					
Sub-Total		\$0	\$0	\$0	\$0
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Support Services Division Cost Center: General Org Key #: 121104			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc					
7772 IT Equip Rplc					
Sub-Total		\$0	\$0	\$0	\$0
7875 Interest Expense	Next Generation 800 MHz Radio System Finance Charges		\$48,755	\$48,755	\$44,335
Sub-Total		\$0	\$48,755	\$48,755	\$44,335
7881 Principal Payments	Next Generation 800 MHz Radio System Principal Pymts		\$122,282	\$122,282	\$126,702
Sub-Total		\$0	\$122,282	\$122,282	\$126,702
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA		Department: Police Department			
LINE ITEM DETAIL EXPLANATIONS		Division: Support Services Division			
Budget for Fiscal Year 2019 - 2020		Cost Center:		General	
		Org Key #: 121104		General	
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$24,985	\$211,837	\$211,837	\$183,037
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000)					
8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000)					
8914 Furniture & Fixtures (over \$5,000)		(\$25,294)			
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		(\$25,294)	\$0	\$0	\$0
7716 Vehicles (under \$5,000)					
8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000)					
8917 (over \$5,000)		\$1,430,097			
Sub-Total		\$1,430,097	\$0	\$0	\$0
8919 Computer Equip (over \$5,000)	Capture Audio Recorder Replacement (911/NonEmergCalls)				
7719 (under \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$1,430,097	\$0	\$0	\$0
7721 Improvements (under \$5,000)					
8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

The City of La Habra
Budget for Fiscal Year 2019 - 2020

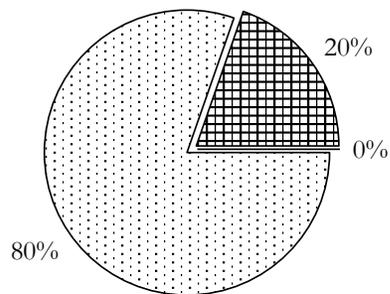
Police Department
Animal Control Services

121105

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$124,450	\$178,475	\$187,568	\$231,322
Salaries - Part Time	\$23,809	\$37,908	\$37,908	\$38,948
Salaries - Overtime	\$18,935	\$18,969	\$18,969	\$16,681
Benefits	\$68,349	\$95,764	\$95,494	\$143,322
Allowances	\$1,600	\$2,300	\$2,450	\$3,400
Total for Personnel Services	\$237,143	\$333,416	\$342,389	\$433,673
Operations & Maintenance				
Materials & Supplies	\$118	\$2,200	\$2,200	\$2,000
Dues & Subscriptions	\$0	\$350	\$350	\$350
Training & Meetings	\$0	\$2,200	\$2,200	\$0
Repair & Maintenance	\$19,680	\$25,344	\$25,344	\$22,056
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$74,072	\$80,180	\$80,180	\$79,471
Special Departmental	\$1,499	\$2,450	\$2,450	\$2,200
Total for Operations & Maintenance	\$95,369	\$112,724	\$112,724	\$106,077
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$332,512	\$446,140	\$455,113	\$539,750

Personnel Summary - Full Time Equivalent (FTE's)

Regular	2.00	3.00	3.00	3.00
Part Time / Temporary	1.20	1.20	1.20	1.20
Total	3.20	4.20	4.20	4.20



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Animal Control Services
Cost Center: General
Org Key #: 121105
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	FULL TIME POSITIONS Senior Animal Control Officer Animal Control Officer Records Specialist - moved from Auxiliary Services Division in FY18/19	\$124,450	\$178,475	\$187,568	\$231,322
Sub-Total		\$124,450	\$178,475	\$187,568	\$231,322
6121 Salaries Overtime		\$18,935	\$18,969	\$18,969	\$16,681
Sub-Total		\$18,935	\$18,969	\$18,969	\$16,681
6131 Salaries Part Time	PART TIME POSITIONS Licensing Canvasser Animal Control Officer	\$23,809	\$37,908	\$37,908	\$38,948
Sub-Total		\$23,809	\$37,908	\$37,908	\$38,948
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$2,721 \$4,609 \$3,607	\$4,118 \$2,329	\$4,118 \$2,329	\$2,526 \$4,196
Sub-Total		\$10,937	\$6,447	\$6,447	\$6,722
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time/ Buyback Overtime Part Time	\$2,518	\$1,932 \$275 \$550	\$2,038 \$275 \$550	\$3,452 \$242 \$565
Sub-Total		\$2,518	\$2,757	\$2,863	\$4,259
6511 Employer PERS	Full Time CalPERS Employer Payment of Unfunded Liability Part Time (Animal Control Officer)	\$25,964	\$14,571 \$24,402 \$1,991	\$15,325 \$24,402 \$1,991	\$20,853 \$41,600 \$1,954
Sub-Total		\$25,964	\$40,964	\$41,718	\$64,407
6512 Employee Paid PERS	Full Time				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Animal Control Services Cost Center: General Org Key #: 121105			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$1,876)	(\$2,313)
Sub-Total		\$0	\$0	(\$1,876)	(\$2,313)
6522 Medical Insurance	Full Time	\$18,265	\$27,077	\$27,077	\$48,469
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$1,575	\$4,725	\$4,725	\$6,448
Sub-Total		\$19,840	\$31,802	\$31,802	\$54,917
6531 Worker's Compensation	Full Time/ Buyback	\$8,745	\$13,013	\$13,754	\$14,453
	Overtime		\$99	\$99	\$87
	Part Time		\$198	\$198	\$203
	1-Time Credit				
Sub-Total		\$8,745	\$13,310	\$14,051	\$14,743
6541 Unemployment Insurance	Full Time/Buyback	\$345	\$370	\$375	\$476
	Overtime		\$38	\$38	\$33
	Part Time		\$76	\$76	\$78
Sub-Total		\$345	\$484	\$489	\$587
6561 Allowances	Uniform	\$1,600	\$2,300	\$2,450	\$3,400
	Cell Phone Stipend				
Sub-Total		\$1,600	\$2,300	\$2,450	\$3,400
TOTAL PERSONNEL SERVICES		\$237,143	\$333,416	\$342,389	\$433,673
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	Catch All Poles, Cages, Traps Tranqualizer Darts	\$118	\$2,200	\$2,200	\$2,000
Sub-Total		\$118	\$2,200	\$2,200	\$2,000
TOTAL MATERIALS & SUPPLIES		\$118	\$2,200	\$2,200	\$2,000

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
 Division: Animal Control Services
 Cost Center: General
 Org Key #: 121105
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	California Animal Control Association		\$150	\$150	\$150
Sub-Total		\$0	\$150	\$150	\$150
7216 Publications & Subscriptions	California Humane Code Books		\$200	\$200	\$200
Sub-Total		\$0	\$200	\$200	\$200
TOTAL DUES & SUBSCRIPTIONS		\$0	\$350	\$350	\$350
7331 Training & Conferences	Humane Officer Academy Humane Officer Training		\$1,800 \$400	\$1,800 \$400	\$0 \$0
Sub-Total		\$0	\$2,200	\$2,200	\$0
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		\$0	\$2,200	\$2,200	\$0
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$19,680	\$25,344	\$25,344	\$22,056
Sub-Total		\$19,680	\$25,344	\$25,344	\$22,056
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$19,680	\$25,344	\$25,344	\$22,056
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Animal Control Services
Cost Center: General
Org Key #: 121105
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Animal Pick-up and Disposal Service Mailing Service - Dog License Renewals Inland Valley - Animal Sheltering (La Habra) Veterinarian Services	\$74,072	\$3,200 \$1,500 \$70,980 \$4,500	\$3,200 \$1,500 \$70,980 \$4,500	\$3,312 \$1,500 \$71,159 \$3,500
Sub-Total		\$74,072	\$80,180	\$80,180	\$79,471
TOTAL PROFESSIONAL SERVICES		\$74,072	\$80,180	\$80,180	\$79,471
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Animal Control Printing Dog License Tags	\$1,127	\$1,500 \$950	\$1,500 \$950	\$1,300 \$900
Sub-Total		\$1,127	\$2,450	\$2,450	\$2,200
7809 Risk Mgmt Charge					
Sub-Total		\$0	\$0	\$0	\$0
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Animal Control Services Cost Center: Org Key #: 121105 General General			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc	Assessed cost for replacement of city vehicles 1-Time Credit Figure provided by Fleet Management.	\$3,756 (\$3,384)	\$15,756 (\$15,756)	\$15,756 (\$15,756)	\$15,708 (\$15,708)
Sub-Total		\$372	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
 Division: Animal Control Services
 Cost Center: General
 Org Key #: 121105
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$1,499	\$2,450	\$2,450	\$2,200
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000)					
8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000)					
8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000)					
8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000)					
8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000)					
8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000)					
8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

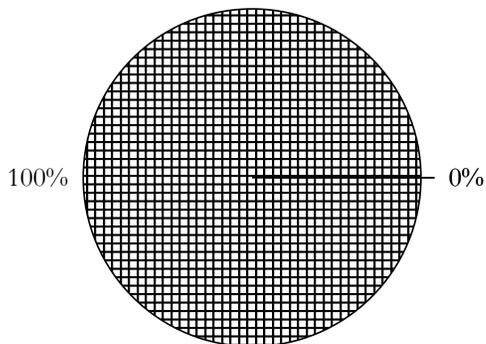
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Police Department
Auxiliary Services Division

121106

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$62,893	\$0	\$0	\$0
Salaries - Part Time	\$17,533	\$0	\$0	\$0
Salaries - Overtime	\$126	\$0	\$0	\$0
Benefits	\$29,060	\$0	\$0	\$0
Allowances	<u>\$1,131</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Total for Personnel Services</i>	<u>\$110,743</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$466	\$53,500	\$53,500	\$53,500
Dues & Subscriptions	\$0	\$150	\$150	\$150
Training & Meetings	\$0	\$9,100	\$9,100	\$100
Repair & Maintenance	\$0	\$1,300	\$1,300	\$1,300
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$2,868	\$403,527	\$403,527	\$380,922
Special Departmental	<u>\$0</u>	<u>\$4,600</u>	<u>\$4,600</u>	<u>\$5,600</u>
<i>Total for Operations & Maintenance</i>	<u>\$3,334</u>	<u>\$472,177</u>	<u>\$472,177</u>	<u>\$441,572</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<i>Total for Capital Outlay</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$114,077</u>	<u>\$472,177</u>	<u>\$472,177</u>	<u>\$441,572</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	2.00	0.00	0.00	0.00
Part Time / Temporary	<u>0.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	<u>2.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Auxiliary Services Division
Cost Center: General
Org Key #: 121106
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	FULL TIME POSITIONS Bureau Manager - position eliminated after retirement in FY17/18 Records Specialist - moved to Animal Control Division	\$62,893	\$0	\$0	\$0
Sub-Total		\$62,893	\$0	\$0	\$0
6121 Salaries Overtime		\$126	\$0	\$0	\$0
Sub-Total		\$126	\$0	\$0	\$0
6131 Salaries Part Time	PART TIME POSITIONS Emergency Services Coordinator - moved to Admin Division	\$17,533	\$0	\$0	\$0
Sub-Total		\$17,533	\$0	\$0	\$0
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$2,959	\$0	\$0	\$0
Sub-Total		\$2,959	\$0	\$0	\$0
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time Part Time Overtime	\$254	\$0	\$0	\$0
Sub-Total		\$254	\$0	\$0	\$0
6511 Employer PERS	Full Time	\$14,672	\$0	\$0	\$0
Sub-Total		\$14,672	\$0	\$0	\$0
6512 Employee Paid PERS	Full Time				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Police Department Division: Auxiliary Services Division Cost Center: General Org Key #: 121106			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS					
Sub-Total		\$0	\$0	\$0	\$0
6522 Medical Insurance	Full Time	\$10,687	\$0	\$0	\$0
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$263	\$0	\$0	\$0
Sub-Total		\$10,950	\$0	\$0	\$0
6531 Worker's Compensation	Full Time/ Buyback Overtime Part Time 1-Time Credit	\$62	\$0	\$0	\$0
Sub-Total		\$62	\$0	\$0	\$0
6541 Unemployment Insurance	Full Time/Buyback Overtime Part Time	\$163	\$0	\$0	\$0
Sub-Total		\$163	\$0	\$0	\$0
6561 Allowances	Uniform	\$1,131	\$0	\$0	\$0
Sub-Total		\$1,131	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$110,743	\$0	\$0	\$0
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms	Range - Weaponry		\$3,000	\$3,000	\$3,000
Sub-Total		\$0	\$3,000	\$3,000	\$3,000
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	Emergency Operations Center Supply Emergency Food & Water Jail - Food & Supplies Range - Ammunition, Targets & Supplies	\$466	\$3,000 \$10,000 \$37,500	\$3,000 \$10,000 \$37,500	\$3,000 \$10,000 \$37,500
Sub-Total		\$466	\$50,500	\$50,500	\$50,500
TOTAL MATERIALS & SUPPLIES		\$466	\$53,500	\$53,500	\$53,500

