

MINUTES
CITY COUNCIL OF THE CITY OF LA HABRA
ADJOURNED REGULAR MEETING
&
REGULAR MEETING
&
REGULAR JOINT MEETING WITH THE
SUCCESSOR AGENCY TO THE LA HABRA REDEVELOPMENT AGENCY
OF THE CITY OF LA HABRA,
LA HABRA CIVIC IMPROVEMENT AUTHORITY,
CITY OF LA HABRA HOUSING AUTHORITY, AND
LA HABRA UTILITY AUTHORITY

Monday, March 16, 2020

APPROVED: These Minutes were approved on May 4, 2020.

ADJOURNED REGULAR MEETING 4:00 P.M.:

- I. Conduct interviews for annual expiring terms and vacancies on the Planning Commission and the Community Services Commission, and one unscheduled vacancy on the Community Services Commission, and two alternates each for the Planning Commission and the Community Services Commission.
- II. **CLOSED SESSION:** Closed Session Conference Room 112c, 100 East La Habra Boulevard.
 - a. Public employee evaluation per Government Code 54957 – Title: City Manager.

Due to Executive Order N-25-20 issued by California Governor Gavin Newsom regarding Coronavirus COVID-19, Items I and II were continued to a date uncertain.

REGULAR MEETING & REGULAR JOINT MEETING 6:30 P.M.:

CALL TO ORDER: Mayor/Director Beamish called the Regular Meeting of the City Council of the City of La Habra and the Regular Joint Meeting with the Successor Agency to the Redevelopment Agency of the City of La Habra, La Habra Civic Improvement Authority, City of La Habra Housing Authority, and La Habra Utility Authority to order at 6:30 p.m. in the Council Chamber, located at 100 East La Habra Boulevard in La Habra, California.

INVOCATION: Assistant City Attorney/Legal Counsel Collins

PLEDGE OF ALLEGIANCE: Councilmember/Director Medrano

COUNCILMEMBERS/DIRECTORS PRESENT: Mayor/Director Beamish
Mayor Pro Tem/Director Espinoza
Councilmember/Director Gomez
Councilmember/Director Medrano
Councilmember/Director Shaw

COUNCILMEMBERS/DIRECTORS ABSENT: None

OTHER OFFICIALS PRESENT: City Manager/Executive Director Sadro
Assistant City Attorney/Legal Counsel Collins
City Clerk/Secretary Swindell
Assistant City Clerk Barone

CLOSED SESSION ANNOUNCEMENT: None

Mayor/Director Beamish announced that this City Council meeting was being broadcast live and can be viewed on the City of La Habra web page at www.lahabracagov.com.

I. PROCLAMATIONS/PRESENTATIONS:

- a. Presentation regarding Novel Coronavirus (COVID-19) by City of La Habra Emergency Services Coordinator David Gonzalez.

Mayor/Director Beamish invited La Habra Emergency Services Coordinator David Gonzalez to the front of the podium. Mr. Gonzalez provided a presentation on the Novel Coronavirus (COVID-19).

City Council discussion included: services to homebound residents 65 years and older; local news outlets and social media resources; confirmation that there are no food shortages; resources for the physically challenged; alternative uses of the Family Resource Center; grocery stores accommodating seniors and persons with disabilities with designated shopping times; proactive steps being taken by the Orange County Transportation Authority (OCTA) to sanitize public transportation; inquiry regarding potential suspension of parking tickets being issued on street sweeping days; reminders to practice social-distancing and frequent handwashing; encouragement for churches and service clubs to actively reach out to their members; online access for billing; and temporary waiver of utility late fees.

City Manager/Executive Director Sadro announced that due to Executive Order N-25-20 issued by California Governor Gavin Newsom regarding Coronavirus COVID-19, two urgency items to the Consideration portion of the agenda to; one to consider a resolution ratifying a Proclamation declaring the existence of a local emergency, and an urgency item to consider a resolution temporarily closing the La Habra Childcare Development State Preschool Program in response to a local emergency would be presented to the City Council.

