

MINUTES

COMMUNITY SERVICES COMMISSION OF THE CITY OF LA HABRA

Wednesday, April 8, 2020

PRELIMINARY: These Minutes to be considered for approval on May 13, 2020.

Chair Surich called the Regular Meeting of the Community Services Commission to order at 3:00 p.m. via Zoom teleconference call in La Habra, California.

COMMISSIONERS PRESENT: Garcia, Kempker, Laveaga, Schmidt, Surich and Trujillo.

OTHER OFFICIALS PRESENT: Kelly Fujio, Director of Community Services, Kimberly Albarian, Community Services Manager & Catherine Villanueva, Child Development Manager

PLEDGE OF ALLEGIANCE: N/A

PUBLIC COMMENTS: None

I. **CONSIDERATION ITEMS:**

A. CHILD DEVELOPMENT

Discussion, review, and approval of the Child Development Monthly Reports.

Recommendation: That the Community Services Commission discuss, review and approve the Child Development Manager's Monthly Status Report for Early Head Start, Cost Reimbursement Report, Monthly Program Report and CACFP Report.

Moved by Commissioner Kempker, seconded by Commissioner Schmidt, and CARRIED (6-0) TO APPROVE THE CHILD DEVELOPMENT MANAGER'S MONTHLY REPORT, THE HEAD START COST REIMBURSEMENT REPORT, THE MONTHLY PROGRAM REPORT AND THE CACFP REPORT.

Said motion CARRIED by the following roll call vote:

AYES: Commissioners Garcia, Kempker, Laveaga, Schmidt, Surich, Trujillo
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Moved by Commissioner Schmidt, seconded by Commissioner Laveaga, and CARRIED (6-0) TO APPROVE THE CORRECTIVE ACTION PLAN FOR PERIOD 1 MONITORING FY 2019-2020.

Said motion CARRIED by the following roll call vote:

AYES: Commissioners Garcia, Kempker, Laveaga, Schmidt, Surich, Trujillo
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Moved by Commissioner Kempker, seconded by Commissioner Trujillo, and CARRIED (6-0) TO APPROVE THE ELIGIBILITY, RECRUITMENT, SELECTION, ENROLLMENT, ATTENDANCE (ERSEA) SERVICE AREA PLAN, POLICY AND PROCEDURES FOR SCHOOL YEAR 2020-2021.

Said motion CARRIED by the following roll call vote:

AYES: Commissioners Garcia, Kempker, Laveaga, Schmidt, Surich, Trujillo
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Receive and file: EARLY HEAD START REFUNDING APPLICATION FOR 2020 – 2021.

B. COVID 19 UPDATE REGARDING SPECIAL EVENTS AND PROGRAMS

Director of Community Services Fujio updated the Commission on Special Events that have been cancelled due to Covid19. During this time, the Community Services Department has shifted attention to assist with the following programs:

- Hosting weekly American Red Cross Blood Drives
- Community Care Resource Center – Food Distribution
- Meals on Wheels and Congregate Meal Delivery Program
- Park It Market

City facility closures include: City Hall, Community Center, Skate Park, Depot Theater, and the Children's Museum.

II. ADMINISTRATIVE MATTERS:

Director of Community Services Fujio let the Commission know that Employment & Training is working hard to prepare and submit their grant application that is due on April 10.

El Centro Park was selected to receive a Kaboom park project grant for new playground equipment. This is a community volunteer project that is being scheduled for July.

Community Services Manager Albarian will send the list of Commission sub committees for review.

III. COMMISSIONER DISCUSSION:

IV. ADJOURNMENT:

Chair Surich adjourned the Commission meeting at 4:15 p.m. to Wednesday, May 13, 2020, in the City Council Chamber, 100 East La Habra Boulevard, La Habra, California.

Respectfully submitted,

Kimberly Albarian,
Recording Secretary

APPROVAL: This is to certify that these Minutes were approved by the La Habra City Council on _____.

Laurie Swindell, CMC
City Clerk