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
 Division: Auxiliary Services Division
 Cost Center: General
 Org Key #: 121106
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	OCEMA		\$150	\$150	\$150
Sub-Total		\$0	\$150	\$150	\$150
7216 Publications & Subscriptions					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		\$0	\$150	\$150	\$150
7331 Training & Conferences	CERT Program Emergency Preparedness Council Emergency Services Training (To 121101) Jail - Custody Officer Training Range - Armorer Training		\$1,000 \$5,000 \$3,000	\$1,000 \$5,000 \$3,000	\$0 \$0 \$0
Sub-Total		\$0	\$9,000	\$9,000	\$0
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings	County Emergency Managers' Monthly Meetings		\$100	\$100	\$100
Sub-Total		\$0	\$100	\$100	\$100
TOTAL TRAINING & MEETINGS		\$0	\$9,100	\$9,100	\$100
7431 Repair & Maint Equipment	Weapon Repair Jail and Facility Security Systems		\$1,000 \$300	\$1,000 \$300	\$1,000 \$300
Sub-Total		\$0	\$1,300	\$1,300	\$1,300
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$0	\$1,300	\$1,300	\$1,300
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Auxiliary Services Division
Cost Center: General
Org Key #: 121106 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Emergency Services - Consultant - Haz Mit Plan Update	\$2,868	\$0	\$0	
	Jail - Personnel Services (G4S)		\$318,776	\$318,776	\$303,521
	Jail - Phlebotomy Services		\$41,000	\$41,000	\$41,000
	Jail - Medical Advisor Services		\$1,350	\$1,350	\$0
	Jail - Medical Care		\$1,200	\$1,200	\$1,200
	Jail - OCJ Custody Charges; OC AFIS		\$1,800	\$1,800	\$1,800
	Jail - Bio Hazard Disposal & Clean Up		\$7,500	\$7,500	\$1,500
	Jail - Automated Fingerprint System		\$27,401	\$27,401	\$27,401
	Range - Fees		\$4,500	\$4,500	\$4,500
Sub-Total		\$2,868	\$403,527	\$403,527	\$380,922
TOTAL PROFESSIONAL SERVICES		\$2,868	\$403,527	\$403,527	\$380,922
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Jail - Fingerprint Cards		\$500	\$500	\$500
Sub-Total		\$0	\$500	\$500	\$500
7809 Risk Mgmt Charge					
Sub-Total		\$0	\$0	\$0	\$0
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Auxiliary Services Division
Cost Center: General
Org Key #: 121106
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc					
7871 Depreciation					
Sub-Total		\$0	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency	CERT Program Emergency Preparedness Council		\$4,000 \$100	\$4,000 \$100	\$5,000 \$100
Sub-Total		\$0	\$4,100	\$4,100	\$5,100

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Police Department
Division: Auxiliary Services Division
Cost Center: General
Org Key #: 121106
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$0	\$4,600	\$4,600	\$5,600
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000)					
8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000)					
8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000)					
8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000)					
8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000)					
8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000)					
8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

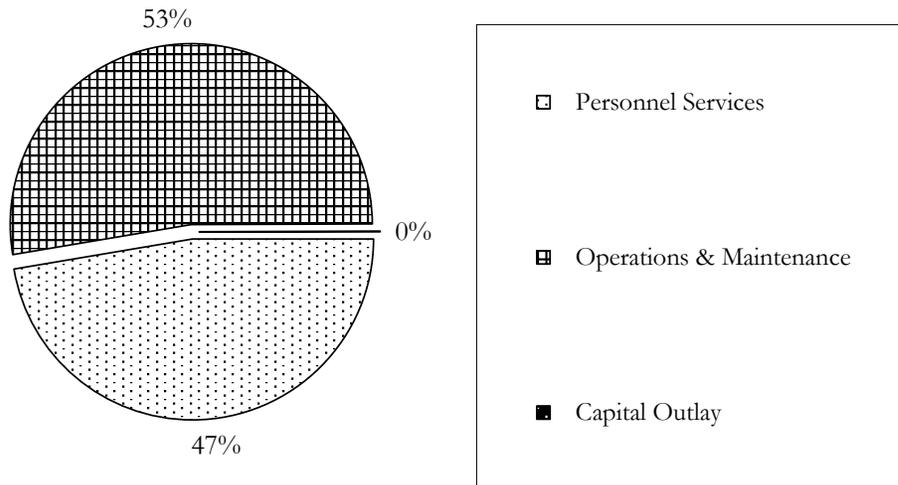
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Public Works

General Fund - Summary

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$1,458,802	\$1,411,613	\$1,476,129	\$1,438,679
Salaries - Part Time	\$120,454	\$176,601	\$176,601	\$122,869
Salaries - Overtime	\$51,621	\$62,389	\$62,389	\$63,800
Benefits	\$709,291	\$767,238	\$764,194	\$864,942
Allowances	\$6,746	\$7,237	\$8,333	\$7,763
Total for Personnel Services	\$2,346,914	\$2,425,078	\$2,487,646	\$2,498,053
Operations & Maintenance				
Materials & Supplies	\$243,932	\$198,800	\$198,800	\$212,100
Dues & Subscriptions	\$2,974	\$6,994	\$6,994	\$7,903
Training & Meetings	\$10,141	\$9,770	\$9,770	\$12,130
Repair & Maintenance	\$356,621	\$434,655	\$434,655	\$442,144
Rent & Leases	\$1,058	\$3,000	\$3,000	\$3,000
Professional Services	\$1,169,799	\$946,084	\$946,084	\$979,845
Special Departmental	\$1,058,949	\$1,100,374	\$1,100,374	\$1,118,440
Total for Operations & Maintenance	\$2,843,474	\$2,699,677	\$2,699,677	\$2,775,562
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$3,000
Equipment	\$0	\$0	\$0	\$0
Improvements	\$6,856	\$0	\$0	\$0
Total for Capital Outlay	\$6,856	\$0	\$0	\$3,000
TOTAL EXPENDITURES:	\$5,197,244	\$5,124,755	\$5,187,323	\$5,276,615

Personnel Summary - Full Time Equivalent (FTE's)

Regular	25.70	23.60	23.70	24.30
Part Time / Temporary	5.66	5.38	5.38	4.44
Total	31.36	28.98	29.08	28.74



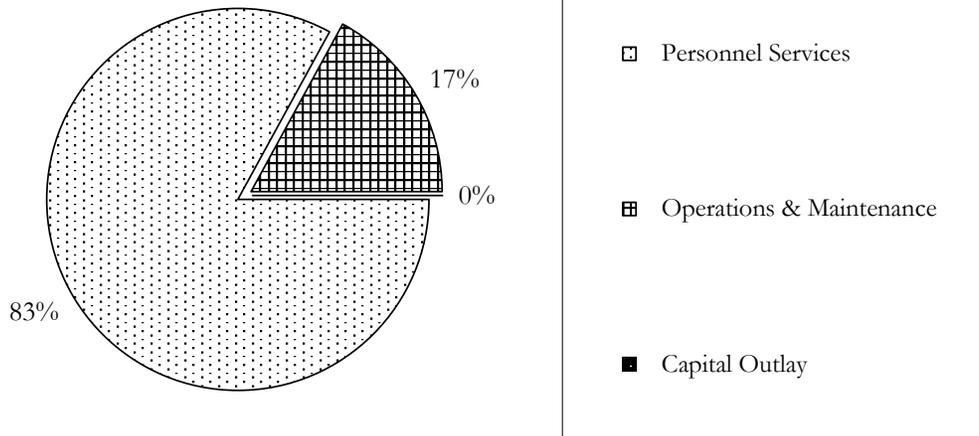
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Public Works
Administration

172101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$112,116	\$104,517	\$109,968	\$108,849
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$92	\$900	\$900	\$900
Benefits	\$45,042	\$41,432	\$40,557	\$46,282
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	\$157,250	\$146,849	\$151,425	\$156,031
Operations & Maintenance				
Materials & Supplies	\$1,887	\$2,100	\$2,100	\$2,100
Dues & Subscriptions	\$115	\$300	\$300	\$300
Training & Meetings	\$675	\$900	\$900	\$900
Repair & Maintenance	\$5,495	\$2,912	\$2,912	\$5,081
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$3,843	\$0	\$0	\$0
Special Departmental	\$19,488	\$24,238	\$24,238	\$23,656
Total for Operations & Maintenance	\$31,503	\$30,450	\$30,450	\$32,037
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$188,753	\$177,299	\$181,875	\$188,068

Personnel Summary - Full Time Equivalent (FTE's)

Regular	1.15	1.00	1.00	1.00
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	1.15	1.00	1.00	1.00



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Administration
Cost Center:
Org Key #: 172101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Public Works Director (.35) Sr. PW Secretary (.60) Senior Utility Clerk (.05) Reclassification of Secretary to Sr.PW Secretary Reclassification Senior Clerk to Senior Utility Clerk	\$112,116	\$102,678	\$108,182	\$108,849
			\$1,712	\$1,655	
			\$127	\$131	
Sub-Total		\$112,116	\$104,517	\$109,968	\$108,849
6121 Salaries Overtime		\$92	\$900	\$900	\$900
Sub-Total		\$92	\$900	\$900	\$900
6131 Salaries Part Time					
Sub-Total		\$0	\$0	\$0	\$0
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$2,990	\$2,700	\$2,700	\$2,700
		\$1,945			
Sub-Total		\$4,935	\$2,700	\$2,700	\$2,700
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time Overtime	\$1,851	\$1,516	\$1,595	\$1,579
			\$13	\$13	\$13
Sub-Total		\$1,851	\$1,529	\$1,608	\$1,592
6511 Employer PERS	Full Time	\$17,087	\$17,171	\$17,253	\$20,211
Sub-Total		\$17,087	\$17,171	\$17,253	\$20,211
6512 Employee Paid PERS	Full Time	\$311	\$308	\$329	\$328
Sub-Total		\$311	\$308	\$329	\$328