Moved by Councilmember/Director Gomez, seconded by Mayor/Director Beamish, and CARRIED UNANIMOUSLY (5-0) TO ADD URGENCY ITEMS TO CONSIDER A RESOLUTION RATIFYING A PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY, AND CONSIDER A RESOLUTION TEMPORARILY CLOSING THE LA HABRA CHILDCARE DEVELOPMENT STATE PRESCHOOL PROGRAM.

Said motion CARRIED by the following roll call vote:

AYES: Mayor/Director Beamish, Mayor Pro Tem/Director Espinoza,
Councilmember/Director Gomez, Councilmember/Director Medrano,
Councilmember/Director Shaw

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Mayor/Director Beamish confirmed that the next regular City Council meeting will be held on April 6, 2020, that it may be cancelled, and asked staff about the emergency meeting process.

City Manager/Executive Director Sadro spoke regarding modified rules for the community to follow, viable public meeting options, utility bill payment flexibility; and online services available for City services.

Assistant City Attorney/Legal Counsel Collins asked City Council to correct the last vote it took regarding the addition of two urgency items to the agenda. He noted that City Council needs to make the following findings: that there is a need to take immediate action, and that the need for immediate action arose after the posting of the agenda.

Moved by Councilmember/Director Gomez, seconded by Mayor/Director Beamish and CARRIED UNANIMOUSLY (5-0) TO ADD URGENCY ITEMS TO CONSIDER A RESOLUTION RATIFYING A PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY, AND CONSIDER A RESOLUTION TEMPORARILY CLOSING THE LA HABRA CHILDCARE DEVELOPMENT STATE PRESCHOOL PROGRAM DUE TO THE NEED TO TAKE IMMEDIATE ACTION AND THAT THE NEED FOR IMMEDIATE ACTION AROSE AFTER THE POSTING OF THE AGENDA.

Said motion CARRIED by the following roll call vote:

AYES: Mayor/Director Beamish, Mayor Pro Tem/Director Espinoza,
Councilmember/Director Gomez, Councilmember/Director Medrano,
Councilmember/Director Shaw

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Assistant City Attorney/Legal Counsel Collins noted that the two urgency items would be on the Consent portion of the agenda. He stated that last week Governor Gavin Newsom issued an Executive Order that relaxed certain key provisions of The Brown Act, which requires open and public meetings, in order to combat the spread of Novel Coronavirus (COVID-19), and that the public may participate in the meeting via email to cc@lahabracaca.gov or by calling (562) 713-8015.

City Clerk/Secretary Swindell clarified that the two urgency items would be added as Consideration Items.

Assistant City Attorney/Legal Counsel Collins responded in the affirmative.

II. PUBLIC COMMENTS: None

Mayor/Director Beamish announced that public comments could be made by email to cc@lahabracca.gov or by calling (562) 713-8015.

Councilmember/Director Gomez read into record a comment from Erika Flores from Congressman Gil Cisneros Office regarding proposed legislation HR 6201, regarding free Novel Coronavirus testing, including the uninsured; paid emergency leave with two weeks of paid sick leave, and up to three months of paid Family and Medical Leave; enhanced Unemployment Insurance, strengthened nutritional security initiatives including student meals, senior nutritional food programs, food banks, and increased federal funds for Medicaid to support local state, tribal, and territorial governments and health system. He thanked Congressman Cisneros.

Mayor/Director Beamish clarified that the proposed legislation was approved by the House, but needed to be passed by the Senate, and then be signed by President Trump.

Assistant City Attorney Collins explained how the City could call a special meeting via teleconferencing in the event that the Governor, County, or some other authority orders Shelter at Home so the City Council could not meet together as a body. He noted that the Brown Act allows a City Council meeting to take place via teleconferencing, on an emergency basis, with the same noticing of 24-hours being required, and that the locations of each City Councilmember need not be noticed and available to the public.

Mayor Beamish clarified that due to the ability to teleconference, the two City Councilmembers that are 60 years of age or older could attend the meeting via teleconference and the remaining three City Councilmembers could attend in the Council Chamber.

A La Habra resident inquired if the City will be starting drive through testing for COVID-19.

Emergency Services Coordinator David Gonzalez stated that currently the County of Orange guidance was for individuals that feel they are sick was to go to their primary care physician, but if the symptoms were severe enough they should go to an urgent care or an emergency room for treatment.

