

# MINUTES

## COMMUNITY SERVICES COMMISSION OF THE CITY OF LA HABRA

Wednesday, February 10, 2016

**FINAL:** These Minutes were approved at the March 9, 2016 Commission meeting.

The Community Services Commission of the City of La Habra met at La Habra City Hall at 201 E. La Habra Boulevard, La Habra on Wednesday, February 10, 2016 at 5:00 PM.

**COMMISSIONERS PRESENT:** Badillo, Brown, Drake, Surich, Faith, Felix, and Musser

**COMMISSIONERS ABSENT:**

**OTHER OFFICIALS PRESENT:** Director Sal Failla, Child Development Manager Catherine Villanueva, Economic Development Manager Michael Antwine, Housing Specialist Daisy Perez, and Administrative Analyst Kim Albarian

**PLEDGE OF ALLEGIANCE:** Commissioner Badillo

**PUBLIC COMMENTS** There were no public comments.

### CONSENT CALENDAR

MOVED by Commissioner Felix, seconded by Commissioner Musser, and CARRIED 5-0-2 (Brown, Faith), TO APPROVE THE COMMUNITY SERVICES COMMISSION MINUTES OF JANUARY 13, 2016.

### CONSIDERATION ITEMS

#### A. HEAD START

The Commission reviewed the Child Development Managers Monthly Report, program financial reports, and discussed the internal monitoring report, the OCHS Health and Safety Screener and Corrective Action Plan, and the update of the Health and Human Services Federal Poverty Guidelines. The Commission then took the following actions;

MOVED by Commissioner Drake, seconded by Commissioner Surich, and CARRIED 7-0 TO APPROVE THE MONTHLY REPORT.

MOVED by Commissioner Musser, seconded by Commissioner Felix, and CARRIED 7-0 TO APPROVE THE HEAD START AND EARLY HEAD START ADMINISTRATION OF MEDICATIONS SERVICE AREA PLAN AND PROCEDURE.

MOVED by Commissioner Drake, seconded by Commissioner Badillo, and CARRIED 7-0 TO APPROVE THE ELICIBILITY, RECRUITMENT, SELECTION, ENROLLMENT, AND ATTENDANCE PLAN FOR THE 2016-17 SCHOOL YEAR.

#### B. YOUTH COMMITTEE

The Youth Committee will be volunteering at a Quartermania event, the La Habra Races, and the Spring Family Eggstravaganza over the next month. They have also created a Slide show subcommittee to capture pictures of the year's activities for their end of the year report to the City Council.

#### C. YOUTH SPORTS AFFILIATE POLICY

The Commission discussed the proposed changes to the 2016 Youth Sports Affiliate Policy. The Commission then took the following action;

MOVED by Commissioner Drake, seconded by Commissioner Brown, and CARRIED 7-0 TO APPROVE THE 2016 YOUTH SPORTS AFFILIATE POLICY.

#### D. CDBG

The Commissioners received presentations about the programs, services, and improvement projects proposed by 2016-17 CDBG funding applicants. Presentations were made by Advance-On to College, the Boys and Girls Club of La Habra, the Community Resource Care Center, the Fair Housing Council of Orange County, the Fair Housing Foundation, and representatives of the City of La Habra Community Development, Community Services, and Public Works Departments.

#### **ADMINISTRATIVE MATTERS** – Director Sal Failla

- Invited the Commission to attend the Children's Museum Open House on February 29h, 5:30-7:30 pm.
- Reviewed the correspondence included in the Commissioner's packets.

#### **DISCUSSION ANY COMMISSIONER MAY WISH TO PRESENT**

There were no comments by the Commissioners.

On a motion by Commissioner Musser, seconded by Commissioner Drake, the Commission unanimously adjourned the meeting at 8:43 P.M. to Wednesday, March 9, 2016 at 6:30 PM.

The Commission meeting will be held at La Habra City Hall, 201 E. La Habra Blvd., La Habra, California.

Respectfully submitted,

Sal Failla, Secretary

**APPROVAL:** This is to certify that these Minutes were approved by the La Habra City Council on \_\_\_\_\_.

---

Tamara D. Mason, MMC, City Clerk