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Public Works Division: Administration Cost Center: General Org Key #: 172101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$1,099)	(\$1,088)
Sub-Total		\$0	\$0	(\$1,099)	(\$1,088)
6522 Medical Insurance	Full Time	\$19,661	\$17,390	\$17,390	\$20,136
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$757	\$1,573	\$1,575	\$1,611
Sub-Total		\$20,418	\$18,963	\$18,965	\$21,747
6531 Worker's Compensation	Full Time	\$212			
	Part Time		\$545	\$575	\$568
	Overtime		\$5	\$5	\$5
	1-Time Credit				
Sub-Total		\$212	\$550	\$580	\$573
6541 Unemployment Insurance	Full Time	\$228			
	Part Time		\$209	\$219	\$217
	Overtime		\$2	\$2	\$2
Sub-Total		\$228	\$211	\$221	\$219
6561 Allowances	Uniform Allowance Auto Allowance Cell Allowance				
Sub-Total		\$0	\$0	\$0	\$0
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$157,250	\$146,849	\$151,425	\$156,031
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Monthly Postage Costs	\$137	\$700	\$700	\$700
Sub-Total		\$137	\$700	\$700	\$700
7199 Other Materials & Supplies	Office Supplies, copy paper	\$1,750	\$1,400	\$1,400	\$1,400
Sub-Total		\$1,750	\$1,400	\$1,400	\$1,400
TOTAL MATERIALS & SUPPLIES		\$1,887	\$2,100	\$2,100	\$2,100

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Administration
Cost Center:
Org Key #: 172101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	APWA Dues	\$115	\$200	\$200	\$200
Sub-Total		\$115	\$200	\$200	\$200
7216 Publications & Subscriptions	Miscellaneous Publications & Books		\$100	\$100	\$100
Sub-Total		\$0	\$100	\$100	\$100
TOTAL DUES & SUBSCRIPTIONS		<u>\$115</u>	<u>\$300</u>	<u>\$300</u>	<u>\$300</u>
7331 Training & Conferences	League of California Cities (Various Seminars & related costs)	\$652	\$600 \$0	\$600 \$0	\$600 \$0
Sub-Total		\$652	\$600	\$600	\$600
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings	Various Meetings & Luncheons	\$23	\$300	\$300	\$300
Sub-Total		\$23	\$300	\$300	\$300
TOTAL TRAINING & MEETINGS		<u>\$675</u>	<u>\$900</u>	<u>\$900</u>	<u>\$900</u>
7431 Repair & Maint Equipment	800 MHz Backbone Fee (1 radio), Batteries/Repairs	\$263	\$500	\$500	\$500
Sub-Total		\$263	\$500	\$500	\$500
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$5,232	\$2,412	\$2,412	\$4,581
Sub-Total		\$5,232	\$2,412	\$2,412	\$4,581
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$5,495</u>	<u>\$2,912</u>	<u>\$2,912</u>	<u>\$5,081</u>
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg./Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Administration
Cost Center:
Org Key #: 172101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services		\$3,843			
Sub-Total		\$3,843	\$0	\$0	\$0
TOTAL PROFESSIONAL SERVICES		\$3,843	\$0	\$0	\$0
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing		\$95	\$500	\$500	\$500
Sub-Total		\$95	\$500	\$500	\$500
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$1,344	\$1,440	\$1,440	\$1,344
Sub-Total		\$1,344	\$1,440	\$1,440	\$1,344
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$14,178 \$2,322	\$13,328 \$7,876	\$13,328 \$7,876	\$13,661 \$7,051
Sub-Total		\$16,500	\$21,204	\$21,204	\$20,712
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising			\$100	\$100	\$100
Sub-Total		\$0	\$100	\$100	\$100
7817 Awards & Recognition	Public Works Day Other/ BBQ/ Breakfast/ Retirement	\$378	\$494 \$0	\$494 \$0	\$500 \$0
Sub-Total		\$378	\$494	\$494	\$500
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Administration
Cost Center:
Org Key #: 172101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
Sub-Total		\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7867	Insurance Liability				
Sub-Total		\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles.	\$3,384	\$1,188	\$1,188	\$1,761
Vehicle Rplc	1-Time Credit	(\$3,048)	(\$1,188)	(\$1,188)	(\$1,761)
7772	Assessed cost for replacement of IT equipment	\$3,456	\$2,448	\$2,448	
IT Equip Rplc	1-Time Credit	(\$3,108)	(\$2,448)	(\$2,448)	
Sub-Total		\$684	\$0	\$0	\$0
7875	Interest Expense				
Sub-Total		\$0	\$0	\$0	\$0
7881	Principal Payments				
Sub-Total		\$0	\$0	\$0	\$0
7884	City Yard Property Taxes Orange County Property Taxes & Sewer User Fee	\$487	\$500	\$500	\$500
Sub-Total		\$487	\$500	\$500	\$500
7885	OPA Payments (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7899	Miscellaneous				
Sub-Total		\$0	\$0	\$0	\$0
7911	Program Contingency				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Administration
Cost Center:
Org Key #: 172101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$19,488	\$24,238	\$24,238	\$23,656
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

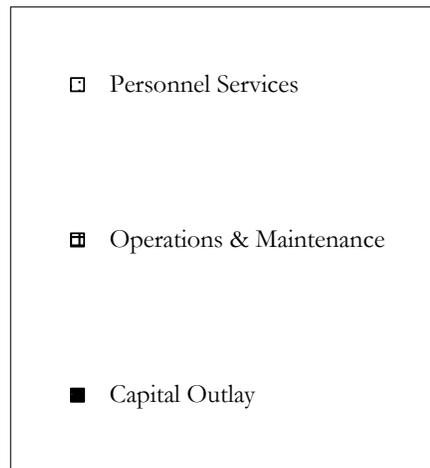
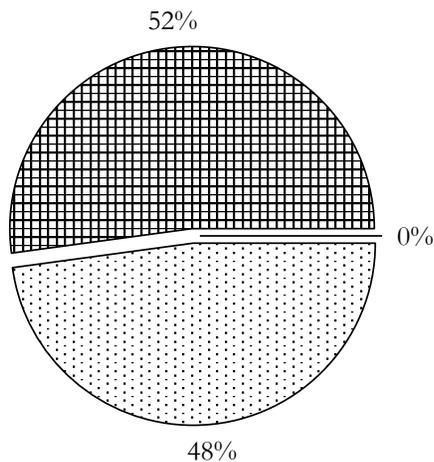
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Public Works
Street Maintenance

173111

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$248,152	\$264,848	\$277,475	\$249,877
Salaries - Part Time	\$40,664	\$57,876	\$57,876	\$57,876
Salaries - Overtime	\$25,010	\$27,000	\$27,000	\$27,500
Benefits	\$135,275	\$163,268	\$162,944	\$179,744
Allowances	\$1,173	\$1,371	\$1,581	\$1,579
Total for Personnel Services	\$450,274	\$514,363	\$526,876	\$516,576
Operations & Maintenance				
Materials & Supplies	\$35,610	\$30,150	\$30,150	\$30,150
Dues & Subscriptions	\$510	\$640	\$640	\$640
Training & Meetings	\$1,449	\$1,920	\$1,920	\$1,920
Repair & Maintenance	\$78,331	\$83,832	\$83,832	\$112,212
Rent & Leases	\$0	\$1,000	\$1,000	\$1,000
Professional Services	\$63,837	\$4,000	\$4,000	\$4,000
Special Departmental	\$110,140	\$81,192	\$81,192	\$90,440
Total for Operations & Maintenance	\$289,877	\$202,734	\$202,734	\$240,362
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$740,151	\$717,097	\$729,610	\$756,938

Personnel Summary - Full Time Equivalent (FTE's)

Regular	5.10	5.10	5.10	4.70
Part Time / Temporary	2.10	2.10	2.10	2.10
Total	7.20	7.20	7.20	6.80



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Street Maintenance
Cost Center:
Org Key #: 173111
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Street Supervisor (0.85), (.05 in 184) Sr. Service Worker(0.40); (0.50 in 182,.05 in 183,.05 in 184) Service Worker II (0.45); (0.25 in 183, 0.30 in 184) Service Worker II - vacant (0.45); (0.50 in 182, .05 in 184) Maint. Laborer - vacant (0.45); (0.50 in 174201, .05 in 184) Maint. Laborer (0.45); (0.50 in 182,.05 in 184) Maint. Laborer (0.70); (0.25 in 183,.05 in 184) Maint. Laborer (.95); (.05 in 184) Proposed reclassification (M-40 to M-60) Proposed reclassifications (Two M-20 to M-40) Proposed reclassification (NPDES M-20 to M-40)	\$248,152	\$255,788	\$268,362	\$249,877
Sub-Total		\$248,152	\$264,848	\$277,475	\$249,877
6121 Salaries Overtime	Stand-By Program 386 Average Hours Emergency Callouts Special Events	\$25,010	\$6,000 \$9,000 \$12,000	\$6,000 \$9,000 \$12,000	\$6,100 \$9,200 \$12,200
Sub-Total		\$25,010	\$27,000	\$27,000	\$27,500
6131 Salaries Part Time	Street Dept. Tasks & Shopping Cart Retrieval 3 Part Time Maintenance Laborers Hourly pay rate - \$13.25 (28 hrs / week Max, PP)	\$40,664	\$57,876	\$57,876	\$57,876
Sub-Total		\$40,664	\$57,876	\$57,876	\$57,876
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$2,284 \$4,433			
Sub-Total		\$6,717	\$0	\$0	\$0
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time Part Time Overtime	\$4,628	\$3,839 \$839 \$392	\$4,023 \$839 \$392	\$3,624 \$839 \$399
Sub-Total		\$4,628	\$5,070	\$5,254	\$4,862
6511 Employer PERS	Full Time Part Time	\$54,858	\$63,126 \$4,725	\$64,156 \$4,725	\$75,562 \$5,216
Sub-Total		\$54,858	\$67,851	\$68,881	\$80,778
6512 Employee Paid PERS	Full Time	\$22			
Sub-Total		\$22	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Public Works Division: Street Maintenance Cost Center: General Org Key #: 173111			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$2,702)	(\$2,499)
Sub-Total		\$0	\$0	(\$2,702)	(\$2,499)
6522 Medical Insurance	Full Time	\$53,887	\$52,778	\$52,778	\$61,788
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$3,509	\$8,030	\$8,030	\$7,575
Sub-Total		\$57,396	\$60,808	\$60,808	\$69,363
6531 Worker's Compensation	Full Time	\$11,019	\$19,526	\$20,664	\$17,200
	Part Time		\$6,351	\$6,351	\$6,351
	Overtime		\$2,963	\$2,963	\$3,018
	1-Time Credit				
Sub-Total		\$11,019	\$28,840	\$29,978	\$26,569
6541 Unemployment Insurance	Full Time	\$635	\$529	\$555	\$500
	Part Time		\$116	\$116	\$116
	Overtime		\$54	\$54	\$55
Sub-Total		\$635	\$699	\$725	\$671
6561 Allowances	Clothing St. Supervisor	\$1,173	\$315	\$315	\$314
	Employee Boot Allowance		\$840	\$1,050	\$1,049
	Cell Ph. - \$20/month - Street Supervisor or designee		\$216	\$216	\$216
Sub-Total		\$1,173	\$1,371	\$1,581	\$1,579
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$450,274	\$514,363	\$526,876	\$516,576
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms	Uniforms Services	\$7,546	\$2,600	\$2,600	\$2,600
	Safety Glasses, Vests, Gloves, Ear Plugs, Dust Masks, Tyvec Suits, Lighted Barricades, Lane Signs and Cones		\$2,700	\$2,700	\$2,700
Sub-Total		\$7,546	\$5,300	\$5,300	\$5,300
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage	Certified letters	\$1	\$50	\$50	\$50
Sub-Total		\$1	\$50	\$50	\$50
7199 Other Materials & Supplies	Printing, Paper supplies	\$28,063	\$600	\$600	\$600
	Asphalt and emulsion		\$21,000	\$21,000	\$14,000
	Crack filler, asphalt seal, 3/4 rock aggregate		\$1,700	\$1,700	\$1,700
	Brooms, shovels, rakes, concrete, padlocks		\$500	\$500	\$4,100
	Weed killer, Spray hose, Spray reel		\$1,000	\$1,000	\$4,400
Sub-Total		\$28,063	\$24,800	\$24,800	\$24,800
TOTAL MATERIALS & SUPPLIES		\$35,610	\$30,150	\$30,150	\$30,150