La Habra resident called in and spoke regarding current times, earthquakes, epidemic diseases, floods, and wars in the last century and the second coming of Jesus Christ.

III. CONSENT CALENDAR:

Moved by Councilmember/Director Gomez, seconded by Councilmember/Director Medrano, and CARRIED UNANIMOUSLY (5-0) TO APPROVE CONSENT CALENDAR ITEMS III.A.1 THROUGH III.G.1.

Said motion CARRIED by the following roll call vote:

AYES: Mayor/Director Beamish, Mayor Pro Tem/Director Espinoza,
Councilmember/Director Gomez, Councilmember/Director Medrano,
Councilmember/Director Shaw

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

A. CITY COUNCIL:

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
2. Approve City Council Minutes of:
 - a. February 18, 2020
 - b. March 2, 2020
3. Approve Planning Commission Minutes of:
 - a. August 26, 2019
 - b. October 28, 2019
4. Receive and file Treasurer's Investment Report for the quarter ending December 31, 2019.
5. Approve and authorize City Manager to execute a three-year Clinical Affiliation and Training Agreement with Mount Saint Mary's University, Los Angeles to provide health related services the City is required to provide to students in the Early Head Start program and for training services provided to the parents at no cost to the program.
6. Approve and authorize City Manager to execute an agreement with Priscila Davila & Associates, Inc. to provide labor compliance monitoring for Fiscal Year 2019-2020 Community Development Block Grant (CDBG) funded infrastructure projects; and approve a budget appropriation of \$40,000 from available unencumbered CDBG funds to cover the cost of the agreement.
7. Approve and adopt a resolution declaring City Council's intention to transfer a pipeline franchise from Matrix Pipeline, LP (Matrix) to RMX Resources, LLC (RMX); and setting a Public Hearing for Monday, April 20, 2020, at 6:30 p.m. in accordance with the California Public Utilities Code.
 - a. APPROVE AND ADOPT **RESOLUTION NO. 5936** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, ORANGE COUNTY, CALIFORNIA DECLARING ITS INTENTION TO TRANSFER A PIPELINE FRANCHISE FROM MATRIX PIPELINE, LP (MATRIX) TO RMX RESOURCES, LLC (RMX) AND SETTING A PUBLIC HEARING TO RECEIVE ANY OBJECTIONS THERETO.
8. WARRANTS: Approve Nos. 00124954 through 00125126 totaling \$1,487,091.47.

B. SUCCESSOR AGENCY:

1. Approve Successor Agency Minutes of:
 - a. December 16, 2019
 - b. January 21, 2020
 - c. February 3, 2020
 - d. February 18, 2020
 - e. March 2, 2020

C. CIVIC IMPROVEMENT AUTHORITY:

1. Approve Civic Improvement Authority Minutes of:
 - a. December 16, 2019
 - b. January 6, 2020
 - c. January 21, 2020
 - d. February 3, 2020
 - e. February 18, 2020
 - f. March 2, 2020

D. HOUSING AUTHORITY:

1. Approve Housing Authority Minutes of:
 - a. December 16, 2019
 - b. January 6, 2020
 - c. January 21, 2020
 - d. February 3, 2020
 - e. February 18, 2020
 - f. March 2, 2020

E. UTILITY AUTHORITY:

1. Approve Utility Authority Minutes of:
 - a. December 16, 2019
 - b. January 6, 2020
 - c. January 21, 2020
 - d. February 3, 2020
 - e. February 18, 2020
 - f. March 2, 2020

2. Approve to waive formal bid requirements per La Habra Municipal Code Section 4.20.050 (E) when the proposed purchase involves the acquisition of computer or specialized telecommunications equipment, software, cabling or similar electronic equipment or product which requires the expertise of computer or telecommunications vendors who are highly and technically skilled, the Executive Director may acquire the equipment through informal negotiations rather than competitive bidding; award a contract to PLCs Plus International in the amount of \$61,147 for the Upgrade of Supervisory Control and Data Acquisition (SCADA) Software and Integration; and authorize Executive Director to execute a contract with and issue a purchase order to PLCs Plus International in the amount of \$67,261.70 which includes a ten percent contingency.