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Street Maintenance
Cost Center:
Org Key #: 173111
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	PAPA Pesticide Applicator Renewal (State Requirement) (\$60 each for 9 employees)	\$510	\$540	\$540	\$540
Sub-Total		\$510	\$540	\$540	\$540
7216 Publications & Subscriptions	Safety Videos Membership (Now shared by street , water and park)		\$100	\$100	\$100
Sub-Total		\$0	\$100	\$100	\$100
TOTAL DUES & SUBSCRIPTIONS		<u>\$510</u>	<u>\$640</u>	<u>\$640</u>	<u>\$640</u>
7331 Training & Conferences	(State Requirement) Pesticide Applicator training and testing Mandatory Pesticide Continuing Education	\$1,449	\$1,920	\$1,920	\$1,920
Sub-Total		\$1,449	\$1,920	\$1,920	\$1,920
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		<u>\$1,449</u>	<u>\$1,920</u>	<u>\$1,920</u>	<u>\$1,920</u>
7431 Repair & Maint Equipment	Chainsaw, Blower, Weedeater, Concrete Grinder Repair Breaker bar, Hand Saw Sharpening 800 MHz Backbone Fee (10 radios), Batteries/Repairs #2 Replacement Upgraded 800 MHz radios	\$2,933	\$1,000 \$150 \$1,850	\$1,000 \$150 \$1,850	\$1,000 \$150 \$1,850
Sub-Total		\$2,933	\$3,000	\$3,000	\$3,000
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Fleet charge Street Maintenance Fleet charge Street Traffic Fleet charge Street Sweeping (\$0 to NPDES 174201)	\$62,700 \$9,708	\$70,764 \$10,068	\$70,764 \$10,068	\$85,692 \$17,400
Sub-Total		\$72,408	\$80,832	\$80,832	\$103,092
7433 Repair & Maint Facility	Bus Shelter General Service Maint. contract Bus Shelter Maintenance & Repairs	\$2,990	\$0 \$0	\$0 \$0	\$3,120 \$3,000
Sub-Total		\$2,990	\$0	\$0	\$6,120
TOTAL REPAIR & MAINTENANCE		<u>\$78,331</u>	<u>\$83,832</u>	<u>\$83,832</u>	<u>\$112,212</u>
7531 Rent & Leases Equipment	Miscellaneous Equipment Rental Arrow Board DUI Check Point Asphalt Roller/spreader box		\$1,000	\$1,000	\$1,000
Sub-Total		\$0	\$1,000	\$1,000	\$1,000
7532 Rent & Leases Bldg./Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$0</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$1,000</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Street Maintenance
Cost Center: General
Org Key #: 173111 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Contract traffic striping in school zones Special clean up: Emergency Repairs (unanticipated) Street/Alley/Sidewalk Cleanup (unanticipated) Litter clean up- (\$1,000 in Bev. Rec. Grant for litter cleanup)	\$63,837	\$4,000	\$4,000	\$0 \$4,000 \$0
Sub-Total		\$63,837	\$4,000	\$4,000	\$4,000
TOTAL PROFESSIONAL SERVICES		\$63,837	\$4,000	\$4,000	\$4,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7633 Utilities Water					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Door hangers weed abatement shopping cart tags		\$150	\$150	\$150
Sub-Total		\$0	\$150	\$150	\$150
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$46,044	\$28,680	\$28,680	\$32,796
Sub-Total		\$46,044	\$28,680	\$28,680	\$32,796
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$12,911 \$1,345	\$12,649 \$1,307	\$12,649 \$1,307	\$13,167 \$921
Sub-Total		\$14,256	\$13,956	\$13,956	\$14,088
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition	Hats and T-shirts etc..	\$218	\$500	\$500	\$500
Sub-Total		\$218	\$500	\$500	\$500
7819 Special Events	Arrow board rental DUI Check Point/Races/Corn Fest. Barricade Rentals for Citywide Events Batteries for Barricades Temporary No Parking tow away	\$6,500	\$6,500 \$500 \$906	\$6,500 \$500 \$906	\$6,500 \$500 \$906
Sub-Total		\$6,500	\$7,906	\$7,906	\$7,906

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Street Maintenance
Cost Center:
Org Key #: 173111

General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
Sub-Total		\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7866	7866 Other Claims				
7867	7867 Insurance Liability				
Sub-Total		\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles. Vehicle Rplc Street Maintenance Street Traffic 1-Time Credit	\$27,936 \$6,720 (\$31,188)	\$24,672 \$4,320 (\$28,992)	\$24,672 \$4,320 (\$28,992)	\$24,780 \$4,320 (\$29,100)
Sub-Total		\$3,468	\$0	\$0	\$0
7772	Assessed cost for replacement of IT equipment IT Equip Rplc 1-Time Credit	\$2,136 (\$1,920)	\$1,896 (\$1,896)	\$1,896 (\$1,896)	\$0
Sub-Total		\$216	\$0	\$0	\$0
7881	Principal Payments				
Sub-Total		\$0	\$0	\$0	\$0
7884	Property Taxes				
Sub-Total		\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7899	Miscellaneous Sign graffiti film, graffiti remover, Vandalism repair Signs & sign poles & hardware (\$22,500), traffic paint (\$3500) Flags for La Habra Blvd. & Flag Hardware	\$39,438	\$6,000 \$22,500 \$1,500	\$6,000 \$22,500 \$1,500	\$6,000 \$26,000 \$3,000
Sub-Total		\$39,438	\$30,000	\$30,000	\$35,000
7911	Program Contingency				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Street Maintenance
Cost Center:
Org Key #: 173111
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$110,140	\$81,192	\$81,192	\$90,440
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

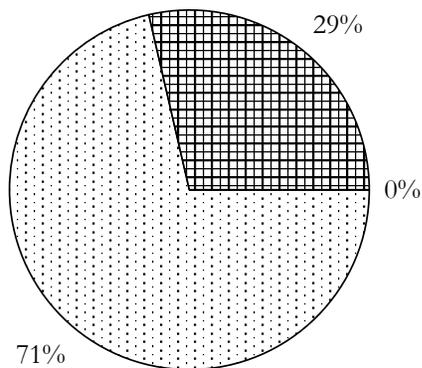
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Public Works
Storm Drain

174101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
<i>Personnel Services</i>				
Salaries - Full Time	\$25,944	\$25,984	\$28,102	\$28,664
Salaries - Part Time	\$0	\$0	\$0	\$0
Salaries - Overtime	\$441	\$1,889	\$1,889	\$1,900
Benefits	\$13,234	\$15,516	\$15,673	\$17,546
Allowances	\$100	\$100	\$100	\$125
<i>Total for Personnel Services</i>	<u>\$39,719</u>	<u>\$43,489</u>	<u>\$45,764</u>	<u>\$48,235</u>
<i>Operations & Maintenance</i>				
Materials & Supplies	\$1,057	\$3,450	\$3,450	\$3,750
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$0	\$0	\$0	\$0
Repair & Maintenance	\$0	\$0	\$0	\$0
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$10,600	\$11,000	\$11,000	\$15,000
Special Departmental	\$3,747	\$552	\$552	\$588
<i>Total for Operations & Maintenance</i>	<u>\$15,404</u>	<u>\$15,002</u>	<u>\$15,002</u>	<u>\$19,338</u>
<i>Capital Outlay</i>				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
<i>Total for Capital Outlay</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL EXPENDITURES:	<u>\$55,123</u>	<u>\$58,491</u>	<u>\$60,766</u>	<u>\$67,573</u>

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.50	0.50	0.50	0.50
Part Time / Temporary	0.00	0.00	0.00	0.00
Total	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>



- Personnel Services
- Operations & Maintenance
- Capital Outlay

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Storm Drain
Cost Center:
Org Key #: 174101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Service worker- Rigo (0.5) ; [0.5 in 182101]	\$25,944	\$25,984	\$28,102	\$28,664
Sub-Total		\$25,944	\$25,984	\$28,102	\$28,664
6121 Salaries Overtime	Flood control callout & Street Sweeping Emergency callouts (45 hours)	\$441	\$1,889	\$1,889	\$1,900
Sub-Total		\$441	\$1,889	\$1,889	\$1,900
6131 Salaries Part Time					
Sub-Total		\$0	\$0	\$0	\$0
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$390			
Sub-Total		\$390	\$0	\$0	\$0
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time Overtime	\$390	\$377 \$27	\$407 \$27	\$416 \$28
Sub-Total		\$390	\$404	\$434	\$444
6511 Employer PERS	Full Time	\$5,448	\$6,191	\$6,363	\$7,784
Sub-Total		\$5,448	\$6,191	\$6,363	\$7,784
6512 Employee Paid PERS	Full Time				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Public Works Division: Storm Drain Cost Center: General Org Key #: 174101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$281)	(\$287)
Sub-Total		\$0	\$0	(\$281)	(\$287)
6522 Medical Insurance	Full Time	\$5,021	\$5,018	\$5,018	\$5,382
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$394	\$788	\$788	\$806
Sub-Total		\$5,415	\$5,806	\$5,806	\$6,188
6531 Worker's Compensation	Full Time Part Time Overtime 1-Time Credit	\$1,537	\$2,852 \$207	\$3,084 \$207	\$3,146 \$209
Sub-Total		\$1,537	\$3,059	\$3,291	\$3,355
6541 Unemployment Insurance	Full Time Overtime	\$54	\$52 \$4	\$56 \$4	\$58 \$4
Sub-Total		\$54	\$56	\$60	\$62
6561 Allowances	Boots [.50]	\$100	\$100	\$100	\$125
Sub-Total		\$100	\$100	\$100	\$125
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$39,719	\$43,489	\$45,764	\$48,235
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms	Safety Equipment / PPE / Rain Suits	\$1,057	\$700	\$700	\$1,000
Sub-Total		\$1,057	\$700	\$700	\$1,000
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage					
Sub-Total		\$0	\$0	\$0	\$0
7199 Other Materials & Supplies	Sand bags, Gravel bags Storm box grates and cross bars Fill sand for bags Spill booms, Plastic/Jute sheeting & Concrete crack fill		\$500 \$500 \$250 \$1,500	\$500 \$500 \$250 \$1,500	\$500 \$500 \$250 \$1,500
Sub-Total		\$0	\$2,750	\$2,750	\$2,750
TOTAL MATERIALS & SUPPLIES		\$1,057	\$3,450	\$3,450	\$3,750

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Storm Drain
Cost Center:
Org Key #: 174101
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Contract weed abatement / Channel locations: 3rd Street channels (2 locations) 4th Street channel Bishop St. Channel Electric Street Channels at RR tracks Esteli Wilderness (19-20 tree trimming, extensive weed/bamboo abatement) Gregory Channel La Plaza Channel La Mirada Channel Fence repair storm Channels Misc.....storm drain repairs and tree / vegatation removals	\$10,600	\$11,000	\$11,000	\$11,000
Sub-Total		\$10,600	\$11,000	\$11,000	\$15,000
TOTAL PROFESSIONAL SERVICES		\$10,600	\$11,000	\$11,000	\$15,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing					
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge	Assessed costs	\$432	\$552	\$552	\$588
Sub-Total		\$432	\$552	\$552	\$588
7810 Information Services Charge					
Sub-Total		\$0	\$0	\$0	\$0
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events		\$95			
Sub-Total		\$95	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
 Division: Storm Drain
 Cost Center:
 Org Key #: 174101
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc 7871 Depreciation					
Sub-Total		\$0	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous		\$3,220			
Sub-Total		\$3,220	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
 Division: Storm Drain
 Cost Center:
 Org Key #: 174101
 General
 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$3,747	\$552	\$552	\$588
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000)					
8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000)					
8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000)					
8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000)					
8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000)					
8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000)					
8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