F. CITY COUNCIL & UTILITY AUTHORITY:

1. Approve a resolution approving and adopting the Orange County Regional Water and Wastewater Hazard Mitigation Plan.
 - a. APPROVE AND ADOPT **RESOLUTION NO. CC 5937 & UA 2020-01** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA AND THE LA HABRA UTILITY AUTHORITY APPROVING AND ADOPTING THE ORANGE COUNTY REGIONAL WATER AND WASTEWATER HAZARD MITIGATION PLAN.

G. CITY COUNCIL, AGENCY & AUTHORITIES:

1. Approve to receive and file the Comprehensive Annual Financial Report (CAFR) for the City of La Habra, the Annual Financial Report of the La Habra Utility Authority, and the Single Audit Report for the Fiscal Year ending June 30, 2019.

IV. CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION: None

Mayor/Director Beamish announced that the public may request a Consent Calendar item be removed for separate discussion by email to cc@lahabraca.gov or by calling (562) 713-8015.

V. PUBLIC HEARINGS:

A. CITY COUNCIL:

1. Duly noticed public hearing to consider an ordinance prohibiting smoking, vaping, and the use of electronic smoking devices in city parks and city park parking lots.

RECESS: Mayor Beamish called a recess at 7:05 p.m.

RECONVENE: City Council reconvened at 7:07 p.m. All members were present.

Community Services Director Fujio presented the staff report.

City Council discussion included: clarification on City of La Habra park parking lots prohibitions; second-hand smoke and vapor exposure to park attendees; cigarette butt pollution; enforcement challenges; and the exclusion of cannabis.

Mayor Beamish announced that the public may testify by email to cc@lahabraca.gov or by calling (562) 713-8015.

Mayor Beamish invited the public to testify at 7:11 p.m. There was no testimony so Mayor Beamish closed public testimony at 7:13 p.m.

Moved by Councilmember Gomez, seconded by Councilmember Medrano, and CARRIED (4-1) TO APPROVE FIRST READING OF **ORDINANCE NO. 1816** ENTITLED: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA HABRA AMENDING CHAPTER 12.28 ("PARKS") OF TITLE 12 ("STREETS, SIDEWALKS AND PUBLIC PLACES") OF THE LA HABRA MUNICIPAL CODE TO PROHIBIT SMOKING, VAPING, AND THE USE OF ELECTRONIC SMOKING DEVICES IN CITY PARKS, AND CITY PARK PARKING LOTS.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Beamish, Mayor Pro Tem Espinoza,
Councilmember Gomez, Councilmember Medrano
NOES: Councilmember Shaw
ABSENT: NONE
ABSTAIN: NONE

2. Duly noticed public hearing to consider the reauthorization of ordinance for collection of a fee on State-franchised video service providers to support Public, Educational, and Governmental (PEG) Channel facilities.

City Clerk Swindell presented the staff report.

Mayor Beamish announced that the public may testify by email to cc@lahabracaca.gov or by calling (562) 713-8015.

Mayor Beamish invited the public to testify at 7:23 p.m. There was no testimony so Mayor Beamish closed public testimony at 7:25 p.m.

Moved by Councilmember Gomez, seconded by Councilmember Medrano, and CARRIED UNANIMOUSLY (5-0) TO:

- a. APPROVE FIRST READING OF **ORDINANCE NO. 1817** OF THE CITY COUNCIL OF THE CITY OF LA HABRA ENTITLED: AN ORDINANCE OF THE CITY OF LA HABRA REAUTHORIZING ORDINANCE NO. 1678 AND THE PUBLIC, EDUCATIONAL, AND GOVERNMENTAL (PEG) FEES ON STATE VIDEO FRANCHISE HOLDERS OPERATING WITH THE CITY OF LA HABRA; AND
- b. APPROVE AND ADOPT **RESOLUTION NO. 5938** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA REESTABLISHING FEES FOR STATE FRANCHISED VIDEO SERVICE PROVIDERS.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Beamish, Mayor Pro Tem Espinoza,
Councilmember Gomez, Councilmember Medrano, Councilmember Shaw
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

3. Duly noticed public hearing to consider the proposed Substantial Amendment to the City of La Habra's Community Development Block Grant (CDBG) Program Annual Action Plan for Fiscal Year 2019-2020.

Housing & Economic Development Specialist Louie presented the staff report.

City Council discussion included: Housing and Urban Development (HUD) monitoring requirements in relation to the costs of the programs; timeframe for Loma Verde Park parking lot improvements and confirmation of the alleyways that would get paved with the CDBG funding available in Fiscal Year 2019-2020; clarification of the amount of CDBG funding towards alleyway improvements; confirmation of potential uses for the carryover funding; and verification that Old Reservoir Park would be eligible for CDBG funding use.

Mayor Beamish announced that the public may testify by email to cc@lahabracaca.gov or by calling (562) 713-8015.

Mayor Beamish invited the public to testify at 7:34 p.m.

Gabriella Garcia, La Habra resident, submitted a public comment via email asking about potential Community Development Block Grant (CBDG) funding to be used for Old Reservoir Park renovation that was read into the record.

Mayor Beamish closed public testimony at 7:38 p.m.

Moved by Councilmember Medrano, seconded by Mayor Pro Tem Espinoza, and CARRIED UNANIMOUSLY (5-0) TO APPROVE AND ADOPT **RESOLUTION NO. 5939** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBSTANTIAL AMENDMENT TO THE ANNUAL ACTION PLAN FOR FISCAL YEAR 2019-2020.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Beamish, Mayor Pro Tem Espinoza,
Councilmember Gomez, Councilmember Medrano, Councilmember Shaw
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

VI. CONSIDERATION ITEMS:

CITY COUNCIL CONSIDERATION OF URGENCY ITEMS ADDED:

1. Consider a resolution ratifying a Proclamation declaring the existence of a local emergency.

Assistant City Attorney Collins indicated this item was associated with the proclamation signed earlier today by the City Manager declaring a local emergency in regards to Executive Order N-25-20 issued by California Governor Gavin Newsom relating to Coronavirus (COVID-19). He clarified that the proposed resolution was to ratify that action.

Mayor Beamish announced that the public may testify by email to cc@lahabracal.gov or by calling (562) 713-8015.

Mayor Beamish invited the public to testify at 7:39 p.m. There was no testimony so Mayor Beamish closed public testimony at 7:40 p.m.

Moved by Mayor Beamish, seconded by Councilmember Medrano, and CARRIED UNANIMOUSLY (5-0) TO APPROVE AND ADOPT **RESOLUTION NO. 5934** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA RATIFYING A PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Beamish, Mayor Pro Tem Espinoza,
Councilmember Gomez, Councilmember Medrano, Councilmember Shaw
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

2. Consider a resolution temporarily closing the La Habra Childcare Development State Preschool Program in response to a local emergency.

Assistant City Attorney Collins indicated this item was associated with the Proclamation that the City Manager signed earlier today by the City Manager declaring a local emergency in response to Executive Order N-25-20 issued by California Governor Gavin Newsom relating to Coronavirus (COVID-19).

City Council discussion included: confirmation that the effective date of closure was Tuesday, March 17, 2020; and verification that the parents/legal guardians of program participants had already been notified of the closure.

Mayor Beamish announced that the public may testify by email to cc@lahabraca.gov or by calling (562) 713-8015.

Mayor Beamish invited the public to testify at 7:42 p.m. There was no testimony so Mayor Beamish closed public testimony at 7:43 p.m.

Moved by Mayor Beamish, seconded by Mayor Pro Tem Espinoza, and CARRIED UNANIMOUSLY (5-0) TO APPROVE AND ADOPT **RESOLUTION NO. 5935** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA TEMPORARILY CLOSING THE LA HABRA CHILDCARE DEVELOPMENT STATE PRESCHOOL PROGRAM IN RESPONSE TO A LOCAL EMERGENCY.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Beamish, Mayor Pro Tem Espinoza,
Councilmember Gomez, Councilmember Medrano, Councilmember Shaw
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

A. CITY COUNCIL:

1. Consider the appointment of five at-large residents to the General Plan Advisory Committee (GPAC).

Planning Manager Ramsland presented the staff report.