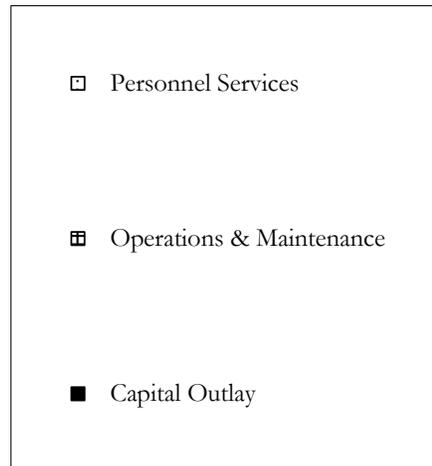
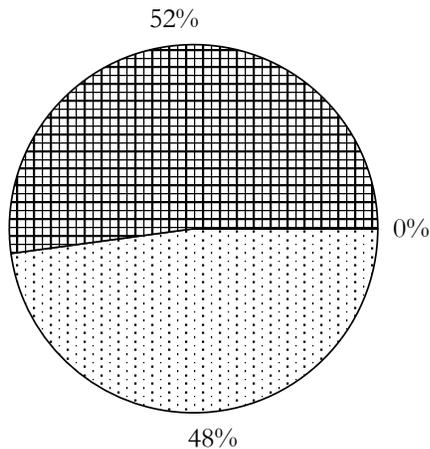
The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Public Works
Park & Landscape Maintenance

185101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$708,448	\$691,966	\$715,077	\$706,823
Salaries - Part Time	\$36,862	\$57,876	\$57,876	\$57,876
Salaries - Overtime	\$25,876	\$32,100	\$32,100	\$33,000
Benefits	\$384,833	\$427,498	\$424,646	\$464,573
Allowances	\$3,199	\$3,446	\$4,307	\$3,714
Total for Personnel Services	\$1,159,218	\$1,212,886	\$1,234,006	\$1,265,986
Operations & Maintenance				
Materials & Supplies	\$193,618	\$154,100	\$154,100	\$160,600
Dues & Subscriptions	\$1,003	\$1,790	\$1,790	\$1,790
Training & Meetings	\$7,310	\$4,000	\$4,000	\$5,000
Repair & Maintenance	\$137,807	\$175,307	\$175,307	\$167,499
Rent & Leases	\$1,058	\$2,000	\$2,000	\$2,000
Professional Services	\$664,039	\$527,666	\$527,666	\$555,666
Special Departmental	\$449,627	\$478,272	\$478,272	\$487,048
Total for Operations & Maintenance	\$1,454,462	\$1,343,135	\$1,343,135	\$1,379,603
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$2,613,680	\$2,556,021	\$2,577,141	\$2,645,589

Personnel Summary - Full Time Equivalent (FTE's)

Regular	14.35	13.40	13.40	13.40
Part Time / Temporary	2.10	2.10	2.10	2.10
Total	16.45	15.50	15.50	15.50



THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Public Works Division: Park & Landscape Maintenance Cost Center: General Org Key #: 185101			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$7,069)	(\$7,068)
Sub-Total		\$0	\$0	(\$7,069)	(\$7,068)
6522 Medical Insurance	Full Time	\$158,819	\$149,804	\$149,804	\$155,617
6565 OPEB	Other Post-Employment Benefits (OPEB) 1-Time Credit	\$10,524	\$21,100	\$21,100	\$20,828
Sub-Total		\$169,343	\$170,904	\$170,904	\$176,445
6531 Worker's Compensation	Full Time Part Time Overtime Proposed reclassifications/downgrade 1-Time Credit	\$31,438	\$59,203 \$6,351 \$3,523	\$61,182 \$6,351 \$3,523	\$62,128 \$6,351 \$3,621 \$403
Sub-Total		\$31,438	\$69,077	\$71,056	\$72,503
6541 Unemployment Insurance	Full Time Part Time Overtime Proposed reclassifications/downgrade	\$1,551	\$1,367 \$116 \$65	\$1,414 \$116 \$65	\$1,391 \$116 \$66 \$8
Sub-Total		\$1,551	\$1,548	\$1,595	\$1,581
6561 Allowances	Boots Allowance & Supervisor Clothing Cell Phone allowance for (1) Parks Super. and (2) Leads	\$3,199	\$2,822 \$624	\$3,683 \$624	\$3,318 \$396
Sub-Total		\$3,199	\$3,446	\$4,307	\$3,714
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$424,894	\$488,820	\$486,829	\$529,504
7112 Facility Maint Supplies	Bathroom Supplies (Paper Products)	\$40,609	\$30,000	\$30,000	\$40,000
Sub-Total		\$40,609	\$30,000	\$30,000	\$40,000
7123 Safety Equip & Uniforms	Uniforms Rain Gear, Safety Vests, Safety Glasses, Ear Plugs, Safety Belt for Boom, Tyvek Suits, Cones, Signs, Misc. Wear	\$18,145	\$8,500	\$8,500	\$4,500 \$4,000
Sub-Total		\$18,145	\$8,500	\$8,500	\$8,500
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage		\$10			
Sub-Total		\$10	\$0	\$0	\$0
7199 Other Materials & Supplies	Tree/plant Equip. (plants,seed,Irr, stakes,mulch,hoses,etc.) Ballfield Supplies (Brick Dust, DG, sand, soil, etc.) Restroom Hardware (bulbs,trashbags (2.5K),cleaner,urinal screens) Small Power Hand Tools (Blowers, Edgers, etc.) Office Supplies (Paper, etc.) Other Supplies (Paint,Flags,Hardware,Tools)	\$134,854	\$115,000 \$600	\$115,000 \$600	\$37,400 \$25,000 \$14,200 \$13,200 \$300 \$22,000
Sub-Total		\$134,854	\$115,600	\$115,600	\$112,100
TOTAL MATERIALS & SUPPLIES		\$193,618	\$154,100	\$154,100	\$160,600

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Public Works Division: Park & Landscape Maintenance Cost Center: General Org Key #: 185101 General			
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	CAPA MEMBERSHIP- For PCA PAPA MEMBERSHIP FOR Q.A.C (Group Cost) P.C.A. License renewal Q.A.C. License renewal	\$1,003	\$150 \$320 \$200 \$1,020	\$150 \$320 \$200 \$1,020	\$150 \$320 \$200 \$1,020
Sub-Total		\$1,003	\$1,690	\$1,690	\$1,690
7216 Publications & Subscriptions	Safety Videos Annual Subscription		\$100	\$100	\$100
Sub-Total		\$0	\$100	\$100	\$100
TOTAL DUES & SUBSCRIPTIONS		\$1,003	\$1,790	\$1,790	\$1,790
7331 Training & Conferences	Annual Pesticide Training (PAPA, Kelly Parkins, Bert Lopez) Various one day seminars State Pesticide CED Hours Class B training (random, \$3,000 avg/pending vacancies) Aerial/Tree Trimming Safety Training	\$7,310	\$2,900 \$1,100	\$2,900 \$1,100	\$3,900 \$500 \$600
Sub-Total		\$7,310	\$4,000	\$4,000	\$5,000
7332 Mileage & Parking					
Sub-Total		\$0	\$0	\$0	\$0
7334 Meetings					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL TRAINING & MEETINGS		\$7,310	\$4,000	\$4,000	\$5,000
7431 Repair & Maint Equipment	Repair edger, Blower, chain saw, etc 800 MHz Backbone Fee (15 radios), Batteries/Repairs #10 Replacement Upgraded 800 MHz radios	\$5,327	\$3,500 \$4,959	\$3,500 \$4,959	\$3,500 \$4,959
Sub-Total		\$5,327	\$8,459	\$8,459	\$8,459
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$132,480	\$166,848	\$166,848	\$149,040
Sub-Total		\$132,480	\$166,848	\$166,848	\$149,040
7433 Repair & Maint Facility	Vandalism Costs				\$10,000
Sub-Total		\$0	\$0	\$0	\$10,000
TOTAL REPAIR & MAINTENANCE		\$137,807	\$175,307	\$175,307	\$167,499
7531 Rent & Leases Equipment	Misc & Backup Equipment Rental (Sod cutter, Tree Boom Truck or Mobile Sky lift) Stump Grinder and Rototiller	\$1,058	\$2,000	\$2,000	\$2,000
Sub-Total		\$1,058	\$2,000	\$2,000	\$2,000
7532 Rent & Leases Bldg./Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$1,058	\$2,000	\$2,000	\$2,000

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Park & Landscape Maintenance
Cost Center: General
Org Key #: 185101 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Gauci- Landscape Contract (Center Medians, Parkways, C Gauci- Maintain Beautification of Medians Yamamoto- Vista Del Valle Park and Westridge Park Yamamoto- Vista Del Valle And Westridge Park Beautification Yamamoto- La Bonita Park Annual Maintenance WCA - Park Tree Maint./Trimming Valley Maintenance Corp.- Contract Restroom Maintenance Pest Control (SIMS, RPW, Lady Bug, Bee Removers) BackflowTesting (DPR) - Test 90 Annually Turboscape Wood Chip Sprayer (Playgrounds & Misc. areas) Electrician (20K), Plumber (19K), and Locksmith (1K) Landscape, Park Improv., Misc. - General / Sports Fields Other Prof Svcs (Miscellaneous Park & Tree Services)	\$664,039	\$134,104 \$15,000 \$86,561 \$10,000 \$62,840 \$115,281 \$22,680 \$7,500 \$3,700 \$10,000 \$30,000 \$30,000	\$134,104 \$15,000 \$86,561 \$10,000 \$62,840 \$115,281 \$22,680 \$7,500 \$3,700 \$10,000 \$30,000 \$30,000	\$134,104 \$15,000 \$86,561 \$10,000 \$62,840 \$115,281 \$22,680 \$8,500 \$4,700 \$27,000 \$40,000 \$20,000 \$9,000
Sub-Total		\$664,039	\$527,666	\$527,666	\$555,666
TOTAL PROFESSIONAL SERVICES		\$664,039	\$527,666	\$527,666	\$555,666
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7633 Utilities Water	Water Costs for the City Parks & City owned landscape facilities (anticipated 8% rate increase to take effect on 1/1/2020; amount increased by only 4% due to half year's increase)	\$367,403	\$415,000	\$415,000	\$425,000
Sub-Total		\$367,403	\$415,000	\$415,000	\$425,000
7741 Outside Printing					
Sub-Total		\$0	\$0	\$0	\$0
7809 Risk Mgmt Charge	Assessed costs 1-Time Credit	\$58,728	\$47,460	\$47,460	\$46,452
Sub-Total		\$58,728	\$47,460	\$47,460	\$46,452
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$14,954 \$1,222	\$14,005 \$1,307	\$14,005 \$1,307	\$14,175 \$921
Sub-Total		\$16,176	\$15,312	\$15,312	\$15,096
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition		\$312	\$500	\$500	\$500
Sub-Total		\$312	\$500	\$500	\$500
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Park & Landscape Maintenance
Cost Center: General
Org Key #: 185101

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
Sub-Total		\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7867	Insurance Liability				
Sub-Total		\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles	\$67,392	\$55,488	\$55,488	\$51,576
Vehicle Rplc	1-Time Credit	(\$60,648)	(\$55,488)	(\$55,488)	(\$51,576)
7772	Assessed cost for replacement of IT equipment	\$2,652	\$2,100	\$2,100	
IT Equip Rplc	1-Time Credit	(\$2,388)	(\$2,100)	(\$2,100)	
Sub-Total		\$7,008	\$0	\$0	\$0
7875	Interest Expense				
Sub-Total		\$0	\$0	\$0	\$0
7881	Principal Payments				
Sub-Total		\$0	\$0	\$0	\$0
7884	Property Taxes				
Sub-Total		\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7899	Miscellaneous				
Sub-Total		\$0	\$0	\$0	\$0
7911	Program Contingency				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
 Division: Park & Landscape Maintenance
 Cost Center: General
 Org Key #: 185101

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$449,627	\$478,272	\$478,272	\$487,048
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000)					
8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000)					
8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000)					
8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000)					
8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000)					
8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000)					
8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0

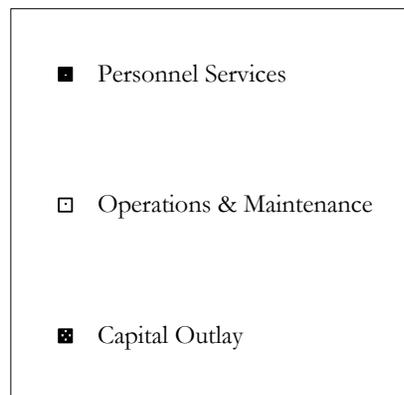
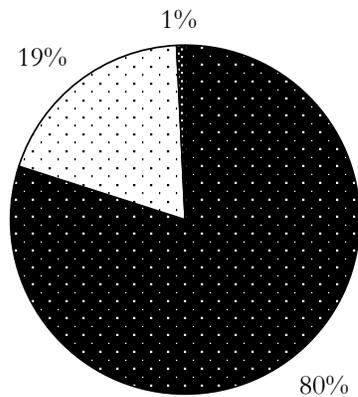
The City of La Habra
Budget for Fiscal Year 2019 - 2020

Department of Public Works
Engineering Division
Engineering
152101

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$246,916	\$215,493	\$221,576	\$212,704
Salaries - Part Time	\$2,606	\$4,500	\$4,500	\$2,137
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$87,895	\$75,674	\$73,729	\$91,018
Allowances	\$2,220	\$2,220	\$2,220	\$2,220
Total for Personnel Services	\$339,637	\$297,887	\$302,025	\$308,079
Operations & Maintenance				
Materials & Supplies	\$9,435	\$6,500	\$6,500	\$13,000
Dues & Subscriptions	\$116	\$2,265	\$2,265	\$3,169
Training & Meetings	\$473	\$1,250	\$1,250	\$2,610
Repair & Maintenance	\$13,142	\$24,844	\$24,844	\$11,224
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0
Special Departmental	\$37,308	\$66,284	\$66,284	\$44,272
Total for Operations & Maintenance	\$60,474	\$101,143	\$101,143	\$74,275
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$3,000
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$3,000
TOTAL EXPENDITURES:	\$400,111	\$399,030	\$403,168	\$385,354

Personnel Summary - Full Time Equivalent (FTE's)

Regular	2.30	2.30	2.30	2.60
Part Time / Temporary	0.20	0.14	0.14	0.07
Total	2.50	2.44	2.44	2.67



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Engineering
Org Key #: 152101
General
General

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Principal Engineer (.10) City Engineer (.50) Public Works Inspector (.20) Civil Engineering Assistant (0) Associate Civil Engineer (0) Secretary (.80) Reclassification of Senior Civil Engineer to Principal Engineer Assistant Civil Engineer (.20) Senior Engineering Aide (.50) - vacant Proposed new Clerk position (.30) - anticipated hiring on Jan 2020	\$246,916	\$214,810	\$221,458	\$208,114
Sub-Total		\$246,916	\$215,493	\$221,576	\$212,704
6121 Salaries Overtime					
Sub-Total		\$0	\$0	\$0	\$0
6131 Salaries Part Time	Part Time Eng/ NPDES Clerk (.14 to .07)- 300 hours - eliminate on Jan 2020	\$2,606	\$4,500	\$4,500	\$4,275 (\$2,138)
Sub-Total		\$2,606	\$4,500	\$4,500	\$2,137
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$8,087	\$3,300	\$3,300	\$3,300
Sub-Total		\$8,087	\$3,300	\$3,300	\$3,300
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time/ Proposed Clerk position Part Time NPDES Clerk	\$3,709	\$3,120 \$65	\$3,213 \$65	\$3,088 \$31
Sub-Total		\$3,709	\$3,185	\$3,278	\$3,119
6511 Employer PERS	Full Time/ Proposed Clerk position	\$38,525	\$36,753	\$36,807	\$44,650
Sub-Total		\$38,525	\$36,753	\$36,807	\$44,650
6512 Employee Paid PERS	Full Time	\$463	\$375	\$391	\$392
Sub-Total		\$463	\$375	\$391	\$392

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Public Works Division: Engineering Division Cost Center: Engineering Org Key #: 152101				General General
OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
6517 Cost Sharing PERS	Full Time			(\$2,216)	(\$2,127)	
Sub-Total		\$0	\$0	(\$2,216)	(\$2,127)	
6522 Medical Insurance	Full Time/ Proposed Clerk position	\$31,560	\$25,028	\$25,028	\$34,537	
6565 OPEB	Other Post-Employment Benefits (OPEB)	\$2,445	\$3,619	\$3,619	\$3,952	
Sub-Total		\$34,005	\$28,647	\$28,647	\$38,489	
6531 Worker's Compensation	Full Time	\$2,586	\$2,955	\$3,046	\$2,752	
	Part Time		\$23	\$23	\$11	
	Overtime					
Sub-Total		\$2,586	\$2,978	\$3,069	\$2,763	
6541 Unemployment Insurance	Full Time/ Proposed Clerk position	\$520	\$427	\$444	\$427	
	Part Time		\$9	\$9	\$5	
Sub-Total		\$520	\$436	\$453	\$432	
6561 Allowances	Auto Allowance	\$2,100	\$2,100	\$2,100	\$2,100	
	Cell Phone Stipend	\$120	\$120	\$120	\$120	
Sub-Total		\$2,220	\$2,220	\$2,220	\$2,220	
TOTAL PERSONNEL SERVICES		\$339,637	\$297,887	\$302,025	\$308,079	
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199	
Sub-Total		\$0	\$0	\$0	\$0	
7112 Facility Maint Supplies						
Sub-Total		\$0	\$0	\$0	\$0	
7123 Safety Equip & Uniforms						
Sub-Total		\$0	\$0	\$0	\$0	
7163 Reproduction						
Sub-Total		\$0	\$0	\$0	\$0	
7165 Postage		\$6,073	\$2,500	\$2,500	\$6,000	
Sub-Total		\$6,073	\$2,500	\$2,500	\$6,000	
7199 Other Materials & Supplies	Blinds for east offices (4EA @ \$500) Software \$500	\$3,362	\$4,000	\$4,000	\$6,500 \$500	
Sub-Total		\$3,362	\$4,000	\$4,000	\$7,000	
TOTAL MATERIALS & SUPPLIES		\$9,435	\$6,500	\$6,500	\$13,000	

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Engineering
Org Key #: 152101
General
General

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	APWA- \$140 @ 1 = \$140 RCE - \$125 @ 5 = \$625 ASCE-\$260 @ 5 = \$1300	\$116	\$2,065	\$2,065	\$2,869
Sub-Total		\$116	\$2,065	\$2,065	\$2,869
7216 Publications & Subscriptions	Greenbook, APWA Std, & etc		\$200	\$200	\$300
Sub-Total		\$0	\$200	\$200	\$300
TOTAL DUES & SUBSCRIPTIONS		\$116	\$2,265	\$2,265	\$3,169
7331 Training & Conferences	APWA Meeting (\$160)/ Misc. Workshops/Seminars	\$366	\$1,000	\$1,000	\$2,000
Sub-Total		\$366	\$1,000	\$1,000	\$2,000
7332 Mileage & Parking		\$19	\$150	\$150	\$150
Sub-Total		\$19	\$150	\$150	\$150
7334 Meetings	General Meetings City Engineer Meetings (\$360)	\$88	\$100	\$100	\$100 \$360
Sub-Total		\$88	\$100	\$100	\$460
TOTAL TRAINING & MEETINGS		\$473	\$1,250	\$1,250	\$2,610
7431 Repair & Maint Equipment	County of Orange Ink, paper and print heads	\$758	\$500 \$2,900	\$500 \$2,900	\$500 \$2,900
Sub-Total		\$758	\$3,400	\$3,400	\$3,400
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$12,384	\$21,444	\$21,444	\$7,824
Sub-Total		\$12,384	\$21,444	\$21,444	\$7,824
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		\$13,142	\$24,844	\$24,844	\$11,224
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Engineering
Org Key #: 152101
General
General

OBJECT NUMBER & NAME	DESCRIPTION	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE				
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PROFESSIONAL SERVICES		\$0	\$0	\$0	\$0
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Printing costs for 9 projects.		\$1,400	\$1,400	\$1,800
Sub-Total		\$0	\$1,400	\$1,400	\$1,800
7809 Risk Mgmt Charge	Assessed costs	\$4,692	\$5,364	\$5,364	\$7,668
Sub-Total		\$4,692	\$5,364	\$5,364	\$7,668
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$19,766 \$12,094	\$18,341 \$23,779	\$18,341 \$23,779	\$17,372 \$14,932
Sub-Total		\$31,860	\$42,120	\$42,120	\$32,304
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising	Advertising costs related to hiring staff Project advertising for 9 projects-allocate to Capital Projects		\$2,000 \$15,400	\$2,000 \$15,400	\$2,500 \$0
Sub-Total		\$0	\$17,400	\$17,400	\$2,500
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Engineering
Org Key #: 152101
General
General

OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
Sub-Total		\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7867	Insurance Liability				
Sub-Total		\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles.	\$1,800	\$1,200	\$1,200	\$1,200
Vehicle Rplc	1-Time Credit	(\$1,620)	(\$1,200)	(\$1,200)	(\$1,200)
7772	Assessed cost for replacement of IT equipment	\$5,712	\$3,636	\$3,636	
IT Equip Rplc	1-Time Credit	(\$5,136)	(\$3,636)	(\$3,636)	
Sub-Total		\$756	\$0	\$0	\$0
7875	Interest Expense				
Sub-Total		\$0	\$0	\$0	\$0
7881	Principal Payments				
Sub-Total		\$0	\$0	\$0	\$0
7884	Property Taxes				
Sub-Total		\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7899	Miscellaneous				
Sub-Total		\$0	\$0	\$0	\$0
7911	Program Contingency				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Public Works Division: Engineering Division Cost Center: Engineering Org Key #: 152101				General General
OBJECT NUMBER & NAME	DESCRIPTION PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
8812 Transfers						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL SPECIAL DEPARTMENTAL		\$37,308	\$66,284	\$66,284	\$44,272	
8911 Land						
Sub-Total		\$0	\$0	\$0	\$0	
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0	
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)	Frame and mounting for pictures				\$3,000	
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$3,000	
7716 Vehicles (under \$5,000) 8916 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7717 Equipment (under \$5,000) 8917 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)						
Sub-Total		\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0	
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)						
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0	