City Council discussion included: confirmation that only the five at-large resident appointments would be considered this evening; and clarification that in the future City Council would consider appointment of two City Councilmembers to the GPAC.

Mayor Beamish announced that the public may testify by email to cc@lahabraca.gov or by calling (562) 713-8015.

Mayor Beamish invited the public to testify at 7:44 p.m. There was no testimony so Mayor Beamish closed public testimony at 7:45 p.m.

City Manager Sadro stated that City Council could take action on some of the at-large residents; including the two City Councilmembers, and then continue the appointment of the remaining at-large residents to the City Council meeting of April 20, 2020 at 6:30 p.m.

Mayor Beamish appointed Randy McMillan and Councilmember Shaw appointed Ray Fernandez as two of the five at-large resident to serve on the GPAC.

Councilmember Shaw appointed Mayor Beamish to serve as one of the City Councilmembers to serve on the GPAC. Mayor Beamish asked for confirmation of the length of the commitment. Planning Manager Ramsland clarified it would be a one-year commitment. Mayor Beamish respectfully declined the appointment by Councilmember Shaw.

Mayor Beamish appointed Mayor Pro Tem Espinoza and Councilmember Medrano as the two the City Councilmembers to serve on the GPAC.

Moved by Mayor Beamish, seconded by Councilmember Shaw, and CARRIED UNANIMOUSLY (5-0) TO APPOINT MAYOR PRO TEM ESPINOZA AND COUNCILMEMBER MEDRANO AS THE CITY COUNCILMEMBERS; APPOINT RANDY MCMILLAN AND RAY FERNANDEZ AS TWO OF THE FIVE AT-LARGE RESIDENTS; AND CONTINUE THE APPOINTMENT OF THE REMAINING THREE AT-LARGE RESIDENT APPOINTMENTS TO BE MADE BY MAYOR PRO TEM ESPINOZA, COUNCILMEMBER GOMEZ, AND COUNCILMEMBER MEDRANO AT THE NEXT REGULAR CITY COUNCIL MEETING AT 6:30 P.M. ON MONDAY, APRIL 6, 2020.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Beamish, Mayor Pro Tem Espinoza,
Councilmember Gomez, Councilmember Medrano, Councilmember Shaw
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

A. CITY COUNCIL, AGENCY & AUTHORITIES:

1. Consider Fiscal Year 2019-2020 Mid-year Budget.

Director of Finance Shannon presented the Fiscal Year 2019-2020 Mid-Year Budget PowerPoint presentation. He identified staff's recommendations as follows:

Finance Director Shannon reported that the General Fund was projected to end Fiscal Year 2019-2020 with revenues over expenditures of approximately \$1,800,000. He noted that these projections were made prior to the COVID-19 pandemic. He stated that staff estimated General Fund revenues would close approximately \$1,650,000 more than the adopted budget, attributing to property tax, sales tax, and transaction tax exceeding their budgets. He reviewed the General Fund one-time revenues. He stated that staff anticipated the General Fund expenses to end the fiscal year at or below the expenditure budget. He briefly reviewed the 16-year forecast, future challenges, various capital projects and their funding, staffing levels, the General Fund support for special events and facilities leases, and the enacted and potential solutions.

City Council discussion included: budget impacts due to the COVID-19; business closures, and safety of results as a result of COVID-19 pandemic; California Public Employee Retirement System (CalPERS) pension liabilities; \$1 annual lease to the La Habra U.S. Postal Service; facility lease charges for state preschool programs; storm drain improvement projects; and General Fund funding sources including the gasoline tax, Measure M2, and state grants.

City Manager/Executive Director Sadro stated that the current data was irrelevant due to the many changes that have occurred which made it virtually impossible to determine what the budget numbers would be at the end of Fiscal Year 2019-2020. He noted that the Police Department had done a great job hiring police officers, but as a result were fully staffed, and in the past had realized savings due to vacancies. He noted that a recent UCLA revised financial forecast for the country, California specifically, and were calling for a recession through September 2020 which would have an immediate adverse impact to sales tax revenues. He stated that the largest expense for the City was personnel and any solution would be to address the number of personnel.

Mayor/Director Beamish left the dais at 8:07 p.m. He returned at 8:09 p.m.