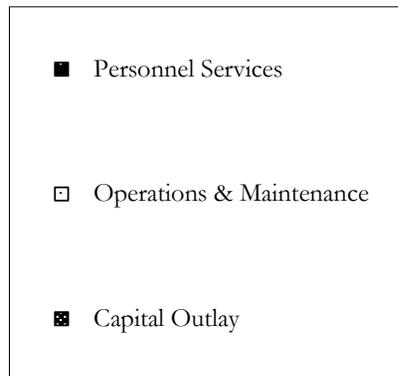
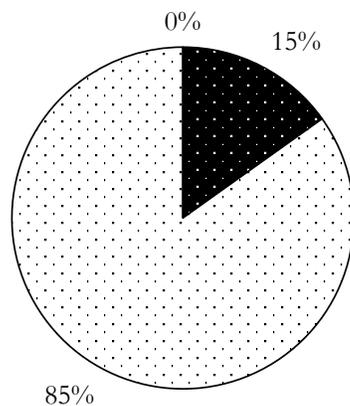
The City of La Habra
Budget for Fiscal Year 2019 - 2020

Department of Public Works
Engineering Division
Traffic Management
152301

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$82,597	\$83,376	\$86,630	\$95,617
Salaries - Part Time	\$37,338	\$50,364	\$50,364	\$2,137
Salaries - Overtime	\$0	\$0	\$0	\$0
Benefits	\$29,034	\$28,712	\$28,182	\$36,832
Allowances	\$0	\$0	\$0	\$0
Total for Personnel Services	\$148,969	\$162,452	\$165,176	\$134,586
Operations & Maintenance				
Materials & Supplies	\$2,284	\$2,000	\$2,000	\$2,000
Dues & Subscriptions	\$1,230	\$1,999	\$1,999	\$2,004
Training & Meetings	\$222	\$1,000	\$1,000	\$1,000
Repair & Maintenance	\$120,394	\$145,000	\$145,000	\$145,000
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$167,721	\$150,000	\$150,000	\$150,000
Special Departmental	\$419,173	\$431,752	\$431,752	\$454,316
Total for Operations & Maintenance	\$711,024	\$731,751	\$731,751	\$754,320
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$6,856	\$0	\$0	\$0
Total for Capital Outlay	\$6,856	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$866,849	\$894,203	\$896,927	\$888,906

Personnel Summary - Full Time Equivalent (FTE's)

Regular	0.80	0.80	0.80	1.10
Part Time / Temporary	0.97	0.84	0.84	0.07
Total	1.77	1.64	1.64	1.17



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Traffic Management
Org Key #: 152301
General General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Associate Civil Engineer/ Traffic Engineer (.80) Proposed new Clerk position (.30) - anticipated hiring on Jan 2020	\$82,597	\$83,376	\$86,630	\$91,027 \$4,590
Sub-Total		\$82,597	\$83,376	\$86,630	\$95,617
6121 Salaries Overtime					
Sub-Total		\$0	\$0	\$0	\$0
6131 Salaries Part Time	Part Time Traffic Engineering Assistant (0) - eliminate vacant Part Time Engineering Clerk (.14 to .07)- 300 hours - eliminate on Jan 2020	\$37,338	\$45,864 \$4,500	\$45,864 \$4,500	\$0 \$4,275 (\$2,138)
Sub-Total		\$37,338	\$50,364	\$50,364	\$2,137
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$2,041			
Sub-Total		\$2,041	\$0	\$0	\$0
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time/ Proposed Clerk position Part Time	\$1,728	\$1,209 \$730	\$1,256 \$730	\$1,387 \$31
Sub-Total		\$1,728	\$1,939	\$1,986	\$1,418
6511 Employer PERS	Full Time/ Proposed Clerk position Part Time	\$12,487	\$13,317	\$13,583	\$18,498 \$0
Sub-Total		\$12,487	\$13,317	\$13,583	\$18,498
6512 Employee Paid PERS	Full Time	\$20			
Sub-Total		\$20	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Traffic Management General
Org Key #: 152301 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6517 Cost Sharing PERS	Full Time			(\$866)	(\$956)
Sub-Total		\$0	\$0	(\$866)	(\$956)
6522 Medical Insurance	Full Time/ Proposed Clerk position	\$11,437	\$11,232	\$11,232	\$15,633
6565 OPEB	Other Post-Employment Benefits (OPEB)	\$653	\$1,259	\$1,259	\$1,532
Sub-Total		\$12,090	\$12,491	\$12,491	\$17,165
6531 Worker's Compensation	Full Time/ Proposed Clerk position Part Time	\$424	\$436 \$262	\$452 \$262	\$500 \$11
Sub-Total		\$424	\$698	\$714	\$511
6541 Unemployment Insurance	Full Time/ Proposed Clerk position Part Time	\$244	\$166 \$101	\$173 \$101	\$191 \$5
Sub-Total		\$244	\$267	\$274	\$196
6561 Allowances					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$148,969	\$162,452	\$165,176	\$134,586
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199
Sub-Total		\$0	\$0	\$0	\$0
7112 Facility Maint Supplies					
Sub-Total		\$0	\$0	\$0	\$0
7123 Safety Equip & Uniforms					
Sub-Total		\$0	\$0	\$0	\$0
7163 Reproduction					
Sub-Total		\$0	\$0	\$0	\$0
7165 Postage			\$1,000	\$1,000	\$1,000
Sub-Total		\$0	\$1,000	\$1,000	\$1,000
7199 Other Materials & Supplies		\$2,284	\$1,000	\$1,000	\$1,000
Sub-Total		\$2,284	\$1,000	\$1,000	\$1,000
TOTAL MATERIALS & SUPPLIES		\$2,284	\$2,000	\$2,000	\$2,000

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Traffic Management
Org Key #: 152301
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	Professional Registration TE (\$119) ITS CA Membership (\$300) ITE Membership (\$360) OCTEC (\$25)	\$360	\$799	\$799	\$804
Sub-Total		\$360	\$799	\$799	\$804
7216 Publications & Subscriptions	Misc. Manuals/Reference TRB HCM 2016 (\$275) ITE Trip Generation 10th (\$831)	\$870	\$1,200	\$1,200	\$1,200
Sub-Total		\$870	\$1,200	\$1,200	\$1,200
TOTAL DUES & SUBSCRIPTIONS		\$1,230	\$1,999	\$1,999	\$2,004
7331 Training & Conferences	ITS Workshops Local (3 workshops) Out of Area (1 workshop)	\$150	\$500	\$500	\$500
Sub-Total		\$150	\$500	\$500	\$500
7332 Mileage & Parking			\$200	\$200	\$200
Sub-Total		\$0	\$200	\$200	\$200
7334 Meetings	OCTEC - Luncheons/Mixers	\$72	\$300	\$300	\$300
Sub-Total		\$72	\$300	\$300	\$300
TOTAL TRAINING & MEETINGS		\$222	\$1,000	\$1,000	\$1,000
7431 Repair & Maint Equipment	Traffic Signal Software/Communications Maintenance (moved to Traffic Improvement Fund)				
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
7433 Repair & Maint Facility	Traffic Signals Seimens \$94,000 Caltrans \$51,000	\$120,394	\$145,000	\$145,000	\$145,000
Sub-Total		\$120,394	\$145,000	\$145,000	\$145,000
TOTAL REPAIR & MAINTENANCE		\$120,394	\$145,000	\$145,000	\$145,000
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg/Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Traffic Management General
Org Key #: 152301 General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Traf. Engr. General Serv. AGA Services Traf. Sig. Monitoring AGA	\$167,721	\$150,000	\$150,000	\$150,000
Sub-Total		\$167,721	\$150,000	\$150,000	\$150,000
TOTAL PROFESSIONAL SERVICES		\$167,721	\$150,000	\$150,000	\$150,000
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity	SCE (2% increase from FY 18/19) Street Lighting Traffic Signals	\$396,854	\$398,600	\$398,600	\$406,572
Sub-Total		\$396,854	\$398,600	\$398,600	\$406,572
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing			\$200	\$200	\$200
Sub-Total		\$0	\$200	\$200	\$200
7809 Risk Mgmt Charge	Assessed costs	\$6,516	\$18,600	\$18,600	\$32,796
Sub-Total		\$6,516	\$18,600	\$18,600	\$32,796
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$14,161 \$1,055	\$13,315 \$1,037	\$13,315 \$1,037	\$13,645 \$1,103
Sub-Total		\$15,216	\$14,352	\$14,352	\$14,748
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising		\$347			
Sub-Total		\$347	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Traffic Management
Org Key #: 152301
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831 Purchase for Resale (water/fuel)					
Sub-Total		\$0	\$0	\$0	\$0
7861 Damage Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7862 Medical Claims (Risk Mgmt)					
Sub-Total		\$0	\$0	\$0	\$0
7867 Insurance Liability					
Sub-Total		\$0	\$0	\$0	\$0
7771 Vehicle Rplc					
7772 IT Equip Rplc	Assessed cost for replacement of IT equipment 1-Time Credit	\$2,352 (\$2,112)	\$1,932 (\$1,932)	\$1,932 (\$1,932)	
Sub-Total		\$240	\$0	\$0	\$0
7875 Interest Expense					
Sub-Total		\$0	\$0	\$0	\$0
7881 Principal Payments					
Sub-Total		\$0	\$0	\$0	\$0
7884 Property Taxes					
Sub-Total		\$0	\$0	\$0	\$0
7885 OPA Payments (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7887 Pass Thru Payment (Finance)					
Sub-Total		\$0	\$0	\$0	\$0
7899 Miscellaneous					
Sub-Total		\$0	\$0	\$0	\$0
7911 Program Contingency					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: Traffic Management General
Org Key #: 152301 General

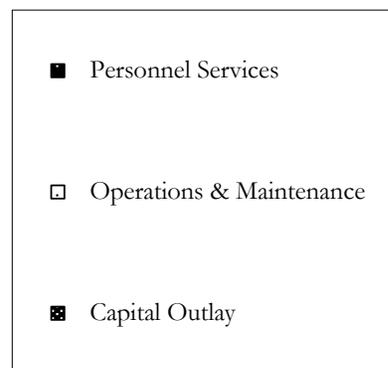
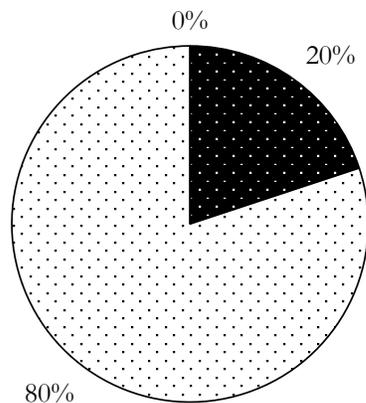
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$419,173	\$431,752	\$431,752	\$454,316
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)		\$6,856			
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$6,856	\$0	\$0	\$0

The City of La Habra
Budget for Fiscal Year 2019 - 2020
Department of Public Works
Engineering Division
NPDES
174201

	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
Personnel Services				
Salaries - Full Time	\$34,629	\$25,429	\$37,301	\$36,145
Salaries - Part Time	\$2,984	\$5,985	\$5,985	\$2,843
Salaries - Overtime	\$202	\$500	\$500	\$500
Benefits	\$13,978	\$15,138	\$18,463	\$28,947
Allowances	\$54	\$100	\$125	\$125
Total for Personnel Services	\$51,847	\$47,152	\$62,374	\$68,560
Operations & Maintenance				
Materials & Supplies	\$41	\$500	\$500	\$500
Dues & Subscriptions	\$0	\$0	\$0	\$0
Training & Meetings	\$12	\$700	\$700	\$700
Repair & Maintenance	\$1,452	\$2,760	\$2,760	\$1,128
Rent & Leases	\$0	\$0	\$0	\$0
Professional Services	\$259,759	\$253,418	\$253,418	\$255,179
Special Departmental	\$19,466	\$18,084	\$18,084	\$18,120
Total for Operations & Maintenance	\$280,730	\$275,462	\$275,462	\$275,627
Capital Outlay				
Land & Buildings	\$0	\$0	\$0	\$0
Furnishings & Fixtures	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Improvements	\$0	\$0	\$0	\$0
Total for Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$332,577	\$322,614	\$337,836	\$344,187

Personnel Summary - Full Time Equivalent (FTE's)

Regular	1.50	0.50	0.60	1.00
Part Time / Temporary	0.29	0.20	0.20	0.10
Total	1.79	0.70	0.80	1.10



THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: NPDES
Org Key #: 174201
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
6111 Salaries Full Time	Current Staffing Principal Engineer (.10) Maintenance Laborer (.50) [.50 in Streets 173111] -vacant NPDES Coordinator (0) - eliminated vacant position in FY18/19 Reclassification of Senior Civil Engineer to Principal Engineer Proposed new Clerk position (.40) - anticipated hiring on Jan 2020	\$34,629	\$24,746	\$37,183	\$30,025
			\$683	\$118	\$6,120
Sub-Total		\$34,629	\$25,429	\$37,301	\$36,145
6121 Salaries Overtime	Oil and paint spill clean up & Misc. callouts Inspector duties	\$202	\$500	\$500	\$500
Sub-Total		\$202	\$500	\$500	\$500
6131 Salaries Part Time	Part-Time Eng/ NPDES Clerk (.20 to .10)- 399 hrs - eliminate on Jan 2020	\$2,984	\$5,985	\$5,985	\$5,686 (\$2,843)
Sub-Total		\$2,984	\$5,985	\$5,985	\$2,843
613@ Buybacks	6134 Buyback Vacation Leave 6135 Buyback Comp Time 6142 1-Time Salary Adjustment	\$338	\$500	\$500	\$500
Sub-Total		\$338	\$500	\$500	\$500
613@ Final Payoffs	6137 Final Vacation Payoff 6138 Final Sick Leave Payoff 6139 Final Comp Time Payoff				
Sub-Total		\$0	\$0	\$0	\$0
6212 Medicare	Full Time/ Proposed Clerk position Overtime Part Time	\$541	\$369 \$7 \$87	\$542 \$7 \$87	\$524 \$7 \$41
Sub-Total		\$541	\$463	\$636	\$572
6511 Employer PERS	Full Time/ Proposed Clerk position Part Time	\$7,030	\$6,145	\$7,928	\$11,578
Sub-Total		\$7,030	\$6,145	\$7,928	\$11,578
6512 Employee Paid PERS	Full Time	\$3			
Sub-Total		\$3	\$0	\$0	\$0

THE CITY OF LA HABRA LINE ITEM DETAIL EXPLANATIONS Budget for Fiscal Year 2019 - 2020		Department: Department of Public Works Division: Engineering Division Cost Center: NPDES Org Key #: 174201				General General
OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget	
6517 Cost Sharing PERS	Full Time			(\$350)	(\$361)	
Sub-Total		\$0	\$0	(\$350)	(\$361)	
6522 Medical Insurance	Full Time/ Proposed Clerk position	\$6,724	\$4,411	\$5,815	\$13,262	
6565 OPEB	Other Post-Employment Benefits (OPEB)	(\$529)	\$788	\$946	\$1,290	
Sub-Total		\$6,195	\$5,199	\$6,761	\$14,552	
6531 Worker's Compensation	Full Time/ Proposed Clerk position	(\$205)	\$2,718	\$2,851	\$1,992	
	Part Time		\$31	\$31	\$15	
	Overtime		\$19	\$19	\$19	
Sub-Total		(\$205)	\$2,768	\$2,901	\$2,026	
6541 Unemployment Insurance	Full Time/ Proposed Clerk position	\$76	\$50	\$74	\$73	
	Overtime		\$1	\$1	\$1	
	Part Time		\$12	\$12	\$6	
Sub-Total		\$76	\$63	\$87	\$80	
6561 Allowances	Clothing Allowance	\$54	\$100	\$125	\$125	
	Cell Phone Allowance		\$0	\$0	\$0	
	Boots Allowance		\$0	\$0	\$0	
Sub-Total		\$54	\$100	\$125	\$125	
TOTAL PERSONNEL SERVICES		\$51,847	\$47,152	\$62,374	\$68,560	
7111 Office Supplies		USE 7199	USE 7199	USE 7199	USE 7199	
Sub-Total		\$0	\$0	\$0	\$0	
7112 Facility Maint Supplies						
Sub-Total		\$0	\$0	\$0	\$0	
7123 Safety Equip & Uniforms						
Sub-Total		\$0	\$0	\$0	\$0	
7163 Reproduction						
Sub-Total		\$0	\$0	\$0	\$0	
7165 Postage						
Sub-Total		\$0	\$0	\$0	\$0	
7199 Other Materials & Supplies	Spill booms, spill absorbent Sampling bottles Chemical suits and gloves pH Testing kits	\$41	\$500	\$500	\$500	
Sub-Total		\$41	\$500	\$500	\$500	
TOTAL MATERIALS & SUPPLIES		\$41	\$500	\$500	\$500	

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: NPDES
Org Key #: 174201
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7215 Dues & Memberships	Stormwater Certifications				
Sub-Total		\$0	\$0	\$0	\$0
7216 Publications & Subscriptions					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL DUES & SUBSCRIPTIONS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
7331 Training & Conferences	Stormwater Conference Training (Hazwoper, inspector classes)	\$12	\$0 \$500	\$0 \$500	\$0 \$500
Sub-Total		\$12	\$500	\$500	\$500
7332 Mileage & Parking			\$100	\$100	\$100
Sub-Total		\$0	\$100	\$100	\$100
7334 Meetings			\$100	\$100	\$100
Sub-Total		\$0	\$100	\$100	\$100
TOTAL TRAINING & MEETINGS		<u>\$12</u>	<u>\$700</u>	<u>\$700</u>	<u>\$700</u>
7431 Repair & Maint Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7432 Repair & Maint Vehicles	Assessed cost for maintenance of city vehicles. Figure provided by Fleet management	\$1,452	\$2,760	\$2,760	\$1,128
Sub-Total		\$1,452	\$2,760	\$2,760	\$1,128
7433 Repair & Maint Facility					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL REPAIR & MAINTENANCE		<u>\$1,452</u>	<u>\$2,760</u>	<u>\$2,760</u>	<u>\$1,128</u>
7531 Rent & Leases Equipment					
Sub-Total		\$0	\$0	\$0	\$0
7532 Rent & Leases Bldg./Facilities					
Sub-Total		\$0	\$0	\$0	\$0
7533 Rent & Leases Vehicles					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL RENT & LEASES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
Division: Engineering Division
Cost Center: NPDES
Org Key #: 174201
General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7739 Professional Services	Co-Permittee Costs for Municipal Permit (County) Municipal Permit fee to Regional Board WQ Implementation Agreement (County) WQ Implementation Agreement (Call outs) Data Ticket John L. Hunter & Associates TMDL Agreement-Coyote Creek (County)	\$259,759	\$80,000 \$25,000 \$1,000 \$2,000 \$4,000 \$131,418 \$10,000	\$80,000 \$25,000 \$1,000 \$2,000 \$4,000 \$131,418 \$10,000	\$83,000 \$25,000 \$1,000 \$2,000 \$4,000 \$130,179 \$10,000
Sub-Total		\$259,759	\$253,418	\$253,418	\$255,179
TOTAL PROFESSIONAL SERVICES		\$259,759	\$253,418	\$253,418	\$255,179
7631 Utilities Telephone					
Sub-Total		\$0	\$0	\$0	\$0
7632 Utilities Electricity					
Sub-Total		\$0	\$0	\$0	\$0
7634 Utilities Natural Gas					
Sub-Total		\$0	\$0	\$0	\$0
7741 Outside Printing	Violation Warning Notices - Tickets		\$300	\$300	\$500
Sub-Total		\$0	\$300	\$300	\$500
7809 Risk Mgmt Charge	Assessed costs	\$4,716	\$4,728	\$4,728	\$2,808
Sub-Total		\$4,716	\$4,728	\$4,728	\$2,808
7810 Information Services Charge	Assessed costs IT Overhead IT Direct Charge	\$12,721 \$1,055	\$12,019 \$1,037	\$12,019 \$1,037	\$12,709 \$1,103
Sub-Total		\$13,776	\$13,056	\$13,056	\$13,812
7811 Administrative Costs					
Sub-Total		\$0	\$0	\$0	\$0
7813 Advertising					
Sub-Total		\$0	\$0	\$0	\$0
7817 Awards & Recognition					
Sub-Total		\$0	\$0	\$0	\$0
7819 Special Events					
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
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General
General

OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
7831	Purchase for Resale (water/fuel)				
Sub-Total		\$0	\$0	\$0	\$0
7861	Damage Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7862	Medical Claims (Risk Mgmt)				
Sub-Total		\$0	\$0	\$0	\$0
7867	Insurance Liability				
Sub-Total		\$0	\$0	\$0	\$0
7771	Assessed cost for replacement of city vehicles.	\$600	\$600	\$600	\$600
Vehicle Rplc	1-Time Credit	(\$540)	(\$600)	(\$600)	(\$600)
7772	Assessed cost for replacement of IT equipment	\$2,016	\$1,932	\$1,932	
IT Equip Rplc	1-Time Credit	(\$1,812)	(\$1,932)	(\$1,932)	
Sub-Total		\$264	\$0	\$0	\$0
7875	Interest Expense				
Sub-Total		\$0	\$0	\$0	\$0
7881	Principal Payments				
Sub-Total		\$0	\$0	\$0	\$0
7884	Property Taxes				
Sub-Total		\$0	\$0	\$0	\$0
7885	OPA Payments (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7887	Pass Thru Payment (Finance)				
Sub-Total		\$0	\$0	\$0	\$0
7899	Inner Coastal-Cleanup	\$710	\$0	\$0	\$1,000
Miscellaneous					
Sub-Total		\$710	\$0	\$0	\$1,000
7911	Program Contingency				
Sub-Total		\$0	\$0	\$0	\$0

THE CITY OF LA HABRA
LINE ITEM DETAIL EXPLANATIONS
Budget for Fiscal Year 2019 - 2020

Department: Department of Public Works
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OBJECT NUMBER & NAME	DESCRIPTION (PROVIDE SIGNIFICANT DETAIL TO JUSTIFY EXPENDITURE)	2017-2018 Actuals Expended	2018-2019 Adopted Budget	2018-2019 Amended Budget	2019-2020 Adopted Budget
8812 Transfers					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL SPECIAL DEPARTMENTAL		\$19,466	\$18,084	\$18,084	\$18,120
8911 Land					
Sub-Total		\$0	\$0	\$0	\$0
7712 Buildings (under \$5,000) 8912 Buildings (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - LAND & BUILDINGS		\$0	\$0	\$0	\$0
7714 Furniture & Fixtures (under \$5,000) 8914 Furniture & Fixtures (over \$5,000)					
TOTAL CAPITAL OUTLAY - FURNITURE & FIXTURES		\$0	\$0	\$0	\$0
7716 Vehicles (under \$5,000) 8916 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7717 Equipment (under \$5,000) 8917 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
7719 Computer Equip (under \$5,000) 8919 (over \$5,000)					
Sub-Total		\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY - EQUIPMENT		\$0	\$0	\$0	\$0
7721 Improvements (under \$5,000) 8921 Improvements (over \$5,000)					
TOTAL CAPITAL OUTLAY - IMPROVEMENTS		\$0	\$0	\$0	\$0