Councilmember/Director Shaw left the dais at 8:10 p.m. He returned at 8:12 p.m.

Mayor/Director Beamish announced that the public may testify by email to cc@lahabracaca.gov or by calling (562) 713-8015.

Mayor/Director Beamish invited the public to testify at 8:11 p.m. There was no testimony so Mayor/Director Beamish closed public testimony at 8:12 p.m.

Moved by Mayor Pro Tem/Director Espinoza, seconded by Mayor/Director Beamish, and CARRIED UNANIMOUSLY (5-0) TO RECEIVE AND FILE FISCAL YEAR 2019-2020 MID-YEAR BUDGET UPDATE; AND AUTHORIZE THE TRANSFER AND APPROPRIATION OF \$116,000 FROM THE RISK MANAGEMENT FUND BALANCE TO WORKERS' COMPENSATION ACCOUNT 164151-7864.

Said motion CARRIED by the following roll call vote:

AYES: Mayor/Director Beamish, Mayor Pro Tem/Director Espinoza,
Councilmember/Director Gomez, Councilmember/Director Medrano,
Councilmember/Director Shaw

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

VII. MAYOR'S COMMUNITY CALENDAR:

Mayor Beamish made the following announcements:

- La Habra Spring Family Eggstravaganza - Saturday, April 11, at La Bonita Park, was tentatively scheduled based upon potential Coronavirus COVID-19 guidelines.
- Household Hazardous Waste Event, Friday, May 15, and Saturday, May 16, at the Public Works Yard, was tentatively scheduled based upon potential Coronavirus COVID-19 guidelines.
- Provided updated Coronavirus COVID-19 Information.
- La Habra Community Survey for residents to provide service priorities in preparation for the Fiscal Year 2020-2021 City of La Habra Budget.

VIII. COMMENTS FROM STAFF: None

IX. COMMENTS FROM COUNCILMEMBERS/DIRECTORS:

Councilmember/Director Medrano stated that he attended the La Habra High School Boys Soccer game at St. John Bosco High School. He thanked City staff, first responders, healthcare workers, retailers, and Northgate Market for their efforts and support related to the recent Coronavirus COVID-19 pandemic.

Councilmember/Director Gomez requested that the meeting be adjourned in memory of Ramona Beltran Santistevan, mother of Recreation Manager David DeLeon. He thanked City staff, first responders, healthcare workers, retailers, and Northgate Market for their efforts and support related to the recent Coronavirus COVID-19 pandemic. He spoke regarding his participation as a food delivery volunteer, and spoke regarding the need for additional food delivery volunteers.

Councilmember/Director Shaw thanked City staff, first responders, healthcare workers, retailers, and Northgate Market for their efforts and support related to the recent Coronavirus COVID-19 pandemic. He encouraged residents to check-in on their neighbors.

Mayor Pro Tem/Director Espinoza spoke regarding her recent assistance to Grocery Outlet with stocking shelves. She thanked Councilmember/Director Medrano for taking the initiative to reach out to Northgate Market for special business hours to accommodate seniors. She spoke regarding the Coronavirus COVID-19 pandemic.

Mayor/Director Beamish asked about the medical protocol should a person suspect he/she has symptoms of Coronavirus COVID-19.

Emergency Services Coordinator Gonzalez indicated persons with potential Coronavirus COVID-19 symptoms should phone their doctor and to not immediately go to the hospital.

Mayor/Director Beamish encouraged residents to join the social media site Next Door in order to stay connected with neighbors. He thanked Northgate Market for accommodating seniors with special business hours, and staff for their efforts during the Coronavirus COVID-19 pandemic. He encouraged residents to reach out to their neighbors. He wished for everyone to stay safe and well.

- X. **ADJOURNMENT:** Mayor/Director Beamish adjourned the City Council Meeting in memory of Ramona Beltran Santistevan, mother of Recreation Manager David DeLeon, at 8:34 p.m. to Monday, April 6, 2020, in the Closed Session Room, 112C, 110 East La Habra Boulevard at 5:30 p.m., followed by City Council meeting at 6:30 p.m. in City Council Chamber. All other meetings were adjourned.

Respectfully submitted,

Laurie Swindell, CMC
City Clerk/Secretary